

<b>Course Name:</b> Principles of Management				<b>Objectives:</b>
<b>Teacher:</b> C Smith	<b>Week:</b> 2-19 thru 2-23	<b>Duration:</b> 265 min		Steps of problem solving
<b>Overview:</b> Ch 5 Problem Solving and Decision Making & Ch 6 Quantative Techniques for Planning				

**Materials/Technology/Resources/Alabama Course of Study**

- Textbook
- Workbook
- Computers
- Internet
- Lab
- Posters
- Speakers
- Video/TV
- Multi-Media
- Kits
- Handouts

<b>Content Standards:</b>
Follow Wallace Standards - Dual Enrollment

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
What influences my decisions

<b>Background Preparation:</b>
Introduced topic last week - will expand

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

<b>Activities and Learning Experiences</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Begin</b>	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Finish Strong Friday
<b>Middle</b>	No School	Chapte 5 - Discussion and Exhibit 5-5 and 5-4	Complete Chapter 5	Chapte 6 Discussion - Also discuss type of charts	Chapter 6 and PERT and inventory control
<b>End</b>	No School	ACT Review	ACT Review	ACT Review	ACT Review

<b>Course Name:</b> Publications				<b>Objectives:</b>
<b>Teacher:</b> C Smith	<b>Week:</b> 2-19 thru 2-23	<b>Duration:</b> 265 min		Distribute newsletter and Complete worksheet
<b>Overview:</b> Continue with Newsletter - update information - print and place - Screenprint				

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<b>Content Standards:</b>
MMD 2 - Design enhanced multimedia projects that utilize various computer options Creative interactive media projects that utilize various technologies MMD8 - Utilize research results to determine current media and copyright law compliance MMD9 - Utilize multimedia equipment to produce computer images MM4 - Use variety of software and equipment

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
What can I do in the "store" - and what do I need to know

<b>Background Preparation:</b>
Review previous information

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

<b>Activities and Learning Experiences</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Begin</b>	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
<b>Middle</b>	No School	Update Newsletter - proof and hopefully print and distribute	Screenprint t-shirt for practice	Screenprint Archery t-shirts	Screenprint Archery t-shirts
<b>End</b>	No School	Q&A - straighten	Q&A - straighten	Q&A - straighten	Q&A - straighten

<b>Course Name:</b>	Business Technology Applications Advanced			<b>Objectives:</b> Students design an effective memo from a department chair information address
<b>Teacher:</b>	C Smith	<b>Week:</b>	2-19 thru 2-23	
<b>Duration:</b>	265 min			
<b>Overview:</b>	Spreadsheets			

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<b>Content Standards:</b>
BTAadv1 - Construct written communication using correct business format
BTAadv11 - Compare uses of information technology as they relate to major business functions including human resources
BTAadv15-Utilize email features safely and effectively

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats.
W #6 Use Technology to produce written publications.
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M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Why do companies use memos?

<b>Background Preparation:</b>
Proper typing abilities

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher Observation
- Lab

Activities and Learning Experiences					
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Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
Middle	No School	Concatnate Cell (Joining Multiple cells) and Trim (Remove Space) and Count and CountIf Formulas	Practice Concatnante, Trim, Count and Countif	Timeline for any product - include photos and text	Present timeline to class
End	No School	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up

<b>Course Name:</b> Yearbook				<b>Objectives:</b> Make Deadline
<b>Teacher:</b> C Smith	<b>Week:</b> 2-19 thru 2-23	<b>Duration:</b> 265 min		
<b>Overview:</b> Deadline				

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<b>Content Standards:</b>
E1 - Evaluate social and civil responsibilities of business and ownership.

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Make Deadline

<b>Background Preparation:</b>
Make Deadline

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher
- Observation
- Lab

Activities and Learning Experiences					
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Begin	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
Middle	No School	Work on Yearbook to meet deadline!!!			
End	No School	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up

<b>Course Name:</b> Multimedia Design				<b>Objectives:</b>
<b>Teacher:</b> C Smith	<b>Week:</b> 2-19 thru 2-23	<b>Duration:</b> 265 min		Introduce HTML - work to get a page to display
<b>Overview:</b> HTML				

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<b>Content Standards:</b>
MD2 Utilize a variety of input devices for digitizing multimedia information

<b>CCRS:</b>
R #7 - Integrate and Evaluate content from different formats. W #6 Use Technology to produce written publications. L #2 - Integrate and Evaluate information from Different Formats. M #1 Make Sense of Problems

<b>Essential Question(s):</b>
Can I write in code?

<b>Background Preparation:</b>
Following steps

**Varied Assessment(s)**

- Homework
- Feedback
- Discussion
- Class Work
- Performance
- Test
- Teacher Observation
- Lab

<b>Activities and Learning Experiences</b>					
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<b>Begin</b>	Motivation Money - What motivates you? Motivation is having direction and an intensity.	True to You Tuesday - To be true to yourself takes courage. It requires you to be introspective, sincere, open-minded and fair. It does not mean that you are inconsiderate or disrespectful of others. It means that you will not let others define you or make decisions for you that you should make for yourself.	Where do I want to be Wednesday? Do be so focused on the destination that you miss the trip.	Throwback Thursday - Reflect - Self-reflection is a humbling process. It's essential to find out why you think, say and do certain things... then better yourself.	Teacher Work Day - no school for students
<b>Middle</b>	No School	Introduce HTML - Produce first webpage	Work on formatting on their webpage - heading and color	Work on formatting on their webpage - heading and color	Produce another webpage and have text, headings and color
<b>End</b>	No School	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up	Q&A and review and clean up