

| | | | | |
|---------------------|--|--------------|--------------|---|
| Course Name: | Principles of Management | | | Objectives: Understand what Talent Management encompasses |
| Teacher: | C Smith | Week: | 3-5 thru 3-9 | |
| Duration: | 265 min | | | |
| Overview: | Ch 9 Human Resource & Talent Mgmt & Ch 10 Leadership | | | |

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

| |
|--|
| Content Standards: |
| Follow Wallace Standards - Dual Enrollment |

| |
|---|
| CCRS: |
| R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems |

| |
|-------------------------------|
| Essential Question(s): |
| What is Talent Management |

| |
|--------------------------------|
| Background Preparation: |
| Review HR and hiring. |

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

| Activities and Learning Experiences | | | | | |
|--|---|---|--|--|-----------------------------|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| Begin | Motivation Money - What motivates you? Motivation is having direction and an intensity. | True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself. | Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip. | Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself. | Finish Strong Friday |
| Middle | Begin Chapter 9 - HR and Talent Management & Lab | Chapter 9 and Videos | Complete Videos and Lab for Chapter 9 | Chapter 10 Leadership - Lab | Complete Lab for Chapter 10 |
| End | ACT Review | ACT Review | ACT Review | ACT Review | ACT Review |

| | | | | | |
|---------------------|-----------------------------------|--------------|--------------|--------------------------|--|
| Course Name: | Publications | | | | Objectives: Complete Newsletter and Soccer Program |
| Teacher: | C Smith | Week: | 3-5 thru 3-9 | Duration: 265 min | |
| Overview: | Newsletter and Program for Soccer | | | | |

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

| |
|--|
| Content Standards: |
| MMD 2 - Design enhanced multimedia projects that utilize various computer options Creative interactive media projects that utilize various technologies MMD8 - Utilize research results to determine current media and copyright law compliance MMD9 - Utilize multimedia equipment to produce computer images MM4 - Use variety of software and equipment |

| |
|---|
| CCRS: |
| R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems |

| |
|--|
| Essential Question(s): |
| What is my assignment for the newsletter |

| |
|-------------------------------------|
| Background Preparation: |
| Review Publisher for the Newsletter |

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher Observation
- Lab

| Activities and Learning Experiences | | | | | |
|--|--|---|--|--|---|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| Begin | Motivation Money - What motivates you? Motivation is having direction and an intensity. | True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself. | Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip. | Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself. | Teacher Work Day - no school for students |
| Middle | Complete the Soccer Program on Monday and on Monday and Tuesday - prepare a newsletter for Carroll | | Certification Practice | Certification Practice | Certification Practice or Certification Attempt |
| End | Q&A - straighten | Q&A - straighten | Q&A - straighten | Q&A - straighten | Q&A - straighten |

| | | | | |
|---------------------|---|--------------|--------------|--|
| Course Name: | Business Technology Applications Advanced | | | Objectives: Students use survey from first semester and use the data to make graphs to present to the class. |
| Teacher: | C Smith | Week: | 3-5 thru 3-9 | |
| Duration: | 265 min | | | |
| Overview: | Spreadsheets | | | |

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

| |
|--|
| Content Standards: |
| BTAadv1 - Construct written communication using correct business format |
| BTAadv11 - Compare uses of information technology as they relate to major business functions including human resources |
| BTAadv15-Utilize email features safely and effectively |

| |
|---|
| CCRS: |
| R #7 - Integrate and Evaluate content from different formats. |
| W #6 Use Technology to produce written publications. |
| L #2 - Integrate and Evaluate information from Different Formats. |
| M #1 Make Sense of Problems |

| |
|-------------------------------|
| Essential Question(s): |
| What does my survey tell me? |

| |
|--------------------------------|
| Background Preparation: |
| Review the survey |

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

| Activities and Learning Experiences | | | | | |
|-------------------------------------|---|---|--|--|---|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| Begin | Motivation Money - What motivates you? Motivation is having direction and an intensity. | True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself. | Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip. | Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself. | Teacher Work Day - no school for students |
| Middle | Students will use the surveys they prepared during the first semester. They will pull the data from Google Forms and download to excel. They will prepare graphs from the data and prepare a 2-4 slide presentation on their data. - Students will present their analysis. If we complete presentations, students will be assigned to look up one formula Excel can complete and explain it to the class. | | | | |
| End | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up |

| | | | | |
|--|---------------------------|--------------------------|--|--------------------|
| Course Name: Yearbook | | | | Objectives: |
| Teacher: C Smith | Week: 3-5 thru 3-9 | Duration: 265 min | | Certification |
| Overview: Review what went well and Certification | | | | |

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

| |
|--|
| Content Standards: |
| E1 - Evaluate social and civil responsibilities of business and ownership. |

| |
|---|
| CCRS: |
| R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems |

| |
|-------------------------------|
| Essential Question(s): |
| Certification |

| |
|--------------------------------|
| Background Preparation: |
| Certification |

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

| Activities and Learning Experiences | | | | | |
|--|--|---|--|--|---|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| Begin | Motivation Money - What motivates you? Motivation is having direction and an intensity. | True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself. | Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip. | Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself. | Teacher Work Day - no school for students |
| Middle | AAR - After Action Review of what went well with the yearbook this year - what didn't go so well - how we could have done better - who should be section managers next year. | | We will begin MOS Certification Practice | | |
| End | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up |

| | | | | |
|--|---------------------------|--------------------------|--|------------------------------------|
| Course Name: Multimedia Design | | | | Objectives: |
| Teacher: C Smith | Week: 3-5 thru 3-9 | Duration: 265 min | | Begin to learn about Video Editing |
| Overview: Complete Presentations on Darkness into Life and then begin Video | | | | |

Materials/Technology/Resources/Alabama Course of Study

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

| |
|--|
| Content Standards: |
| MD2 Utilize a variety of input devices for digitizing multimedia information |

| |
|---|
| CCRS: |
| R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems |

| |
|-------------------------------------|
| Essential Question(s): |
| What do I know about video editing? |

| |
|--|
| Background Preparation: |
| Review PowerPoint and prepare small powerpoint |

Varied Assessment(s)

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

| Activities and Learning Experiences | | | | | |
|-------------------------------------|---|---|--|--|---|
| | Monday | Tuesday | Wednesday | Thursday | Friday |
| Begin | Motivation Money - What motivates you? Motivation is having direction and an intensity. | True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself. | Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip. | Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself. | Teacher Work Day - no school for students |
| Middle | Complete the Darkness to Life presentation | Prepare a group PowerPoint - students will pull a photo from the online class of Darkness to Life and will record what they consider to be significant from their person. They will send their PowerPoint slide to one student who will combine everything into a "kiosk" powerpoint | | Students will prepare a short Powerpoint that will contain sound that extends across the PowerPoint - a GIF that moves - Animation on a slide and timed | |
| End | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up | Q&A and review and clean up |