

Mr. Robert Costley  
Superintendent

<http://www.butts.k12.ga.us>



**BUTTS COUNTY SCHOOLS**

181 North Mulberry Street  
Jackson, Georgia 30233

Telephone (770) 504-2300  
Fax (770) 504-2305

August 6, 2018

Dear Parents/Guardians:

As a parent of a student at **Henderson Middle School**, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- o Whether the Georgia Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- o Whether the Georgia Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- o The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- o Whether any teachers' aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please call **Mrs. Caressa Gordon** at 770-504-2310.

Thank you for your interest and involvement in your child's education.

Sincerely,

**Caressa Gordon**  
Principal