

**AUTHORIZATION FOR THE ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL**

Connecticut State Law and Regulations 10-212(a) require a written medication order of an authorized prescriber, (physician, dentist, advanced practice registered nurse or physician's assistant) and parent/guardian written authorization, for the nurse, or in the absence of the nurse, a designated principal or teacher to administer medication. Medications must be in the original properly labeled container and dispensed by a physician or pharmacist.

**PRESCRIBER'S AUTHORIZATION**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

Condition for which drug is being administered: \_\_\_\_\_

Drug Name (including Generic) : \_\_\_\_\_ Dose: \_\_\_\_\_ Route: \_\_\_\_\_

Time of Administration: \_\_\_\_\_ Frequency, if PRN \_\_\_\_\_

Relevant side effects  None expected  Specify: \_\_\_\_\_ALLERGIES  NO  YES (Specify): \_\_\_\_\_Medication shall be administered from \_\_\_\_\_ to \_\_\_\_\_  
Month/Day/Year Month/Day/YearPrescriber's Name/Title \_\_\_\_\_  
(Type or print)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Prescriber's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Use for Prescriber's Stamp

**PARENT GUARDIAN AUTHORIZATION**

I hereby request that the above ordered medication be administered by school personnel. I understand that I must supply the school with no more than a 45-day supply of medication. I understand that this medication will be destroyed if not picked up within one week following termination of the order or the last day of school, whichever comes first.

I grant permission for the school nurse to exchange information with this prescriber regarding the administration of this medication.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Home Phone #: \_\_\_\_\_ Work # \_\_\_\_\_

**SELF ADMINISTRATION OF MEDICATION AUTHORIZATION/APPROVAL**

Self-administration of a medication **may** be authorized by the prescriber and parent/guardian for **certain** medications and **must** be approved by the school nurse in accordance with Board policy and district nursing protocols.

Prescriber's authorization for self-administration  Yes  No \_\_\_\_\_  
(Signature) (Date)Parent/Guardian authorization for self administration:  Yes  No \_\_\_\_\_  
(Signature) (Date)

School nurse approval for self administration:

Yes  No

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Date)

## SCHOOL MEDICATION POLICY

For the protection of your child as well as the other children in school, we would like to review the policy for the administration of medication during school hours.

No medication will be administered to a student during school hours unless a written request from both parent and prescriber accompanies the medication. The medication, in its original container, should be brought to the school by a parent or responsible adult and not sent with the student. The label on the medication and the prescriber's written order must include the name of the medication, the dosage, the time to be given, the length of time to be given, and the diagnosis.

This policy will be in effect for any medication to be given in school whether the length of time is to be one day or for the school year.

Please call the school nurse for any questions regarding medication, and to obtain the proper forms.