

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBURG, ARIZONA 85334

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MINUTES OF REGULAR MEETING QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Thursday, February 9, 2017 at 6:00 PM

Quartzsite Elementary School
930 W. Quail Trail
Quartzsite, AZ 85346

1. ROUTINE OPENING OF MEETING

A. Call to Order

Sally Kelley called the meeting to order at 6:00 p.m.

B. Roll Call

Present:

Sally Kelley

Norma Valenzuela

Monica Timberlake-via phone

Mark Orgeron

Christina Carter-via phone

C. Pledge of Allegiance

Sally Kelley led the Pledge of Allegiance

2. REVIEW AND ACCEPT THE AGENDA FOR FEBRUARY 9, 2017

A. Approve agenda as written

There was a motion made to approve the agenda as written except to table item 8.B until all board members are present.

Motion: Mark Orgeron

Second: Norma Valenzuela

Vote: 4-yay 1-Nay

3. PRESENTATION

A. Presentation on QES/EES 8th grade end of the year trips. The QES/EES 8th grade will present their itinerary for their end of the year trip.

QES 8th grade students Karen V., Nastasha J. and Celeste J. presented a power point presentation to the Governing Board. The EES 8th graders were not able to make it due to illness. They will be presenting their itineraries at March's board meeting.

4. STAFF REPORTS

A. Administration Update – Raquel Burton

1. Current Events

Superintendent Mrs. Burton informed the board on how the Title I audit went on January 19th, which went very well. Harold Kirchner our grant consultant held a

PD with teachers and Title I aides on January 27th to go over Cycle 4. The District is preparing for the financial audit on the week of February 27th through March 2nd. Enrollment QES-77 students and EES- 110 students

- B. Financial Update – April Whitney
 - 1. Monthly Financial Report
 - Bus & Maintenance Report
 - Electric KWH usage Report
 - Budget/Expenditure Analysis Report
 - Student Activities Report
 - Grants

Business Manager April Whitney informed the board of the financial reports, facility monthly maintenance, bus maintenance and fuel costs.

- C. Board Reports
 - Board member Monica Timberlake wanted to inform the board that she will be seating on the Legislative & Governing committee for ASBA. ASBA will also be holding a free seminar on Scholarships. The QES student council will be making a visit to the Capital.**

5. APPROVAL OF CONSENT CALENDAR

- A. 1. Approval of minutes on the Organizational Meeting on January 9, 2017.
Approval of minutes on the Regular Board session on January 9, 2017.

- B. Approve Expense and Payroll Vouchers
Expense Vouchers will be available during meeting for public review.
 - E – 1011- \$20,011.49 P – 13- \$54,944.34
 - E – 1012- \$26,275.07 P – 14- \$51,625.08
 - E – 1013-\$27,030.85

- C. Accept Gifts and Donations
 - Accept donation of \$50.00 from Ladies Aux to the VFW No. 769 for QES.
 - Accept donation of \$50.00 from the VFW Post #769 from QES.

- D. Personnel Actions
 - 1. Julie Nichols – Emergency Substitute for the Quartzsite Elementary School District.
 - 2. Stacy Green– Substitute for the Quartzsite Elementary School District.

There was a motion to approve the consent calendar.

Motion: Monica Timberlake

Second: Mark Orgeron

Vote: Unanimous

6. ITEMS REMOVED FROM CONSENT CALENDAR

No items were removed.

7. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)

No Old Business

8. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

A. Discussion and possible action on a date/time for a work session on the creation or revision of the vision and mission statement.

There was a motion to hold a work session on March 3rd at 2:00 p.m. at the Quartzsite campus.

Motion: Christina Carter

Second: Mark Orgeron

Vote: Unanimous

B. Discussion and possible action on FY 2017-2018 configuration.

Tabled

C. Discussion on policy advisories.....**FIRST READING.**

Policy Advisory No. 500.....BE-School Board Meetings

Policy Advisory No. 502.....JL-Student Wellness

Policy Advisory No. 548.....BDF-Advisory Committees

Policy Advisory No. 550.....JLDB-Restraint and Seclusion

JLDB-EA, EB, EC, ED-Restraint Seclusion

Policy Advisory No. 551.....KF-Community Use of School Facilities

No Discussion

9. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set the time limit of three minutes on individual presentations and the time spent on the Call to the Public.

Louise Hockley asked if there would be a way to add more lighting to the parking lot and the marquee so the elderly community members could participate in school activities at the Quartzsite Elementary School District.

10. AGENDA ITEMS FOR FUTURE CONSIDERATION

1. **Next year configuration**

11. ADJOURNMENT

There was a motion to adjourn the meeting at 6:43 p.m.

Motion: Mark Orgeron

Second: Norma Valenzuela

Vote: Unanimous

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER