

ADMINISTRATION OF MEDICATION

Parents are often unaware that all nurses, including school nurses, are prohibited from giving any medication-prescription or non-prescription-that is not ordered by a licensed physician

To protect the safety of all children from the misuse of medication, the policy of the Lake Hamilton Middle School for administering medication is as follows:

Other than medication used in first aid, approved school personnel shall give medication to children only when prescribed by a physician or dentist and a written signed request by the parent/guardian along with the medication is supplied to the school. Medications may be given temporarily by a parent/guardian when the school requirements cannot be met.

The appropriate health care forms must be completed by the parent/guardian and physician before any medication or procedures will be administered. These forms may be obtained from the school nurse and must be updated at least annually.

Medication to be given by school personnel shall be brought to school by the parent/guardian and should be picked up at the time it is discontinued. No medication will be returned to a student to transport home. A separate, properly labeled container to leave at school may be obtained from your pharmacy. Medication will not be kept from one school year to another and will be destroyed if not picked up by the last day of the school year.

Parents should monitor their child's medication and supply additional medication to the school when necessary. It is the responsibility of the parent/guardian to provide the school with properly labeled medication containers each time there is a change in medication, dosage or time of administration. The instructions on the bottle must match the physician's order exactly or the medication will not be given.

MEDICATION TO BE GIVEN ONE (1), TWO (2) AND THREE (3) TIMES A DAY ARE NOT ADMINISTERED AT SCHOOL UNLESS SPECIFICALLY ORDERED BY THE PHYSICIAN TO BE GIVEN DURING THE SCHOOL DAY.

PRESCRIPTION MEDICATION must be supplied to the school in the container dispensed by the pharmacy, which contains the name of the prescribing physician or dentist, the child's name, name of medication dosage and time to be given. The pharmacy label is acceptable as the physician's order only if the prescription was filled within 30 days prior to the time it is brought to school. A signed parent's request must accompany the medication. **OVER-THE-COUNTER MEDICATION** must be supplied to the school in the container in which it was purchased. The current physician's written order with signature and the parent's signed request must accompany over the counter medications. (Example: cough drops, cough syrup, Tylenol, throat spray, Tums, herbal health aids, etc.)

LIFE THREATENING MEDICAL CONDITIONS

If your child has been diagnosed with asthma or any other life-threatening medical condition, please provide the appropriate medication as prescribed by your child's physician to be kept at school for such emergencies. Minutes matter in a situation of this severity and having your child's medications immediately available could prevent a tragedy. Plan of Care forms to be filled out and signed by your child's physician and medication administration forms to be completed and signed by the child's parent are available in the school nurse's office. In rare instances where life threatening medical conditions exists, a student may need to carry his own medication. In these instances, a parent must also provide to the school a written request for the student to carry his/her own medication. Duplicate medication should be kept in the nurse's office for possible emergency situations

MEDICATIONS ON FIELD TRIPS will be given by an approved school official.

Self-administration of medication by middle school students is not allowed. All medication will be kept in and dispensed the school nurse's office. No prescription or over the counter medications are to be in a student's possession at any time other than the exceptions stated below.