

Cartersville Primary School  
State of Georgia Enrollment Requirements  
Kindergarten Registration 2017-18

**March 28, 2017 - 8:30 to 12:00 PM & 4:00 to 6:00 PM (Character Ed Alley)**

The following documentation **MUST** be provided to register a student at Cartersville Primary School

1. **Birth Certificate** - Child must be 5 years old on or before September 1, 2017
2. **Social Security Card** - If your child does not have a social security card, or if you do not want the school to use this number, a Statement of Objection form is available in the CPS office. This form must be filled out, signed by a parent or legal guardian, and \*notarized before registration is complete.
3. **Georgia Certificate of Immunization Form 3231(Rev.07/2014)** - Immunization must be on the proper Georgia form #3231(Rev.03/2007) for entrance into a Georgia school system. This form may be obtained from the Bartow County Health Department @ 100 Zena Drive, Cartersville, GA 30121, (770-382-1920), or from your child's pediatrician.
4. **Certificate of Eye, Ear, Dental and Nutrition Screening Form 3300 (Rev. 2013)** - All students will be required to submit the new revised 3300 form. All areas of the examination must be marked as passed or follow up documentation provided. This form must be dated **8/02/2016** or later. This exam is given @ the Bartow County Health Department @ 100 Zena Drive, Cartersville, GA 30121 (770-382-1920), or by your child's pediatrician.
5. **Proof of City Residence**- Cartersville City Schools requires that you provide 2 proofs of residences. Please refer to the back of this sheet for the different options and documents you will need to provide.
6. **Copy of Parent/Guardian ID**
7. **Custody papers, if applicable.**
8. **County Residents** - In the event that you do not live inside the city limits of Cartersville and you would like to register your child for kindergarten @ CPS, your child's name will be placed on a waiting list according to the Cartersville Primary School, Grades K-2 Criteria stated in School Board policy. Waiting list applications for the '17-'18 school year will be available starting @ 7:30 a.m., Monday, April 10, 2017.

\* For your convenience, a Notary Public is available @ all Cartersville City Schools.



## PROOF OF RESIDENCY

The person with whom the student(s) lives must provide proof of residency dated within the last thirty (30) days and must show parent(s), guardian(s) legal name and street address. Please note that a P.O. Box is not acceptable as a residential address. **Please carefully read the scenarios listed below and provide the documentation that applies to your student's living situation.**

### **Possible Living Situation #1**

If you own and live in the residential property, you will need to provide:

1. Current driver's license, Georgia identification card or passport;
2. A deed or a mortgage statement in your name showing residence property address;
3. A utility statement (current within 30 days) in your name for the current month showing residence property address;

### **Possible Living Situation #2**

If you rent and live in the rental property, you will need to provide:

1. Current driver's license, Georgia identification card or passport;
2. A copy of the Lease / Rental agreement;
3. A utility statement (current within 30 days) in your name for the current month showing residence property address;

### **Possible Living Situation #3**

If you are living in the property with the owner or being rented by another person, you will need to provide:

1. Current driver's license, Georgia identification card or passport;
2. An "Affidavit of Residency" form signed by the **property owner** signed at the school with photo identification;

**NOTE:** If legal custody of a child is split between the two parents, in ADDITION to the required documents above, you must also attach a certified copy of the most recent court order identifying each parent's respective award of physical custody. You are responsible to immediately inform the Cartersville School System of any changes to the court order.

All occupants must be listed on a Lease / Rental agreement

The property owner **must** sign the *Affidavit of Residency* at the school and provide photo identification.

Affidavits of Residency are only valid for the duration of the current school year and must be renewed each year.

Parent(s) **must** notify their child's school within two (2) weeks of any change of residential status.

***Providing false statements or submitting false documentation to the Cartersville School System and false swearing is a violation of O.C.G.A §16-10-20 and shall upon conviction be punishable with a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.***