Center School PowerSchool Parent Portal Gradebook and Report Card Viewer

Logging into PowerSchool

Each parent has their own unique username and password. We previously sent username and password information home, but if you have misplaced your information or need support, please contact the main office. You can access your child's information wherever you have internet access via <u>https://ps.willingtonct.org/public</u>. PowerSchool also has an app that can be downloaded for free.

PowerSchool	Create Parent Acc	ount		
	First Name			
n	Last Name			
	Email			
	Desired Username			
ie	Password			
	Re-enter Password			
	Password must:			
	•Be at least 6 character	s long		
Having trouble signing in?			nship for each student you wish	to add to your Parent Account Your relationship to the
	Student Name	(Old Web ID)	(Old Web Password)	student
	1.			Choose 🗸
	2.			Choose 🗸
count	3.			Choose 🗸
account that allows you to view all of your	4.			Choose
account. You can also manage your account				
n more.	6.			Choose
Create Account				Enter

Click on *Create Account* if this is your first time logging into PowerSchool. You will need your *Access ID* and *Access Password* that was in the Parent Portal letter provided to you. Complete all the fields to create your account and click enter.

If you have logged into PowerSchool before, but forgot your username or password, click on *Having trouble signing in?* on the login screen.

Home Screen

The screen below is the home screen (click *PowerSchool* in the top left corner of your screen to return to this page) and provides a direct route to attendance, grades, and lunch balance. You can receive *Email Notifications* when your child's teacher(s) input grades by clicking on the link on the left side of the page. To view your child's report card, click on the *Standards Grades* tab. *Click Here* brings you to your child's assignment grades.





Assignment View

Click the arrow to see assignments for the current term.



Multiple Students? One Account for All!

Once you log into PowerSchool, you can click on *Account Preferences* on the left side of the screen, and then click the students tab. To add a student, click the *+* sign on the right side of the screen. You will need their *Access ID* and *Access Password* from the PowerSchool letter.

Navigation	Profile Students
Grades and Attendance	Account Preferences - Profile
Note History	If you want to change the name, e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to
Email Notification	your username, or password.

Mobile View

If you are viewing PowerSchool from a mobile device such as your cell phone or an iPad, the view may vary. The PowerSchool app has a very different view compared to the website. Please feel free to contact me if you need support viewing your child's information on PowerSchool.

NEW REPORT CARD VIEW! (3-21-14)

You can see your child's report card(s) from previous years by clicking on the *Grade History* on the left side of the screen. Once you click *Grade History*, click on the *Standards Grades History* tab. If your child has been at Center School for more than one year, multiple years will be displayed and you can click on any other year to view their report card. See the picture below. Also, using this view you can see all the comments at the bottom of the page.

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	Attendance History	Subject Area	Standard		T1	T2		=
	Email Notification	Academic Response	Demonstrates preparedness.		S	S		
	Teacher Comments	Academic Response	Follows directions.		S	0		