QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBERG, ARIZONA 85334 (928) 923-7907 FAX (928) 923-8908

MINUTES OF REGULAR MEETING QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Monday, May 9, 2016 at 6:00 PM Quartzsite Elementary School 930 W. Quail Trail Quartzsite, AZ 85346

1. ROUTINE OPENING OF MEETING

A. Call to Order

Monica Timberlake called the meeting to order at 6:06 p.m.

B. Roll Call

Present: Monica Timberlake

Carrollynn Henshaw

Danielle Miller

Justin Rayner via phone

Absent:

Guests: Raquel Burton, April Whitney, Holly Brown, Brenda Burks, Rebecca

Mendoza, Vanessa Hernandez, Ana Gonzalez, Andrea Elliott, Richard Walters, Annie Walters, Tom deGruyter, Sulema Reyes, Gayle Predlice, Carol Wilson, Violet Kiss, Andy Kiss, Rosalyn Young, Dominique Holburt, S Rain BearCat, John Shipley, Laura Thompson, Christina Carter, Bill Burks, Heather Dangiolini, Valerie Smith, Kathy Thevenin, Joe Thompson, Michael Henshaw, Jacque Price, Heather Caton, Mark Orgeron, Ken Nichols, Jon

Samaha, Michael Stephens, Jacqueline Stephens, Reinee Stephens, Gwendoline LeBlanc, Justin Stephens, Samuel Burton, Laura Moore

C. Pledge of Allegiance

Monica Timberlake led the Pledge of Allegiance

2. REVIEW AND ACCEPT THE AGENDA FOR MAY 9, 2016

A. Approve agenda as written

There was a motion made to accept the agenda as written

Motion: Carrollynn Henshaw

Second: Justin Rayner Vote: Unanimous

3. STAFF REPORTS

A. Administration Update – Raquel Burton

1. Current Events

Superintendent Raquel Burton informed the board of upcoming events in the district. Mrs. Burton introduced County Superintendent Jacque Price where she recognized Heather Dangiolini for Teacher of the Year at the QES campus and presented her with a \$100.00 check. Christina Carter was recognized for Teacher of the Year at the EES campus and competed with the other small schools and was named La Paz County Teacher of the Year and was presented with a \$1000.00 check. Mrs. Burton asked Mrs. Carter if there was anything she would like to add regarding school activities. Mrs. Carter informed the board of upcoming events and how the softball season went for both campuses.

4. Enrollment

QES campus has 99 and EES has 128 students with a total of 227 students in the district.

- B. Financial Update April Whitney
 - 1. Monthly Financial Report
 - Bus & Maintenance Report
 - ➤ Electric KWH usage Report
 - ➤ Budget/Expenditure Analysis Report
 - > Student Activities Report
 - Grants

Business Manager April Whitney informed the board that our District was selected for an audit by Arizona State Retirement and there were zero findings. She gave an update on the process of the gym flooring from School Facility board project. The District's electricity was low and there were no maintenance costs this month.

C. Board Reports

Board president Monica Timberlake wanted to thank everyone for attending the board meeting and invited them to attend our 8th grade promotions. Board member Carrollynn Henshaw asked Superintendent Raquel Burton when the board would be informed of the investigation. Mrs. Burton stated that she was instructed not to go into details of the incident by the investigators. When the investigators release the information then she will be able to inform the board. Board Member Carrollynn asked Mrs. Burton about the releasing of the report on Lilian Houston. Mrs. Burton again stated she is not able to go into detail regarding the investigation. Board President Monica Timberlake informed them that this is going beyond a report and starting to be a discussion and asked for the discussion to stop because it is a violation of open meeting law.

5. CALL TO THE PUBLIC – PLEASE FILL OUT "REQUEST TO ADDRESS BOARD" AND HAND TO THE BOARD PRESIDENT

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

Jacqueline Stephens approached the board to inform them she is a parent of two students that attend Ehrenberg Elementary School. She wanted to thank Mrs. Burton for always being there for her children and that she appreciates all she does.

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The third grade teacher from Ehrenberg Elementary School Ana Gonzalez approached the board to state on behalf of Raquel Burton. She stated that Mrs. Burton has always wanted to be a teacher and cares and is focused on all students. She informed the board that it's so sad of all the negative being put out there by people that are supposed to be representing our schools and doesn't feel supported by the board. Board member Carrollynn Henshaw stated that she felt like this was a personal attack and that Mrs. Burton lied to the police about her child. Ms. Gonzalez continued letting Mrs. Henshaw know she is not attacking her. Mrs. Henshaw followed by letting Ms. Gonzalez know she has a legal right to respond. Board President Monica Timberlake informed everyone that if there will not be order in the board meeting that she would adjourn. Carrollynn agrees that the meeting should be adjourned.

There was a motion to adjourn the meeting

Motion: Carrollynn Henshaw

Board President Monica Timberlake adjourned the meeting without a vote at 6:22 p.m.

- 6. APPROVAL OF CONSENT CALENDAR
 - A. 1. Approval of Minutes on Regular Board Session on April 11, 2016.
 - 2. Approval of Minutes on Special Board Session on April 18, 2016.
 - B. Approve Expense and Payroll Vouchers

Expense Vouchers will be available during meeting for public review.

• E - 1018 - \$16,987.68

P - 20 - \$45,649.17

• E - 1019 - \$29,775.84

P - 21 - \$49,558.93

P - 22 - \$50,214.04

- C. Personnel Actions
 - Resignation of Certified employee Ted Finkbeiner
- 7. ITEMS REMOVED FROM CONSENT CALENDAR
- 8. OLD BUSINESS (DISCUSSION AND POSSIBLE ACTION)
- 9. NEW BUSINESS (DISCUSSION AND POSSIBLE ACTION)
 - A. Presentation and discussion with a representative from the Arizona School Risk Retention Trust.
 - B. Discussion and approval of the 2016 Budget Revision.
 - C. Discussion and possible action regarding prop 123 funding for FY2016.
 - D. Discussion and possible action on the Annual Financial Audit prepared by Heinfield, Meech, & Co., PC for FY2014-2015 for the Quartzsite School District.
 - E. Discussion and possible action on the changes to Quartzsite Elementary School District #4 job descriptions of NSLP Coordinator, Food Service Lead, and Food Service Staff.
 - F. Discussion and possible action on the Intergovernmental Agreement among the La Paz County Education Service Agency and the Quartzsite Elementary School District #4.
 - G. Discussion of Parent surveys for Ehrenberg and Quartzsite Elementary Schools.
 - H. Discussion of Staff surveys for Ehrenberg and Quartzsite Elementary Schools.
 - I. Discussion and possible action on the submission of proposed issues for consideration for the 2017 political agenda.
 - J. Discussion and action on policy services advisory updates, Final Reading.
 Policy Advisory No. 529........BEC-EB Executive Sessions/Open Meeting
 Policy Advisory No. 519.......BEC-EC Executive Sessions/Open Meeting

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	OFFICIAL UNTIL ADOPTED BY THE GOVERNING BOARD
	BEC-ED – Executive Sessions/Open meeting
	BEDA-EB – Notifications of Board Meetings
5	BEDA-EC – Notification of Board Meetings
	BEDA-ED – Notification of Board Meetings
5	BEDA-EE – Notification of Board Meetings
5	BEDA-EF – Notification of Board Meetings
	BEDA-EG – Notification of Board Meetings
	BEDA-EG – Notification of Board Meetings
Policy Advisory No. 521	BEDB-E – Agenda
Policy Advisory No. 522	BEDG-EA – Minutes
3	BEDG-EB – Minutes
5	GBI – Staff Participation in Political Activities
5	GDQA – Support Staff Reduction in Force
3	IKE-RB – Promotion and Retention of Students
	IKF – Graduation Requirements
3	JFAB – Tuition/Admission of Nonresident Students
Policy Advisory No. 529	JFABC – Admission of Transfer Students
Policy Advisory No. 530	JK – Student Discipline
Policy Advisory No. 530	JK-RB – Student Discipline
Policy Advisory No. 531	JLF-EB – Reporting Child Abuse/Child Protection
Policy Advisory No. 532	JLIA-Supervision of Students
	BEC-EB-Executive Sessions/Open Meeting
Policy Advisory No. 537	BEDA-Notification of Board Meetings
	BEDH-Public Participation at Board Meeting
Policy Advisory No. 539	EBBB-E-Accident Reports
Policy Advisory No. 541	Professional/Support Leaves of Absence without Pay
Policy Advisory No. 54Go	CQF-Discipline, Suspension and Dismissal of Professional Staff
Member	
Policy Advisory No. 543	IKE-Promotion and Retention of Students
5	IKF-RB,EA,EB – Graduation Requirements
Policy Advisory No. 545	JFAB-Tuition/Admission of Nonresident Students
	JK,JK-RB-Student Discipline
	KDB-R-Public's Right to know/Freedom of Information
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10. EXECUTIVE SESSION. The Board may move into Executive Session pursuant to A.R.S. §38-341.03(A)(1), Discussion regarding public complaint against Superintendent Raquel Burton. If the employee wishes to have this matter held in open session, it will be held in open session at this point on the agenda. No decisions shall be made in executive session.

11. RECONVENE OPEN MEETING

A. Discussion and possible action regarding public complaint against Superintendent Raquel Burton.

12. AGENDA ITEMS FOR FUTURE CONSIDERATION

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The meeting was adjourned during Call to Public by Board President Monica Timberlake at 6:22 p.m.

PRESIDENT	MEMBER
MEMBER	MEMBER

MEMBER