

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P. O. Box 130, Ehrenberg, Arizona 85334  
(928) 923-7907 FAX (928) 923-8908

***NOTICE OF REGULAR MEETING***  
***QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD***

Monday, June 27, 2016 at 6:00 PM

Ehrenberg Elementary School  
49241 Ehrenberg Parker Hwy  
Ehrenberg, AZ 85334

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE QUARTZSITE SCHOOL DISTRICT NO. 4 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting Holly Brown at (928) 923-7907.

**\*AGENDA\***

1. **OPENING ITEMS**
  - A. Call to Order
  - B. Roll Call
  - C. Pledge of Allegiance
  
2. **ACCEPT AGENDA**
  - A. Approve agenda as written
  
3. **REPORTS**
  - A. Superintendent's Update
    1. Current Events & Enrollment
  - B. Financial
    1. Monthly Financial Report
      - Bus & Maintenance Report
      - Electric KWH usage Report
      - Budget/Expenditure Analysis Report
      - Student Activities Report
  - C. Board Reports

4. **APPROVAL OF CONSENT CALENDAR**

- A.
  - 1. Approval of minutes on regular board session on April 11, 2016.
  - 2. Approval of minutes on special board session on April 18, 2016.
  - 3. Approval of minutes on regular board session on May 9, 2016.
  - 4. Approval of minutes on special board session on May 12, 2016.
  - 5. Approval of minutes on special board session on May 23, 2016.
- B. Approve Expense and Payroll Vouchers  
Expense Vouchers will be available during meeting for public review.
  - E-1018 - \$16,987.68 P- 20- \$45,649.17
  - E-1019 - \$29,775.84 P- 21- \$49,558.93
  - E-1020 - \$19,529.05 P- 22- \$50,214.04
  - E-1021- \$20,084.61 P-23- \$50,528.87
  - P-24-\$51,860.75
- C. Approve In- Kind Statement between WACOG and Quartzsite Elementary School District to certify the annual contribution of \$12,000 for the period of July 1, 2016 to June 30, 2017.
- D. Approve four-year ASBA Policy Service Agreement between Arizona School Boards Association and Quartzsite Elementary School District #4.
- E. Accept Gifts and Donations
  - 1. Accept donation of \$100.00 from the Quartzsite Art Guild for QES, toward art supplies.
- F. Personnel Actions
  - 1. Retirement of certified employee Ted Finkbeiner.
  - 2. Resignation of certified employee Dominique Holbert.
  - 3. Resignation of certified employee Christina Carter.
  - 4. Resignation of certified employee Helen Pianga.
  - 5. Resignation of certified employee Valerie Smith.
  - 6. Resignation of classified employee Stephanie Hernandez.
  - 7. Julie Anderson – 7<sup>th</sup>/8<sup>th</sup> grade teacher for the Quartzsite Elementary School.
  - 8. Joanne Leary – Substitute teacher for the Quartzsite Elementary School District #4.
  - 9. Joel Gordon – Certified teacher for the Self- Contained room at the Quartzsite Elementary School.

5. **ITEMS REMOVED FROM CONSENT CALENDAR**

Board may remove items from the consent calendar for individual consideration.

6. **OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and possible action on the Annual Financial Audit prepared by Heinfeld, Meech, & Co., PC for FY2014-2015 for the Quartzsite School District.
- B. Discussion and possible action on the changes to Quartzsite Elementary School District #4 job descriptions of NSLP Coordinator, Food Service Lead, and Food Service Staff.
- C. Discussion of parent surveys for Ehrenberg and Quartzsite Elementary Schools.
- D. Discussion of staff surveys for Ehrenberg and Quartzsite Elementary School.
- E. Discussion and action on policy services advisory updates, **Final Reading**.
 

Policy Advisory No. 529.....	BEC-EB – Executive Sessions/Open meeting
Policy Advisory No. 519.....	BEC-EC – Executive Sessions/Open Meeting
Policy Advisory No.519.....	BEC-ED – Executive Sessions/Open Meeting
Policy Advisory No. 520 .....	BEDA-EB – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EC – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-ED – Notification of Board Meetings

Policy Advisory No. 520.....	BEDA-EE – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EF – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EG – Notification of Board Meetings
Policy Advisory No. 521.....	BEDB-E – Agenda
Policy Advisory No. 522.....	BEDG-EA – Minutes
Policy Advisory No. 522.....	BEDG-EB –Minutes
Policy Advisory No. 523.....	FCB – Retirement of Facilities
Policy Advisory No. 524.....	GBI – Staff Participation in Political Activities
Policy Advisory No. 525.....	GDQA – Support Staff Reduction in Force
Policy Advisory No. 526.....	IKE-RB – Promotion and Retention of Students
Policy Advisory No. 527.....	IKF – Graduation Requirements
Policy Advisory No. 528.....	JFAB – Tuition/Admission of Nonresident Students
Policy Advisory No. 529.....	JFABC – Admission of Transfer Students
Policy Advisory No. 530.....	JK – Student Discipline
Policy Advisory No. 530.....	JK-RB – Student Discipline
Policy Advisory No. 531.....	JLF-EB – Reporting Child Abuse/Child Protection
Policy Advisory No. 532.....	JLIA – Supervision of Students
Policy Advisory No. 536.....	BEC-EB – Executive Sessions/Open Meeting
Policy Advisory No. 537.....	BEDA – Notification of Board Meetings
Policy Advisory No. 538.....	BEDH – Public Participation at Board Meetings
Policy Advisory No. 539.....	EBBB-E – Accident Reports
Policy Advisory No. 540.....	GBEB-R – Staff Conduct
Policy Advisory No. 541.....	Professional/Support Leaves of Absence without Pay
Policy Advisory No. 542.....	GCQF – Discipline, Suspension and Dismissal of Professional Staff Member
Policy Advisory No. 543.....	IKE – Promotion and Retention of Students
Policy Advisory No. 544.....	IKF-RB,EA,EB – Graduation Requirements
Policy Advisory No. 545.....	JFAB – Tuition/Admission of Nonresident Students
Policy Advisory No. 546.....	JK,JK-RB – Student Discipline
Policy Advisory No. 547.....	KDB-R – Public’s Right to know/Freedom of Information

**7. CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

**8. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)**

- A. Discussion and approval of the 2016 Budget Revision.
- B. Discussion and possible action on the approval of FY2017 Proposed Budget.
- C. Discussion and recommended changes from the superintendent to the student/parent and staff handbook.
- D. Discussion and possible action on voting for a new board president.
- E. Discussion on the policy BDG regarding school attorney.
- F. Discussion and possible action on the 40<sup>th</sup> Annual ASBA Law Conference.
- G. Discussion and possible action on a GED program to be offered at the school.

**9. EXECUTIVE SESSION. The Board may move into Executive Session pursuant to A.R.S. §38-341.03(A)(1), Discussion regarding public complaint against Superintendent Raquel Burton. If the employee wishes to have this matter held in open session, it will be held in open session at this point on the agenda. No decisions shall be made in executive session.**

10. **RECONVENE OPEN MEETING**

A. Discussion and possible action regarding public complaint against Superintendent Raquel Burton.

11. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

12. **ADJOURNMENT**

POSTED: 6/22/16

BY: Holly A. Brown

\*\*The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request a reasonable accommodation by contacting Holly Brown at (928) 923-7907. Requests should be made as early as possible to allow time to arrange the accommodation. Members of the Governing Board will attend the meeting either in person or by telephone conference call.

The next Regular Meeting of the Governing Board will held on  
July 11, 2016 at 6:00 p.m.  
at *Quartzsite Elementary School 930 W. Quail Trail Quartzsite, AZ 85346*