

# MMS Student & Parent Information At-a-Glance

## TRANSPORTATION

**Arrival**—Students may be dropped off in front of the gym as early as 7:15 a.m. Please enter and exit our car line during arrival and dismissal via Kerr Road. Class begins at 7:45 a.m. All school doors are locked at 7:45. Parents must walk their child in at this time. Arriving after 7:55 a.m. is considered a check-in.

**Dismissal**—Car rider dismissal begins at 2:50 p.m. Line up in front of the gym via Kerr Road. Car riders should be picked up no later than 3:15 p.m.

**Change in transportation**—If at some point during the year your child changes their mode of transportation please send a written note with the child. Or fax a note to the main office 640-7903. Please do not rely on just sending an email to the teacher.

## COMMUNICATION

**Email**—All MMS teachers check their emails during their planning time. Please feel free to contact your teacher with quick questions or concerns.

**Weekly Agenda**—The weekly agenda will be sent via email or a paper copy with your student every Monday. Here you will see an overview of the curriculum covered for the week and important dates and deadlines.

**Chalkable / INow Parent Portal**—Parent Portal gives you information about your child's grades, attendance and much more online. You will receive log-in information at a later date.

**School Cast** -SchoolCast is the communication tool that St Clair County utilizes to inform parents of school closings, special occasions and local school events. SchoolCast communicates to Parents via: Voice Calls (Home, Work and Cell), Text Message, E-Mail. You will receive log-in information at a later date. Once you log in you can add as many phone numbers and email addresses needed to receive these important announcements.

<https://www.myschoolcast.com>

**MMS Website**—Check our website for important dates, events, links to all of information listed here.

**FaceBook**—MMS is also on FaceBook. Like our page for all the latest school announcements.  
[www.facebook.com/moodymiddleschool](http://www.facebook.com/moodymiddleschool)

## ATTENDANCE

**Absences**—If your child is absent from school, he/she must have a parent or doctor's note in order to be excused. Students with excused absence have three days to make up missed assignments.

**Check in/out/tardies**—For each increment of 5 check in / check out / tardy per semester, the student will have one day of In School Suspension.

Persons not listed as Custodial Contact or Emergency Contact on the student's on-line registration will not be allowed to check out the student.

**Everyone needs to be prepared to show their driver's license every time you enter the building, even if someone in the office knows you.**

## LUNCHROOM INFORMATION

**Lunch**—Checks for lunches should be labeled with your child's name, home phone number, and homeroom teacher. Cash should be put in an envelope labeled with your child's name, homeroom teacher and amount enclosed.

**EZSchoolPay**—You can pay your child's lunch account online with your Mastercard or Visa. You can view your student's daily lunch expense and set a dollar amount for EZSchoolPay to notify you when reached. <http://www.ezschoolpay.com>

**No restaurant food is allowed in the cafeteria.**

## BIRTHDAY CELEBRATIONS

Check with your child's teacher before sending birthday goodies for your child. All goodies must be store bought. No balloons will be allowed in the classrooms.

Please do not ask your child's teachers to send home birthday party invitations.

## MOODY MIDDLE SCHOOL

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