

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBURG, ARIZONA 85334
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MINUTES OF REGULAR MEETING QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Monday, January 9, 2017 at 6:00 PM

Ehrenberg Elementary School
49241 Ehrenberg Rd.
Ehrenberg, AZ 85334

1. ROUTINE OPENING OF MEETING

A. Call to Order

Sally Kelley called the meeting to order at 6:10 p.m.

B. Roll Call

Present:

**Sally Kelley
Norma Valenzuela
Monica Timberlake
Mark Orgeron
Christina Carter**

Guests:

Raquel Burton, Holly Brown, April Whitney, Michael Stephens, Heather Dangioli, Brian Cohen, Andrea Elliott, Matt Vasquez, Tom McCraley, Justin Rayner

C. Pledge of Allegiance

Sally Kelley led the Pledge of Allegiance

2. REVIEW AND ACCEPT THE AGENDA FOR JANUARY 9, 2017

A. Approve agenda as written

There was a motion made to approve the agenda as written.

Motion: Monica Timberlake

Second: Christina Carter

Vote: Unanimous

3. SPECIAL PRESENTATION TO THE GOVERNING BOARD

A. Presentation/Training from Arizona School Risk Retention on Boardmanship.

1. Special guest Tom McCraley

Tom McCraley from the TRUST gave a power point presentation to the board to provide information to the board members and staff about Boardmanship and the relationship the Governing Board has with the Superintendent, staff and community.

4. STAFF REPORTS

A. Administration Update – Raquel Burton

1. Current Events

School Events:

Parent/Teacher conferences will be on January 12th & 13th at both campuses. Both campuses will be attending Contact Day with the International Space Station on

Jan. 11th. ADE will be on both campuses on Jan. 19th. The 100th day of school is on Jan. 24th.

QES:

Awards night is on Jan. 24 at 6 p.m.

EES:

AWC will be hosting a financial Aid Workshop on Jan. 24th at 9:30-11:00a.m.

Awards night is on Jan. 25th at 6 p.m.

District:

Mrs. Burton has been working with the state on cycle 4 paperwork and requirements. She has been working with Gloria Dean on SPED requirements and setting up IEP meetings. Mrs. Burton and Holly Brown attended the new board member swearing in on Dec. 20th at 3 p.m. at the AWC in Parker.

Enrollment

QES-76 students and EES- 113 students

Mrs. Burton informed the board that enrollment is down due to families having to relocate.

B. Financial Update – April Whitney

1. Monthly Financial Report

- Bus & Maintenance Report
- Electric KWH usage Report
- Budget/Expenditure Analysis Report
- Student Activities Report
- Grants

Business Manager April Whitney informed the board of the financial reports, facility monthly maintenance, bus maintenance and fuel costs.

C. Board Reports

Board member Monica Timberlake wanted to inform the board that they all have been invited to attend Contact Day with the Astronauts.

5. APPROVAL OF CONSENT CALENDAR

A. 1. Approval of the minutes from the regular board session on December 12, 2016.

B. Approve Expense and Payroll Vouchers

Expense Vouchers will be available during meeting for public review.

- E – 1009- \$31,704.49 P – 11- \$52,933.52
- E – 1010- \$5,833.76 P – 12- \$53,011.16

C. Personnel Actions

1. Gerald Burns – Substitute for the Quartzsite Elementary School District.

There was a motion to approve the consent calendar.

Motion: Monica Timberlake

Second: Christina Carter

Vote: Unanimous

6. ITEMS REMOVED FROM CONSENT CALENDAR

No items were removed.

7. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)

No Old Business

8. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)

- A. Presentation by the Ehrenberg Elementary School Student Council.
Student Council officers Amya Garrett, Kenna Elliott, Mike Nicklaus gave updates on activities, fundraisers and goals that they have accomplished this school year.
- B. Discussion and possible action on increasing the credit limit.
Business Manager April Whitney asked the board if they would approve an increasing credit limit or issue another credit card.
There was a motion to increase the total credit limit to April Whitney for \$3,000 and issue another card in Holly Brown's name for \$3,000 for a combined credit of \$6,000.
Motion: Christina Carter
Second: Monica Timberlake
Vote: Unanimous
- C. Discussion and possible action on setting a time limit of three minutes on individual presentations and during Call to the Public.
Board Member Christina Carter doesn't think there is a need to set a time limit on individual presentations. The board president can give direction to let them know they need to finish up.
There was a motion to set a three minute time limit on Call to Public.
Motion: Monica Timberlake
Second: Mark Orgeron
Vote: Unanimous
- D. Discussion on school boards self-evaluation.
Superintendent Burton wanted the new board members to be aware of the evaluation tool that is used at the end of the year.
- E. Discussion and possible action on the BOLTS training seminar in Phoenix.
The BOLTS is one day training but due to there not being a budget to send any board members there was no action taken.
- F. Discussion on reading tutors for FY 2017/2018.
Board president Sally Kelley wanted to get the opinions of the board on reading tutors for the next FY. The only concerns the other board members had was money and scheduling. The board instructed Mrs. Burton to talk to the teachers and get their opinion.
- G. Discussion and possible action on changing board policy to have policy include a Vice President.
Board Member Christina Carter pulled the policy the District currently has and she doesn't see a reason why we need to change policy. The other board members were in agreement and no action was taken.

9. **CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD”
AND HAND TO THE BOARD PRESIDENT**

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set the time limit of three minutes on individual presentations and the time spent on the Call to the Public.

There were no comments made by the public.

10. **AGENDA ITEMS FOR FUTURE CONSIDERATION**

- 1. Next year configuration**
- 2. Set up a work session to work on vision and mission statements.**

11. **ADJOURNMENT**

There was a motion to adjourn the meeting at 7:32 p.m.

Motion: Mark Orgeron

Second: Monica Timberlake

Vote: Unanimous

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER