

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBERG, ARIZONA 85334

(928) 923-7907 FAX (928) 923-8908

MINUTES OF REGULAR MEETING

QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Thursday, February 8, 2018 at 6:00 PM

Ehrenberg Elementary School

49241 Ehrenberg Parker Hwy

Ehrenberg, AZ 85334

1. ROUTINE OPENING OF MEETING

A. Call to Order

Monica Timberlake called the meeting to order at 6:02 p.m.

B. Roll Call

Present: **Monica Timberlake**

Michael Clowser

Norma Valenzuela

Absent: **Sally Kelley**

C. Pledge of Allegiance

Monica Timberlake led the Pledge of Allegiance

2. REVIEW AND ACCEPT THE AGENDA FOR JANUARY 11, 2018

A. Approve agenda as written

There was a motion to approve the agenda as written.

Motion: Michael Clowser

Second: Norma Valenzuela

Vote: Unanimous

3. Presentation on EES 8th grade end of the year trip. The EES 8th grade class will present their itinerary for their end of the year trip.

Ehrenberg Eighth graders Kristian T., Kenna E., Tanner B. and Justin S. gave a power point presentation to the board on their itinerary of the end of the year trip. Some of the places they would like to visit are Knotts Berry Farm and the Pirate's Adventure Dinner.

4. STAFF REPORTS

A. Administration Update – Raquel Burton

1. Current Events

**Superintendent Mrs. Burton informed the board of the school events.
Quartzsite Elementary School**

- **PTA will be hosting a parent breakfast in the cafeteria on February 12th.**
- **Student Council and 8th grade will be having a yard sale on February 24th.**
- **Spelling Bee winner is Jade Lade and runner up is Connor Conley.**

Ehrenberg Elementary School

- **8th grade will be hosting a movie night on February 16th.**
- **Spelling Bee winner is Danny Carter and the runner up is Tanner Buck.**

District Level

- **April Whitney, Holly Brown and Mrs. Burton attended the active shooter seminar sponsored by the TRUST in Yuma on January 30th.**
- **County Superintendent meeting will be on February 14th at 9am at the AWC extension in Quartzsite.**
- **Take a kid fishing seminar for both schools was on February 7th and the trip will take place on February 12th.**
- **County Spelling Bee will be on February 22nd at 6pm in Parker.**
- **The District will be closed on President's Day.**
- **Our annual Financial Audit is scheduled for the week of February 26th-March 1st.**
- **Vanessa Hernandez and Mrs. Burton will be attending the GCU Educator Job Fair March 1st.**
- **2018 Teacher of the Year banquet will be held on April 6, 2018. The cost is \$17.00 to attend. Let Holly Brown know if you plan on attending.**

Enrollment

QES-72 students and EES- 122 students

- B. Financial Update – April Whitney
1. Monthly Financial Report
 - Bus & Maintenance Report
 - Electric KWH usage Report
 - Budget/Expenditure Analysis Report
 - Student Activities Report
 - Grants

Business Manager April Whitney was unable to attend the meeting. She asked the board members to email her if they have any questions.

C. Board Reports

Board member Monica Timberlake attended the BOLTS training in Phoenix.

5. APPROVAL OF CONSENT CALENDAR

- A. 1. Approve minutes of the regular meeting on January 11, 2018.
- B. Approve Expense and Payroll Vouchers
Expense Vouchers will be available during meeting for public review.
 - P – 13- \$43,425.68 E – 1011 – \$19, 514.78
 - P – 14- \$44,352.31 E – 1012 - \$92,000.32

There was a motion approve the Consent Calendar.

Motion: Michael Clowser
Second: Norma Valenzuela
Vote: Unanimous

6. ITEMS REMOVED FROM CONSENT CALENDAR

No items were removed.

7. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)

No Old Business.

8. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

- A. Discussion on the Districts hiring process of Certified Staff and Long Term Substitutes.
Superintendent Raquel Burton explained the process of the Districts hiring process and explained the difference between holding a Emergency Teaching Certificate and a Emergency Substitute Certificate.
- B. Discussion on the school districts configuration for the 2018-2019 school year.

Superintendent Raquel Burton would like to start scheduling meetings to get an idea on the Districts grade configuration. The District needs to look at Certification, Budget and the requirements from ADE.

- C. Discussion and possible action on setting a work session to discuss FY 2018-2019 budget and class sizes. **A work session was scheduled on February 20th at 6:00 p.m. in Ehrenberg.**
- D. Discussion and possible action on the ASBA Equity Event in Phoenix on March 22nd-23rd. **Board President Monica Timberlake will be attending the Equity Event. Board member Michael Clowser will check his schedule and see if he will be able to attend the event.**
- E. Discussion on policy advisory.....**FIRST READING**
Policy Advisory GCD – Professional Staff Vacations and holidays.
There was no discussion.
- F. Discussion and action on Policy Advisory.....**SECOND READING**
Policy Advisory EFDA- Collecting of Money/Food Tickets.
There was a motion to approve policy EFDA
Motion: Michael Clowser
Second: Norma Valenzuela
Vote: Unanimous

9. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set the time limit of three minutes on individual presentations and the time spent on the Call to the Public.

No statements were made.

10. **AGENDA ITEMS FOR FUTURE CONSIDERATION**
Email Holly Brown for future agenda items.

11. **ADJOURNMENT**

There was a motion to adjourn the meeting at 7:07 p.m.


Motion: Michael Clowser
Second: Norma Valenzuela
Vote: Unanimous



PRESIDENT



MEMBER



MEMBER

MEMBER

MEMBER