# SDM

## Shared Decision Making

### SANTA MARIA HIGH SCHOOL

#### MINUTES FOR MEETING OF February 17, 2016

**Members Present:** Joe Domingues, Diane Juarez, Carla Mendoza, Flor Enrriquez, Janet Cruz-Reyes, Karen Draper, Francisco Lozano, Martha Solano.

**Members Not Present:** Zenia Iniguez, Maria Baro, Lorene Yoshihara

**I. Review of Minutes**

Approval of minutes still pending from 2/23/15, 3/26/15, 5/20/15, 9/16/15, 12/2/15. Copies of minutes were not brought to the meeting for review. Postponed until next meeting.

**III. Old Business**

* **Website Links Update** – All links have been updated
* **Attendance Re-admit** –Re-Admit process is still being followed. A to A (Attention to Attendance) is being implemented in phases and will phase out re-admit process next year.
* **ASB Student Senate Update –** ASB is working on a procedure for student voting. Concern from students is that participation is low because students aren’t being allowed out of class.
* **Library Closure** -Tutoring is available Monday-Thursday until 5pm. Concerns were raised that no notice is given to students/staff when tutoring is canceled. Students/staff would also like prior notice when the library will be closed for testing or other events. All library closures should be emailed to students and staff prior. It was also suggesting posting notice in Government and Economics classes to reach as many students as possible.
* **Pre-arranges Update** – Notice should be given to teachers 2 weeks prior to event. Please have some flexibility with this process.

* **Senior Privileges Policy** – Off campus lunch privileges have been suspended indefinitely as a result of recent community violence. Students would like better communication from Administration in events like this. Again it was suggested to email all students and staff once things like this are decided. Possibly post information in senior government and economics classes to reach as many students as possible.

A subcommittee will be created to help with senior appeals process/waiver. Committee will consist of 1 Classified personnel, 1 Certificated personnel, and 1 Admin.

Concern raised that parents aren’t receiving enough information regarding senior fees, events, etc.

* Library and ASB office send bills home to seniors in September and again in March.
* Suggested to have parents check their contact information at cafecito meetings.
* More senior information given at cafecito meetings.
* Mazteco translation at cafecitio meetings.

* ***Hat Policy –***

**The ball cap policy which reads:**

**Only Santa Maria High School Caps are authorized on campus and at after school activities. This is a school site concentrated effort to eliminate any negative influence or affiliation, increase school safety, and promote school pride. This policy allows for consistency in enforcement. SMHS Ball Caps can be purchased in the school store.**

* This is a ball cap policy. Only SMHS ball caps are allowed.
* Straw hats, beanies are ok. Exceptions will be made on a case by case basis if something is gang related or offensive.
* ***ID Policy –***

Proper identification promotes school safety and reflects Saint Pride. More enforcement is needed from all staff.

* ***Tardy Policy –***

**The Tardy Campaign is a school site concentrated effort to eliminate student tardiness. Students are required to be in class prior to the final bell. This will make getting to class a student priority as well as eliminate class interruptions and provide for Bell-to-Bell instruction.**

* Some feel students being tardy is not a problem on our campus at this time.
* More help needed from all parties Admin/Certificated/Classified to help enforce the policy.

ASB students are working on preparing student surveys in regard to the Hat Policy, ID Card Policy, Bully Policy, and Tardy policy. They are looking for student input to help reform or improve the current policies. They will present the surveys to SDM members before they are given to students.

It was made clear to students that the outcome of these surveys will not change current policies.

* ***Campus Clean-Up –***
* Getting the campus ready for the upcoming WASC visit was mentioned.
* Committee was reminded that we had discussed forming a campus clean-up committee several months ago.
* Get parent input at cafecito meetings.
* More directional signs needed around campus for visitors. Especially with the construction visitors are having a hard time.
1. **Items for next meeting**
* School Colors & Mascot Update
* Lockdown
* Saints Pride
* Calendar Dates & Times for 2016-2017 meetings
* PDA
* Traffic
* Elections/By-Laws for Students
* Safety
* Increase Number of SDM Meetings

**VII. Adjourn**

Meeting ended early at 4:40pm

1. **Future Meeting Dates:**

Next meeting is scheduled for 5/25/16 all day 830am-230pm.

It was proposed changing the upcoming meeting date and time.