

MOODY MIDDLE SCHOOL
696 HIGH SCHOOL DRIVE
MOODY, AL 35004
(205)640-2190

Dear Parent:

Below you will find excerpts from the 2015-2016 St. Clair County Student/Parent Information Guide and Student Code of Conduct with regards to check in/check out policies. Reference to the attendance policies can be found on pages 8-10 in the Code of Conduct and can be found on the Board of Education's website, www.stclaircountyschools.net.

Although each school is given jurisdiction over the sanctions administered for excessive check in/check outs and tardies, Moody Middle School will adhere to the following policy:

For each increment of 5 check in/check out and/or tardy per semester, the student will have one day of In School Suspension (ISS). During this time, the student will be allowed to attend Math and Reading classes.

P.10 Code of Conduct:

CHECK-IN/CHECK-OUT PROCEDURES:

Students arriving late to school or leaving school early may do so only with the parent physically coming to the school or a verified written permission of the parents/guardians turned in to the office upon students' arrival. Students must attend 51% of the day to be counted present for the day.

EXCUSED CHECK-INS, CHECK-OUTS AND TARDIES INCLUDE

- student illness with doctor excuse
- serious family illness
- death in the immediate family
- inclement weather
- legal reasons with documentation
- emergency conditions as determined by principal and/or Superintendent
- prior permission of the principal

Sanctions may include ISS, detention, Saturday School, or other sanctions determined by the local school or other sanctions as deemed necessary by administrator.