

HALL MEMORIAL SCHOOL

111 River Road, Willington, CT 06279

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Deborah L. Sullivan
Principal
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November 14, 2012

Dear Hall Memorial School Parent/Guardian:

We believe it is important to prepare your child for the possibility of an emergency closing due to inclement weather, loss of power and other situations.

In the event of an emergency closing at Hall Memorial School, all parents will be informed by the **SchoolMessenger** service. Therefore, it is important for you to notify the school office if any of your phone numbers change. **SchoolMessenger** will simultaneously call the parent/guardian contacts and first emergency contact for each student with a recorded message to notify you of emergency dismissals due to weather or other events. If you need to make alternate transportation arrangements for your child due to the closing, you will be able to leave a message at the end of the call thereby eliminating your need to call the school directly. **Please only leave a message if it pertains to your child's transportation due to the closing.** Please do not call the school on the day of an emergency dismissal unless it is an emergency. Phones need to be kept free so that we may make our necessary calls.

All students will be sent by school bus to their regularly scheduled drop off in the event of an emergency closing. Please note that if we have an emergency closing, all afterschool activities, including the afterschool program, will be cancelled. We urge you to discuss with your child the procedure you expect him/her to follow if we dismiss at 12:05 p.m. due to an emergency. If inclement weather is anticipated, please send a note to school with your child informing us if your child will be picked up from school at 12:05 p.m. or if your child will take a different bus to an alternate bus stop.

Emergency dismissals will be listed on the following radio/television stations:

Radio stations:	WTIC-AM (1080)	WTIC-FM (96.5)
Television stations:	WFSB Channel 3	WVIT Channel 30

You may also sign up for email notification at www.ctweather.com .

These are the only stations that we contact to provide you with this information.

Thank you for your cooperation.

Deborah Sullivan
Principal