

<b>Course Name:</b>	Principles of Management			<b>Objectives:</b> Looking at leadership, motivation and pulling everything together
<b>Teacher:</b>	C Smith	<b>Week:</b>	4-23 thru 4-27	
<b>Duration:</b>	265 min			
<b>Overview:</b>	Complete Ch 16 Motivating and Ch 17 Pulling together			

**Materials/Technology/Resources/Alabama Course of Study**

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

<b>Content Standards:</b>
Follow Wallace Standards - Dual Enrollment

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
How do you motivate?

<b>Background Preparation:</b>
Discuss previous chapter information

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

<b>Activities and Learning Experiences</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Begin</b>	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Finish Strong Friday
<b>Middle</b>	Complete Chapter 16	Introduce Ch 17 - begin lab work	Complete Chapter 17	Review for Final	Final
<b>End</b>	ACT Review	ACT Review	ACT Review	ACT Review	ACT Review

<b>Course Name:</b>	Publications			<b>Objectives:</b>
<b>Teacher:</b>	C Smith	<b>Week:</b>	4-23 thru 4-27	<b>Duration:</b> 265 min
<b>Overview:</b>	Newsletter, Certification and Coffee Shop Items			Complete Newsletter and Coffee Shop Items

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- Kits
- Handouts

<b>Content Standards:</b>
MMD 2 - Design enhanced multimedia projects that utilize various computer options Creative interactive media projects that utilize various technologies MMD8 - Utilize research results to determine current media and copyright law compliance MMD9 - Utilize multimedia equipment to produce computer images MM4 - Use variety of software and equipment

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Is my article complete? What do we need for the Coffee Shop?

<b>Background Preparation:</b>
Review and monitor

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
Middle	Work on Newsletter to deliver on Thursday or Friday - Also check supplies and order any vinyl	Begin screenprinting and work on articles for newsletter - Also print out Last Will and Testaments for 2018 Seniors	Work on compiling Last Will and Testament - Screen print for Coffee Shop - Complete Newsletter and distribute		
End	Q&A - straighten	Q&A - straighten	Q&A - straighten	Q&A - straighten	Q&A - straighten

<b>Course Name:</b> Business Technology Applications Advanced				<b>Objectives:</b> Work to certify this week
<b>Teacher:</b> C Smith	<b>Week:</b> 4-23 thru 4-27	<b>Duration:</b> 265 min		
<b>Overview:</b> Certification				

**Materials/Technology/Resources/Alabama Course of Study**

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- Kits
- Handouts

<b>Content Standards:</b>
BTAadv1 - Construct written communication using correct business format
BTAadv11 - Compare uses of information technology as they relate to major business functions including human resources
BTAadv15-Utilize email features safely and effectively

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats.
W #6 Use Technology to produce written publications.
L #2 - Integrate and Evaluate information from Different Formats.
M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Can I certify?

<b>Background Preparation:</b>
Review Gmetrix

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

<b>Activities and Learning Experiences</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Begin</b>	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
<b>Middle</b>	Students will practice on Gmetrix and will attempt certification on Friday				
<b>End</b>	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up

<b>Course Name:</b> Yearbook				<b>Objectives:</b> Certification
<b>Teacher:</b> C Smith	<b>Week:</b> 4-23 thru 4-27	<b>Duration:</b> 265 min		
<b>Overview:</b> Certification Practice				

**Materials/Technology/Resources: Alabama Course of Study**

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<b>Content Standards:</b>
E1 - Evaluate social and civil responsibilities of business and ownership.

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Certification

<b>Background Preparation:</b>
Certification and those who have attended the luncheon discuss their experiences

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
Middle	Practice for Certification				Attempt certification today.
End	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up

<b>Course Name:</b> Multimedia Design				<b>Objectives:</b>
<b>Teacher:</b> C Smith	<b>Week:</b> 4-23 thru 4-27	<b>Duration:</b> 265 min	Play with Premiere Pro - Look at video	
<b>Overview:</b> Movie Maker/Premiere Elements Project				

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<b>Content Standards:</b>
MD2 Utilize a variety of input devices for digitizing multimedia information

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Learn what Premiere Pro can do

<b>Background Preparation:</b>
Review what we could do with Movie Maker

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
	Monday	Tuesday	Wednesday	Thursday	Friday
Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
Middle	Introduce Premiere Pro with video tutorials	Each student will produce a video using Premiere Elements. We will practice using 2 different sound levels and multiple fades.			Share their videos
End	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up