

QUARTZSITE ELEMENTARY SCHOOL DISTRICT NO. 4

P.O. BOX 130, EHRENBURG, ARIZONA 85334

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MINUTES OF REGULAR MEETING

QUARTZSITE SCHOOL DISTRICT GOVERNING BOARD

Monday, May 9, 2016 at 6:00 PM

Quartzsite Elementary School

930 W. Quail Trail

Quartzsite, AZ 85346

1. ROUTINE OPENING OF MEETING

A. Call to Order

Monica Timberlake called the meeting to order at 6:06 p.m.

B. Roll Call

Present: **Monica Timberlake
Carrollynn Henshaw
Danielle Miller
Justin Rayner via phone**

Absent:

Guests: **Raquel Burton, April Whitney, Holly Brown, Brenda Burks, Rebecca Mendoza, Vanessa Hernandez, Ana Gonzalez, Andrea Elliott, Richard Walters, Annie Walters, Tom deGruyter, Sulema Reyes, Gayle Predlice, Carol Wilson, Violet Kiss, Andy Kiss, Rosalyn Young, Dominique Holburt, S Rain BearCat, John Shipley, Laura Thompson, Christina Carter, Bill Burks, Heather Dangioli, Valerie Smith, Kathy Thevenin, Joe Thompson, Michael Henshaw, Jacque Price, Heather Caton, Mark Orgeron, Ken Nichols, Jon Samaha, Michael Stephens, Jacqueline Stephens, Reinee Stephens, Gwendoline LeBlanc, Justin Stephens, Samuel Burton, Laura Moore**

C. Pledge of Allegiance

Monica Timberlake led the Pledge of Allegiance

2. REVIEW AND ACCEPT THE AGENDA FOR MAY 9, 2016

A. Approve agenda as written

There was a motion made to accept the agenda as written

Motion: Carrollynn Henshaw

Second: Justin Rayner

Vote: Unanimous

3. STAFF REPORTS

A. Administration Update – Raquel Burton

1. Current Events

Superintendent Raquel Burton informed the board of upcoming events in the district. Mrs. Burton introduced County Superintendent Jacque Price where she recognized Heather Dangioli for Teacher of the Year at the QES campus and presented her with a \$100.00 check. Christina Carter was recognized for Teacher of the Year at the EES campus and competed with the other small schools and was named La Paz County Teacher of the Year and was presented with a \$1000.00 check. Mrs. Burton asked Mrs. Carter if there was anything she would like to add regarding school activities. Mrs. Carter informed the board of upcoming events and how the softball season went for both campuses.

4. Enrollment

QES campus has 99 and EES has 128 students with a total of 227 students in the district.

B. Financial Update – April Whitney

1. Monthly Financial Report

- Bus & Maintenance Report
- Electric KWH usage Report
- Budget/Expenditure Analysis Report
- Student Activities Report
- Grants

Business Manager April Whitney informed the board that our District was selected for an audit by Arizona State Retirement and there were zero findings. She gave an update on the process of the gym flooring from School Facility board project. The District's electricity was low and there were no maintenance costs this month.

C. Board Reports

Board president Monica Timberlake wanted to thank everyone for attending the board meeting and invited them to attend our 8th grade promotions. Board member Carrollynn Henshaw asked Superintendent Raquel Burton when the board would be informed of the investigation. Mrs. Burton stated that she was instructed not to go into details of the incident by the investigators. When the investigators release the information then she will be able to inform the board. Board Member Carrollynn asked Mrs. Burton about the releasing of the report on Lilian Houston. Mrs. Burton again stated she is not able to go into detail regarding the investigation. Board President Monica Timberlake informed them that this is going beyond a report and starting to be a discussion and asked for the discussion to stop because it is a violation of open meeting law.

5. CALL TO THE PUBLIC – PLEASE FILL OUT “REQUEST TO ADDRESS BOARD” AND HAND TO THE BOARD PRESIDENT

Members of the audience may make statements concerning matters of interest to the School District. The President of the Board may terminate such statements if they do not concern the School Board affairs, if they are personal attacks against individuals or are deemed inappropriate by the President. The Board also reserves the right to set a time limit on individual presentations and the time spent on the Call to the Public.

Jacqueline Stephens approached the board to inform them she is a parent of two students that attend Ehrenberg Elementary School. She wanted to thank Mrs. Burton for always being there for her children and that she appreciates all she does.

Motion: **Carrollynn Henshaw**

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Policy Advisory No. 519.....	BEC-ED – Executive Sessions/Open meeting
Policy Advisory No. 520.....	BEDA-EB – Notifications of Board Meetings
Policy Advisory No. 520.....	BEDA-EC – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-ED – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EE – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EF – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EG – Notification of Board Meetings
Policy Advisory No. 520.....	BEDA-EG – Notification of Board Meetings
Policy Advisory No. 521.....	BEDB-E – Agenda
Policy Advisory No. 522.....	BEDG-EA – Minutes
Policy Advisory No. 522.....	BEDG-EB – Minutes
Policy Advisory No. 523.....	FCB – Retirement of Facilities
Policy Advisory No. 524.....	GBI – Staff Participation in Political Activities
Policy Advisory No. 525.....	GDQA – Support Staff Reduction in Force
Policy Advisory No. 526.....	IKE-RB – Promotion and Retention of Students
Policy Advisory No. 527.....	IKF – Graduation Requirements
Policy Advisory No. 528.....	JFAB – Tuition/Admission of Nonresident Students
Policy Advisory No. 529.....	JFABC – Admission of Transfer Students
Policy Advisory No. 530.....	JK – Student Discipline
Policy Advisory No. 530.....	JK-RB – Student Discipline
Policy Advisory No. 531.....	JLF-EB – Reporting Child Abuse/Child Protection
Policy Advisory No. 532.....	JLIA–Supervision of Students
Policy Advisory No. 536.....	BEC-EB–Executive Sessions/Open Meeting
Policy Advisory No. 537.....	BEDA–Notification of Board Meetings
Policy Advisory No. 538.....	BEDH–Public Participation at Board Meeting
Policy Advisory No. 539.....	EBBB-E–Accident Reports
Policy Advisory No. 540.....	GBEB–Staff Conduct
Policy Advisory No. 541.....	Professional/Support Leaves of Absence without Pay
Policy Advisory No. 54.....	GCQF–Discipline,Suspension and Dismissal of Professional Staff Member
Policy Advisory No. 543.....	IKE–Promotion and Retention of Students
Policy Advisory No. 544.....	IKF-RB,EA,EB – Graduation Requirements
Policy Advisory No. 545.....	JFAB–Tuition/Admission of Nonresident Students
Policy Advisory No. 546.....	JK,JK-RB–Student Discipline
Policy Advisory No. 547.....	KDB-R–Public’s Right to know/Freedom of Information

10. **EXECUTIVE SESSION. The Board may move into Executive Session pursuant to A.R.S. §38-341.03(A)(1), Discussion regarding public complaint against Superintendent Raquel Burton. If the employee wishes to have this matter held in open session, it will be held in open session at this point on the agenda. No decisions shall be made in executive session.**
11. RECONVENE OPEN MEETING
 - A. Discussion and possible action regarding public complaint against Superintendent Raquel Burton.
12. AGENDA ITEMS FOR FUTURE CONSIDERATION

13. ADJOURNMENT

The meeting was adjourned during Call to Public by Board President Monica Timberlake at 6:22 p.m.

PRESIDENT

MEMBER

MEMBER

MEMBER

MEMBER