South Fork Union School District

5225 Kelso Valley Road Weldon, California 93283 Phone: (760) 378-4000 FAX: (760) 378-3046 Robin Shive, Superintendent http://www.southforkschool.org

FACILITIES USE APPLICATION PERMIT

REQUESTED FACILITY: _____ DATE: _____

APPLICANT INFORM	ATION:		
ORGANIZATION NAME:			
INDIVIDUAL APPLICANT NA	AME:		TITLE:
ORGANIZATION ADDRESS:			
CONTACT TELEPHONE: ()	ALT: ()
DESCRIBE PURPOSE/EVENT	:		
Number of anticipated participar	its:		
Date(s) Requested:			
Hour needed for set u	ıp:	_ Hour event is ove	r:
	School Districts are permitted to cha nall be paid upon actual reservation		er District costs associated with event). Rental District.
Rental:			
	as, required staff, etc.:		
DEPOSIT REQUIRED: Cleaning fee deposit: Key deposit:	\$30.00 Tables: \$	\$5 (for each table)\$10 (for each group of ten (1))	0) chairs)
CIVIC CENTER ACT: a situations, charge reasonable feet		ake reasonable rules governir	ng the use of their facilities and in certain
organization. Permittee further ag		of the organization, the sign	is an "authorized person" of the permittee atory individual of the permittee agrees to also
	RMLESS AND INDEMNI		
harmless and defend the SOUTH agents from any and all loss, liab limited to personal or bodily inju any and all claims, demands and directly or indirectly out of this p whether the District or any of its	H FORK UNION SCHOOL DIST pility, fines, penalties, forfeitures, coury, death at any time and property of actions in law or equity (including permit or the use of this facility. The	RICT (District) and each of osts and damages (whether in damage) incurred by the Dist attorney's fees and litigation e Permittee's obligation under nteers or agents are negligent	lity as an organization to indemnify, hold its officers, officials, employees, volunteers and contract, tort or strict liability including but not rict, the Permittee or any other person and from expense), arising or alleged to have arisen r the preceding sentence shall apply regardless of t, but shall not apply to any loss, liability, fines,
	AGREEMENT: I have read the abo	**	
			DATE:
DISTRICT APPROVALS:	Insurance Endorsem		Facility Available on date
	Fees Received		Appropriate Activity
District required restrictions:			

District Official Signature: _____ Date: _____

Board of Trustees: Dale Creighton, Scott Siddle, Karrie Bunting, Daures Stephens, Sherry Nichols

SECTION I

REGULATIONS GOVERNING THE USE OF THIS FACILITY

- 1. Use of the facility shall not be permitted for private gain.
- 2. If guards or special police are required by the SOUTH FORK UNION SCHOOL DISTRICT, the cost of such personnel will be borne by the sponsoring organization.
- 3. Foodstuffs and other commodities may not be sold without special food vendor insurance.
- 4. Display or signs must be approved by the SOUTH FORK UNION SCHOOL DISTRICT.

SECTION II

INSURANCE

Permittee shall furnish the SOUTH FORK UNION SCHOOL DISTRICT 10 days in advance of the occupancy time of this permit and PRIOR TO THE ISSUANCE OF THIS PERMIT, a Certificate of insurance and an Additional Insured Endorsement, naming the SOUTH FORK UNION SCHOOL DISTRICT, its officers, employees, agents, and volunteers as Additional Insured. Said Insurance shall be issued by an insurance company(s) admitted by the California Insurance Commissioner to do business in the State of California and rated not less than "A-/VII" in the Best Insurance Rating Guide. If Non-Admitted insurance is provided, then the acceptability shall be subject to review and determination by the District's Risk Manager or Representative.

Required Insurance shall include:

- A. Commercial General Liability Insurance which shall include contractual, products and completed operations coverage, bodily
- injury, and property damage liability insurance with combined single limits of not less than \$1,000,000 per occurrence.
- B. Workers' Compensation Insurance as required under California Labor Code.

Nothing herein observing the minimum insurance requirements, shall serve to imply or reduce the Permittee's liabilities or obligations for liability under indemnification provision of the Permit and Agreement.

SECTION III

DAMAGE TO DISTRICT PROPERTY

- 1. Permittee agrees both as an organization and as signatory individual to be jointly and personally responsible for all damage to SOUTH FORK UNION SCHOOL DISTRICT property that may arise during or by the permitted activity.
- INSPECTION OF PROPERTY: Permittee agrees to inspect property prior to and after occupancy and/or use to assure that it is in safe condition and in proper repair.

SECTION IV

FIRE AND SAFETY REGULATIONS

- 1. At no time shall there be more people admitted to the facility or any room thereof than the legal seating capacity allows.
- 2. No flammable decorations shall be used unless flame resistant or flame proof in accordance with the State Health and Safety Codes.
- 3. No device that produces flame, spark, smoke or explosion (including fireworks) shall be used on the premises.

SECTION V

GENERAL RULES (REFERENCE CALIFORNIA EDUCATION CODE SECTIONS 40040-40058)

- 1. Use and occupancy of school property shall be primarily for public school purposes. Any authorized use or occupancy of the property for other than public school purposes shall be secondary and subordinate to this primary purpose. Final approval for use of facilities shall not be granted more than ninety (90) days in advance.
- 2. It is agreed that any permit may be revoked without previous notice, at no expense to the District. The District will make reasonable efforts to provide reasonable notice.
- 3. Use of alcohol, drugs, and other intoxicants are absolutely prohibited.
- 4. No Smoking shall be permitted on the premises.
- 5. No Gambling shall be permitted on the premises.
- 6. No program shall contain matter, which might tend to cause a breach of the peace, incite to riot, or which constitutes subversive doctrine or seditious utterance or which agitate for changes in our form of government or social order or by violence or unlawful methods.
- 7. If free use is granted as provided in the Civic Center Act, the meeting shall be non-exclusive and shall be open to the public.
- 8. All organizations shall properly supervise all attendees. Juvenile organizations must have adequate adult supervision and sponsorship.
- 9. Use of buildings or grounds may be granted for a period not to exceed one year. However, applications are renewable each July, or may be revoked at any time at the discretion and or needs of the District.
- 10. This permit is not transferable.
- 11. If any group activity results in the destruction of school property, the group shall be charged an amount necessary to repay damages and further use of the facility may be denied.

COST SCHEDULE FOR COMMUNITY USE OF DISTRICT FACILITIES/EQUIPMENT

	Minimum <u>3 Hours</u>	Each Additional Hour	Maximum <u>8 Hour</u>
Elementary Cafeteria/ M.S. Community Center- Large Room	\$50	\$25	\$175
M.S. Community Center- Small Room	\$20	\$16	\$100
M.S. Gymnasium	\$100	\$50	\$350
Kitchen Kitchen Helper	\$50 \$25.00 per hour	\$None \$None (Mandatory with kitchen usage.)	
Elementary Library	\$10	\$5	\$35
Classroom	\$10	\$5	\$35
Recreational Fields: Tennis/Basketball Courts/ Soccer/Baseball	\$None	\$None	\$None
	Minimum <u>2 Hours</u>	Each Additional <u>Hour L</u>	Each Additional Lifeguard Per Hour

Swimming pool(112 capacity)\$150.00\$25.00\$12.50(Rental includes one lifeguard for up to 20 swimmers. Additional swimmers require an additional lifeguard.)

Deposits (shall be paid upon reservation):

Keys	\$20
Cleaning	\$30
Tables	\$5 for each table
Chairs	\$10 for each group of ten (10) chairs

SCOPE OF WORK FOR: Use of Facilities Requested Kitchen Helper

As a South Fork Union School District Employee, your job responsibilities include:

- 1. Unlocking doors for access to the kitchen area of the cafeteria.
- 2. Supervise the correct use of kitchen equipment.
- 3. Provided supervision for proper sanitation during and after use of the kitchen.
- 4. Monitor all kitchen supplies (South Fork Kitchen supplies are NOT available for outside function use).
- 5. Ensure that all kitchen equipment is sanitized.
- 6. Ensure that all kitchen equipment is properly put away.
- 7. Properly sanitize all kitchen tables and food preparation areas.
- 8. Supplies:
 - a. Towels are available for use in the lockers in the kitchen office. Be sure all towels are properly rinsed after use and hang to dry on laundry bag.
 - b. Detergents and bleach are available and are to be used to properly clean the kitchen after use.
 - c. The mop bucket in the mop room may be used to mop kitchen before lock up.
- 9. Empty kitchen trash can.
- 10. Sweep and mop kitchen floor after the kitchen area is done being used.
- 11. Before leaving, be sure the kitchen is neat, orderly, and ready to begin food preparation.
- 12. Lock all doors and windows to the kitchen.

SOUTH FORK UNION SCHOOL DISTRICT COMMUNITY POOL RULES

NO....

- Alcohol, Tobacco, or Illegal Substances
- Food products, bottled, canned, or containered drinks
- Radios, walk-man, CD's, boom-boxes, or other electronics
- CHILDREN under the age of 10 inside the pool enclosure unless accompanied by a parent or guardian
- Profanity, cursing, or rude behavior
- Cut-offs or "un-hemmed" shorts
- Inappropriate SWIMWEAR. It must be appropriate for use at a Public Swimming Pool where persons of all ages are present.
- Diving
- Running, pushing, etc.
- Public displays of affection
- Glass, metal, foreign objects
- Excessive, deliberate splashing of other swimmers
- Carrying one swimmer on top of another swimmer's shoulders
- Running at any time in the pool area
- Back flips of any kind from the side of the pool

NOTE: Persons who do not follow these rules will be asked to leave the pool area for the remainder of the day.