

## WAUCHULA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Sonja Bennett, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The mission of the Wauchula Elementary School Parent Involvement Program is to ensure a successful partnership between school staff, parents, and students by providing parents/guardians with meaningful opportunities to participate in his/her child's education, keeping parents informed of what his/her child is learning as well his/her progress, and by equipping parents/guardians with strategies to use in the home to help their child be successful.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** A School Advisory Council will be established to actively involve parents in planning, reviewing, and improving the Title I program at Wauchula Elementary School. An invitation to participate will be provided to each child's family in the Wauchula Elementary School Welcome Packet. Names of all parents that complete the interest form will be placed on a ballot. Ballots will be disseminated to the parents to vote for those whom they want to represent them on the council. The committee will be ethnically representative of the population served by Wauchula Elementary School. The committee will meet quarterly at a minimum to provide input on all aspects of the Title I program, including the School Improvement Plan, Parent Involvement Plan, and how parent involvement funds are used. School Advisory Council meetings are open to nonmembers as well. To document parent input minutes of all School Advisory Council meetings will be recorded by the council's secretary and maintained on file by the Assistant Principal. Parent survey results utilized to develop plans will also be maintained.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, Part A	Provides funds to in a school wide project format, 1% of the funds provided by Title I, Part A are utilized for parent involvement activities.
2	Title I, Part C	Migrant funds provide services to migrant students (PreK-5th grade) and their families. Parent involvement and education is an integral part of the Migrant Program. Migrant advocates collaborate with school staff and parents to ensure that the needs of migrant students are met. Academic and support services enable migrant students and their parents to participate fully in the educational experience. A migrant advocate provides part-time assistance at Wauchula Elementary School for the Migrant s
3	Title III	Supports activities to assist students in becoming proficient in English, supports teacher professional development in E.L.L. strategies, and parent involvement and education.
4	Title X	Homeless funds provide resources (clothing, school supplies, social services referrals) for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education.

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop invitation to inform parents of Annual Title I Meeting	Assistant Principal	September 2014	Copy of invitation maintained on file

2	Translate invitation to inform parents of Annual Title I Meeting, agenda and handouts	ELL Paraprofessional	September 2014	Copy of translation maintained on file
3	Invitations will be reproduced and distributed	Assistant Principal	September 2014	Copy of invitation will be maintained on file
4	Automated phone message will be sent to parents announcing the Annual Title I Meeting	Principal	September 2014	Report of successful calls
5	Adapt PowerPoint Presentation provided by the Director of Federal Programs for Wauchula Elementary	Principal; Assistant Principal; ELL Para.	September 2014	Copy of presentation handouts maintained on file
6	Develop Agenda for Meeting	Assistant Principal	September 2014	Copy of agenda maintained on file
7	Reproduce Agendas and Handouts	Assistant Principal	September 2014	Copy of agenda and presentation handouts on file
8	Title Annual Meeting Date Published on the school's website	Media Specialist	September 2014	Printout of website posting
9	Prepare Talk-and-Listen Headsets for translation of meeting	Assistant Principal, ELL Paraprofessional	September 2014	Talk and Listen Headset Checkout Records
10	Present PowerPoint Presentation at Title I Annual Meeting	Principal, Assistant Principal	September 25th and 29th, 2014	Sign In Sheets

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** To help ensure that parents will be able to attend the Title I Annual Meeting, it will be hosted on Thursday, September 25, 2014 at 6:00PM and Monday, September 29th at 8:00AM. Parent-Teacher conferences will be scheduled during the first nine weeks grading period with every parent at mutually agreeable times. For those parents that not come to school, home visits will be arranged. Throughout the year, parents and teachers will meet both in person and by phone to discuss student progress, assessments and academic achievement standards as needed. Wauchula Elementary School will host a minimum of four school-wide Parent Involvement Nights. When appropriate, childcare will be provided for parent meetings at Parent Involvement Nights. Food will be provided to assist parents and families so that they may attend. Parents will be given the opportunity to participate in grade level and class specific activities during the school day throughout the year. The Parent Resource Room will be available during regular school areas for parents to select materials and information to help their child be successful in school. The Parent Resource Room will also be available on Parent Involvement Nights. The Guidance Counselor will facilitate checkout and selection of appropriate materials.

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Technology Tour Parent Night	Assistant Principal	Reading, Writing, Math, Science	September 25, 2014	Sign In Sheets, Survey Results
2	Readers' Cafe Parent Night	Assistant Principal	Reading	December 16, 2014	Sign In Sheets, Survey Results
3	Community, Careers, & Critical Thinking Night	Assistant Principal	Science, Social Studies, Critical Thinking	February 26, 2015	Sign In Sheets, Survey Results
4	End of Year Summer Learning Parent Night	Assistant Principal	Reading, Writing, and Math	June 3, 2015	Sign In Sheets, Survey Results

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement for Teachers Inservice	Academic Intervention Coach	Parent Involvement is positively correlated with student achievement	September 26, 2014	Staff Evaluation of Professional Development
2	Parent and Community Involvement PLC	Assistant Principal and Chairperson	Improve the ability of staff to work effectively with parents	Quarterly throughout the year	Sign in sheets and agendas

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parent Resource Room resources will be prepared and maintained for parent checkout by the Guidance Counselor. New resources will be ordered as needs are identified by the School Advisory Council, Parent Involvement Team, and/or Leadership/Rtl Team. Recommendations for parent use and checkout will be made during conferences. Information about the Parent Resource Room and materials will be featured in at least one edition of "The Paw Print"(the quarterly school newsletter.)

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Parents will be provided information about the Title I programs through a publication titled "The Paw Print", with each progress report and report card. This publication will provide up to date information for parents about curriculum, opportunities for involvement, upcoming assessments, etc.

Quarterly the School Advisory Council will meet, and the meeting will be open to the public, to discuss, evaluate, and make recommendations for the Title I Program. Members of the council will receive notification of meetings by mail. Meeting dates will be posted on the school's website. The Parent Involvement Plan, School Improvement Plan and other pertinent documents will be linked to the school website for parents to access and will be made available in the school's Parent Information Reporting Notebook in the school office. Once these documents are available parents will be notified of their availability in "The Paw Print".

At the Title I Annual Meeting, Thursday, September 25, 2014, parents will receive information about the curriculum, assessments and proficiency levels expected. Parents will receive flyers announcing the meeting and an automated phone message inviting them to the event. The topics presented at the Title I Annual Meeting will also be addressed at an initial face-to-face parent conference during the first marking period and additionally at any further conferences requested by the teacher or parent. During these conferences parents will be afforded the opportunity to participate in decision making related to the education of their children.

Three additional Parent Nights will be hosted during the school year to inform parents about curriculum, assessments, proficiency levels expected, and how to help their child be successful. Parents will receive flyers announcing these events as well as an automated call inviting them to the event.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:**

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
 Not Applicable

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count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Kindergarten Roundup	1	42	Increased school readiness for kinderarteners
2	Meet Your Teacher Night	1	585	Provide parents and students with information regarding school expectations
3	Title I Annual Meeting and Fall Into Fun Family Night	2	114	Provide information to parents about curriculum, assessments, standards, Title I & School Improvement Plan, Parent Involvement Plans, and technological resources available to their child at home and school
4	There's "Snow" Time Like Winter Time at WES Literacy Night	1	358	Provide resources and information to parents to help thier children improve their reading comprehension
5	The Big Test Rebut and 11 Things Parents Need to Know About the Common Core State Standards	1	193	Increased awareness of how to help their child be prepared for standardized testing today
6	Yearbook and End of Year Summer Learning Night	1	87	Students and parents are given materials to get a jump start on learning for the next year's grade level
7	Parent-Teacher Conferences and Data Chats	600	800	Teachers make every attempt possible to meet with every child's parents in the first nine weeks and meet when neede thereafter to discuss assessment results and progress
8	School Advisory Council Meetings	4	22	Provide parents and stakeholders with opportunities for input in the Title I & School Improvement Plan and Parent Involvement Plan

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	101 Ways to Create Real Family Engagement	1	49	Increased family involvement will increase student achievement

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Conflicts with work schedule	The school will continue to offer activities for parents to participate in both during evenings and during the school day.
2	Childcare	Activities will be planned that do not require separation from children or will provide an alternate activity for the children or participants.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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