

Internet and e-mail is available to all students and staff at D.A. Smith Middle School. We believe the Internet offers vast, diverse and unique opportunities and resources for both staff and students. With Internet providing access through computers to people all over the world, students could gain access to material that is not of educational value or appropriate for a school setting. Ozark City Schools and D.A. Smith Middle School have taken steps to restrict access to controversial materials; however, it is impossible to control access to all materials. Thus parental permission is required. Students must have parent permission to work independently on the Internet and must personally read and sign this Acceptable Use Policy.

Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. Users should not expect that information stored on district computers would always be private. Student information on computers will be treated like school lockers. Administrators may log in, monitor, and review files and communication to maintain system integrity and insure that users are using the system responsibly.

Use of computers and the Internet are privileges, not rights. Access entails responsibility. Please read this document carefully. When signed by you, it becomes a legally binding contract.

- 1) Be polite and use appropriate language. Students are expressly denied access, display, printing, or sending of any language, messages, graphics, or other material which may reasonably be considered abusive, vulgar, obscene, offensive, insulting, harassing, or disruptive within the context of the values of the community. If the student is unsure about questionable material, he or she must check with the teacher to determine whether the material should be accessed.
- 2) Student attempts to log on as a System Administrator or with another person's password is specifically prohibited and will result in loss of computer privileges. Students revealing their password to others will be held equally accountable for any misconduct by the other person(s).
- 3) Students are not to reveal personal information, i.e. name, address, phone number, or password, or those of others. Email addresses should be used primarily for school related activities.
- 4) Vandalism of equipment or any attempt by the user to gain unauthorized access or destroy or harm data of another user, or to degrade or disrupt equipment or system performance, will result in the user losing computer privileges.
- 5) Playing games is prohibited unless directed by a teacher.

- 6) No downloading of music, games, programs, or any other files is permitted unless permission is given by a teacher or staff member.
- 7) No unauthorized games or programs may be loaded on school computers.
- 8) Access to social networks or chat rooms is strictly prohibited unless directed by a teacher for classroom/educational purposes.
- 9) A user will immediately notify a teacher or the technology coordinator if he/she has identified a possible security problem with individual, classroom, or district computer systems.
- 10) Users will not attempt to visit sites that are obviously inappropriate. If such a site is accessed accidentally, the user will report the incident immediately to the teacher.
- 11) Sources of information must be properly cited. Unauthorized use of copyrighted material is prohibited.
- 12) Any illegal activities involving the use of computer and/or Internet components will be reported to the proper officials.
- 13) The administration will determine what is inappropriate use and this decision will be final.
- 14) Maintaining appropriate content and photographic material on student created web pages is the responsibility of the student. Every effort will be made to review and approve web postings, however it is understood that the district, school, administration, and teachers will not be held accountable for student posted material.

PENALTIES: As a MINIMUM based upon the severity of the offense...

- Class I Offense: Loss of use for the remainder of the school day and/or Break Detention(s)
- Class II Offense: Loss of use for multiple days; contact parent / guardian and/or Break or After-school detention(s)
- Class III Offense: Loss of use for a period of time up to the remainder of the semester, and Office Referral, and/or further disciplinary action to be determined by school administration

PLEASE READ AND SIGN THE LAST PAGE OF THIS DOCUMENT AND RETURN **ONLY THE LAST PAGE** TO YOUR CHILD'S TEACHER ON THE FIRST DAY YOUR CHILD RETURNS TO SCHOOL AFTER RECEIVING THIS DOCUMENT.

NO STUDENT WILL BE ISSUED A CHROMEBOOK UNTIL THE SIGNED FORM IS ON FILE IN THE CLASSROOM.

D. A. Smith Middle School
Acceptable Computer & Internet Use Policy

2017-2018

AGREEMENT FOR USE OF COMPUTER AND NETWORKS

Student's Agreement: I understand and will abide by D.A. Smith Middle School's Acceptable Computer & Internet Use Policy. I further understand that any violation of this policy may result in the loss of my computer and/or Internet and email access privileges and school disciplinary action may be taken. My signature on this document indicates that I have read the school's Acceptable use Policy, understand its significance, accept full responsibility for my computer, internet and email use and agree to comply fully with all its terms and conditions.

Date: _____

Home Room Teacher:

Student's Name (print): _____

Student's Signature: _____

Parents'/Guardians' Agreement: As parent/guardian of

_____, I have read D.A. Smith Middle School's Acceptable Use Policy on Computers and Networks. I understand that the school's Internet and email use is designed for educational purposes. Further, I recognize it is possible that my student may procure material that is not consistent with the educational goals of the district. I hereby give my permission to the school district to provide Internet and email access for my student and certify that the information on this form is accurate. I have read and understand the Acceptable Use Policy provided and recognize my child's responsibility to adhere to the policy.

Hold Harmless Agreement: As the parent / guardian of

_____, I hereby agree to hold harmless Ozark City Schools, D.A. Smith Middle School, and any and every employee of same for inappropriate content or graphics accessed or posted on the World Wide Web by the child named above.

Date: _____

Parent/Guardian Name (print): _____

Parent/Guardian Signature:
