



# Rocky Hill Public Schools

Administrative Offices

761 Old Main Street, Rm. 231, Rocky Hill, CT 06067

(860) 258 – 7701

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## *Videotape of Staff/Students Policy Form*

Dear Parent/Guardian:

Board of Education Policy 6143(c), Videotaping of Staff/Students, states:

*The Rocky Hill Public School System recognizes its obligation to protect student safety. This responsibility must be balanced with the opportunity to showcase students and their work while protecting the privacy of individuals. For this reason, any videotaping of students or staff by school personnel shall be restricted to educational purposes. Any parent or staff who does not wish his/her child or themselves to appear in any videotape must notify the building principal in writing of this request prior to the end of September of each school year.*

Videotaping of students sometimes occurs during the course of school programs or classroom activities. The district website may contain school and teacher links that feature student work – written pieces, artwork, etc. We have the option of including a child's picture alongside of their work. In no instance may a last name, address, email or other identifying information be included. In addition, guidance is given to staff concerning videotaping students as part of class assignments.

Please indicate your response to the following questions by circling **Yes or No**.

1. **Yes or No** Permission to publish my child's school work and/or first name on the school website.
2. **Yes or No** Permission for photographs of my child to be published on the school website.
3. **Yes or No** Permission for the videotaping/broadcasting of my son/daughter while participating in school related activities.

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date