

# QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBURG, ARIZONA 85334

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## MINUTES OF REGULAR MEETING QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Monday, April 11, 2016 at 6:00 PM

Ehrenberg Elementary School

49241 Ehrenberg Parker Highway

Ehrenberg, AZ 85334

### 1. ROUTINE OPENING OF MEETING

#### A. Call to Order

**Monica Timberlake called the meeting to order at 6:04 p.m.**

#### B. Roll Call

Present: **Monica Timberlake  
Carrollynn Henshaw  
Justin Rayner**

Absent: **Danielle Miller**

Guests: **Raquel Burton, April Whitney, Holly Brown, Michael Stephens, Heather Dangiolini, Christina Carter and Laura Thompson.**

#### C. Pledge of Allegiance

**Monica Timberlake led the Pledge of Allegiance**

### 2. REVIEW AND ACCEPT THE AGENDA FOR APRIL 11, 2016

#### A. Approve agenda as written

**There was a motion made to accept the agenda as written**

**Motion: Justin Rayner**

**Second: Carrollynn Henshaw**

**Vote: Unanimous**

### 3. STAFF REPORTS

#### A. Administration Update – Raquel Burton

##### 1. Current Events

**Superintendent Raquel Burton informed the board of upcoming events in the district. Mrs. Burton also informed the board that she had received an email from the county stating the resignation of Board member Dr. Christina Anastasia on March 31<sup>st</sup>. The County has no recommendations at the moment for filling the position. Mrs. Burton is working with the District attorney on getting the legalities on having video surveillance in the special education room in Quartzsite. She will have that information available for the May board meeting. She congratulated Christina Carter on receiving La Paz County Teacher of the Year.**

4. Enrollment

**QES campus has 99 and EES has 125 students with a total of 224 students in the district.**

B. Financial Update – April Whitney

1. Monthly Financial Report

- Bus & Maintenance Report
- Electric KWH usage Report
- Budget/Expenditure Analysis Report
- Student Activities Report
- Grants

**Business Manager April Whitney informed the board that expenditures were down this month. She has submitted override figures to the assessors and waiting for a response back. Our district has been selected for the next phase for the APS grant. EES campus was approved for the second phase of the gym flooring process and they are currently testing for signs of mercury. She had received the report from the auditors and will have that available for the board at our May regular board meeting.**

C. Board Reports

**Board President Monica Timberlake attended the La Paz County Teacher of the Year banquet. She also informed the board that ASBA will be emailing a survey so they can better understand what people know about the nomination process. Board member Carrollynn Henshaw informed the board that Arizona Center for disabilities teams up with Human development Institute at NAU and they hold school related trainings. The training she had the pleasure of attending was on the new laws for special education. She also attended a Prop 123 debate in Lake Havasu City.**

5. CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

**Christy Carter informed the board of past and upcoming events. To kick off AZ Merit testing, teachers and aides at both campuses performed a flash mob dance for the students. She let the board know there was an incident with a student having a cell phone in his pocket while he was testing. They did not report to ADE and disciplined locally but student ended up dropping due to moving to Blythe. Students from both campuses attended the track meet in Salome and did an amazing job. Everything has been scheduled and tickets have been received for the 8<sup>th</sup> grade field trip that will take place on May 18<sup>th</sup> and 19<sup>th</sup>. We are in the process of scheduling end of the year trips and since we are short on bus drivers the classes from both campuses will be combined. There are a total of 97 students combined from both campuses attending the BEE Great trip. They will be going to the movie theater in Parker to watch Jungle Book. Mrs. Carter asked the board to consider looking at getting newer technology for the students to be used in the classroom when it comes time to discuss the FY2016-2017 budget.**

6. APPROVAL OF CONSENT CALENDAR

- A. 1. Approval of Minutes on Work Session on March 14, 2016.
- 2. Approval of Minutes on Regular Session on March 14, 2016.
- B. Approve Expense and Payroll Vouchers  
Expense Vouchers will be available during meeting for public review.
  - E – 1016 - \$28,261.93            P – 18- \$52,885.83
  - E – 1017 -\$37,367.27            P – 19- \$52,376.53
- C. Accept Gifts and Donations
  - Accept donation of \$469.03 from JR’s RV Park Clubhouse for QES, toward 1<sup>st</sup>-4<sup>th</sup> grade classroom supplies.
  - Accept donation of \$250.00 from Quartzsite Quilting Guild for QES.
- D. Personnel Actions
  - FY 2016/2017 Certified Employment Renewals.
  - FY 2016/2017 Classified Employment Renewals.

**There was a motion to approve the Consent Calendar**

**Motion: Justin Rayner**  
**Second: Carrollynn Henshaw**  
**Vote: Unanimous**

7. ITEMS REMOVED FROM CONSENT CALENDAR

8. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)

- A. Discussion and possible action on dates for board training.  
**Board President Monica Timberlake contacted ASBA and they are willing to come out and do training with all the board members. Monica will contact them to see if they are available on April 23<sup>rd</sup> at 10 a.m. to come to the Quartzsite campus.**

9. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

- A. Discussion and possible action on dates/times for FY 2016-2017 budget work sessions.  
**There will be a budget work session on April 18<sup>th</sup> at 4:30 p.m. at the Ehrenberg campus.**
- B. Discussion only on services advisory updates, **Second Reading.**
  - Policy Advisory No. 529.....BEC-EB – Executive Sessions/Open Meeting
  - Policy Advisory No. 519.....BEC-EC – Executive Sessions/Open Meeting
  - Policy Advisory No. 519.....BEC-ED – Executive Sessions/Open meeting
  - Policy Advisory No. 520.....BEDA-EB – Notifications of Board Meetings
  - Policy Advisory No. 520.....BEDA-EC – Notification of Board Meetings
  - Policy Advisory No. 520.....BEDA-ED – Notification of Board Meetings
  - Policy Advisory No. 520.....BEDA-EE – Notification of Board Meetings
  - Policy Advisory No. 520.....BEDA-EF – Notification of Board Meetings
  - Policy Advisory No. 520.....BEDA-EG – Notification of Board Meetings
  - Policy Advisory No. 520.....BEDA-EG – Notification of Board Meetings

- Policy Advisory No. 521.....BEDB-E – Agenda
  - Policy Advisory No. 522.....BEDG-EA – Minutes
  - Policy Advisory No. 522.....BEDG-EB – Minutes
  - Policy Advisory No. 523.....FCB – Retirement of Facilities
  - Policy Advisory No. 524.....GBI – Staff Participation in Political Activities
  - Policy Advisory No. 525.....GDQA – Support Staff Reduction in Force
  - Policy Advisory No. 526.....IKE-RB – Promotion and Retention of Students
  - Policy Advisory No. 527.....IKF – Graduation Requirements
  - Policy Advisory No. 528.....JFAB – Tuition/Admission of Nonresident Students
  - Policy Advisory No. 529.....JFABC – Admission of Transfer Students
  - Policy Advisory No. 530.....JK – Student Discipline
  - Policy Advisory No. 530.....JK-RB – Student Discipline
  - Policy Advisory No. 531.....JLF-EB – Reporting Child Abuse/Child Protection
  - Policy Advisory No. 532.....JLIA–Supervision of Students
  - Policy Advisory No. 536.....BEC-EB–Executive Sessions/Open Meeting
  - Policy Advisory No. 537.....BEDA–Notification of Board Meetings
  - Policy Advisory No. 538.....BEDH–Public Participation at Board Meeting
  - Policy Advisory No. 539.....EBBB-E–Accident Reports
  - Policy Advisory No. 540.....GBEB–Staff Conduct
  - Policy Advisory No. 541.....Professional/Support Leaves of Absence without Pay
  - Policy Advisory No. 54.....GCQF–Discipline,Suspension and Dismissal of Professional Staff Member
  - Policy Advisory No. 543.....IKE–Promotion and Retention of Students
  - Policy Advisory No. 544.....IKF-RB,EA,EB – Graduation Requirements
  - Policy Advisory No. 545.....JFAB–Tuition/Admission of Nonresident Students
  - Policy Advisory No. 546.....JK,JK-RB–Student Discipline
  - Policy Advisory No. 547.....KDB-R–Public’s Right to know/Freedom of Information
- There was no discussion.**

10. AGENDA ITEMS FOR FUTURE CONSIDERATION

- 1. **The legalities and pricing on video surveillance in the special education room in Quartzsite.**
- 2. **FY 2015-2016 Audit.**

11. ADJOURNMENT

**There was a motion to adjourn the meeting at 6:29p.m.**

**Motion: Justin Rayner**  
**Second: Carrollynn Henshaw**  
**Vote: Unanimous**

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**PRESIDENT**

**MEMBER**

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**MEMBER**

**MEMBER**

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**MEMBER**