

Parent Involvement Policy

Battlefield Primary School 2016-2017 SCHOOL YEAR

What is Title I?

GOALS FOR STUDENT LEARNING

District Goal:

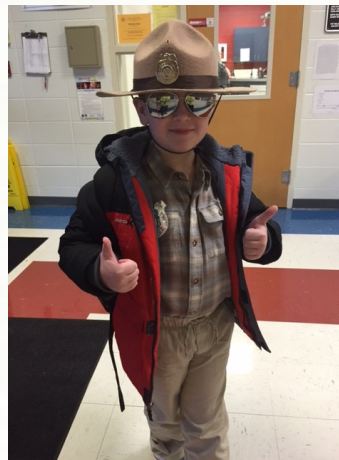
TBD

School Goals:

·TBD

Battlefield Primary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement

and include strategies to support parental in-



volvement. All Title I schools must jointly develop with all parents a written policy.

This is a plan that describes how BPS will provide opportunities to improve parent engagement to support student learning. BPS values the contributions and involvement of parents to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that BPS will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at home and school.



Battlefield Primary School

2204 Battlefield Parkway,
Ft Oglethorpe, GA 30742
706-861-5778

Geoff Rhodes- Principal

BPS Parental Involvement Defined

Battlefield Primary believes that parent involvement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- * That parents play an integral role in assisting their child's learning;
- * That parents are encouraged to be actively involved in their child's education at school;
- * That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- * In addition to the regular meetings posted on page five, parents have the right to request meetings. The PIC (Parent Involvement Coordinator) will take requests to the BPS administration where they will consult on the best way to incorporate requests into the plan of action.
- * The carrying out of other activities as described in this plan.

check out our school website:
<http://bps.catoosa.k12.ga.us>



BPS Parent Involvement Vision:



Battlefield Primary strives to provide a supportive and enriching learning environment through which students will achieve academic excellence. We believe this will best be accomplished as students, teachers, and parents that are committed to working together. We believe many hands make light work.

Parents Should Know.



- * The classroom teachers and staff explain the state's content standards, benchmark tests, STAR and SLO's testing.
- * Parents receive information on the student performance standards in report cards and through discussions with the classroom teachers.
- * State and local assessments are explained to parents throughout the year at every parent involvement meeting with accompanying brochures (also available in parent resource room, Room 406 down the First Grade hall).
- * Take-home activities written by system parent involvement coordinators correlate to state standards. Parents may request these through the BPS Parent Involvement Coordinator.
- * Ways to monitor their child's progress and suggestions on how to improve the academic performance of their child will be ongoing for parents. Workshops/assistance will also be available to parents in how to best utilize the Parent Portal and homework websites. All curriculum nights focus on student achievement.
- * The Catoosa County Learning Center offers literacy, technology and GED training free of charge to parents. Those interested should see the parent involvement coordinator for details.
- * The Catoosa County Collaborative offers parenting skills classes to parents.
- * Requirements of Title I, Part A are explained to parents at the Annual Meeting each school year. The Annual Meeting handout is distributed at every parent involvement meeting and is available in the Family Resource Center, Room 406.
- * Individual student assessment results and interpretation of those results - The school is responsible for disseminating test information to parents. Individual conferences are scheduled as needed. Feel free to request a conference. Parents receive reports as soon as the state provides.

Parent should know continued-

- * Assessments used to measure student progress and proficiency - Teachers, the academic coach, and the school administration explain the school's assessments and proficiency levels to parents and students at school and all parent meetings. Report cards and progress reports keep parents informed. Two way communications is solicited. Teachers and staff offer detailed explanations, when needed-just a text, phone call or note away. The faculty and staff provide assistance to parents as they monitor their children's progress through parents' preferred means. Student progress and proficiency is discussed at regular parent meetings listed on page two.
- * Opportunities for parents to formulate suggestions, share experiences with other parents and participate, as appropriate, in decisions relating to the education of their children - Opportunities are made available throughout the school year at the parent meetings and/or workshops. Parents are encouraged to share ideas and participate in discussions. Each month has opportunities for parent contact.
- * Responses to parent suggestions- Parents evaluate each parent workshop. Parents are encouraged to make suggestions for improvement. When necessary, immediate action is taken on certain suggestions after consulting with the Title I Coordinator and school administrators. Any unsatisfactory parent comments are collected and acted upon appropriately by the Title I Coordinator and school administrators.

Cherry Stephenson

Parent Involvement Coordinator

706-861-5778

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FAMILY RESOURCE CENTER:

Available Daily During School Hours-

Come visit the Parent Resource Center, located in Room 406 to check out books, study materials, information, or to learn



BPS Parent Involvement Programs and Activities

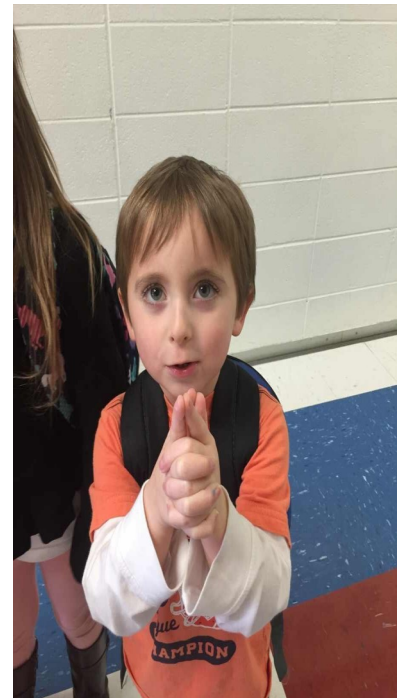
Battlefield Primary School will host events to build capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement. All meetings will be held at flexible times in order to offer all parents the opportunity to be involved. Flexible times include meetings occurring at morning, school day, and evening. Catoosa Transit offers low cost transportation, and the BPS PIC is able to help arrange car-pooling when possible.

- Parent meetings are offered throughout the school year on a variety of topics and at various times of the day to maximize parent participation. Attempts will be made to eliminate barriers to parent involvement such as transportation and translation/interpretation needs. Training activities are intended to enable parents to work with their children to improve achievement.

Planned activities for the 2016-2017 school year are:

- * Annual Meeting- August 2016
- * Open House- August and September
- * Volunteer Orientation- September
- * Parent Advisory Council- September
 - * Math Night - October
 - * Fall Festival-November
- * Parent Advisory Council Meeting- November
 - * Reading Night- February
- * Parent Advisory Council Meeting- April

****Notification will be done through a variety of media including newsletters, text alerts, telephone calls, letters, home visits, marquee, etc.****



The parents of students served by the Title I program at Battlefield Primary School are invited to an Annual Title I Meeting where parents are given an explanation of the Title I program and their right to be involved in their children's education. Announcement of the Annual Meeting is done on the school marquee, spring newsletter and local media. The Annual Meeting is held prior to open house at the beginning of school. This year we presented a video at Open House to show what Title I is and how important Title I is to our school and community. A lot of

hard work goes in to helping other better understand Title I and all that it entails. We are always available to answer questions when ever they arise. In an effort to keep parents fully informed, the following hand-outs are distributed at the Annual Title I Meeting:

1. **AGENDA**
2. **TESTING IN GEORGIA**
3. **GEORGIA CURRICULUM**
4. **COMPONENTS OF TITLE I SCHOOL WIDE PROGRAMS**
5. **SYSTEM AND SCHOOL PARENT INVOLVEMENT POLICIES**

- Parents are asked to develop jointly a parent involvement policy, grade-specific compacts, and Title I school wide plan. School principals are directly involved in developing and revising all policies and procedures related to federal programs in compliance with federal guidelines. All parents are invited to the school council meetings where the Title I plan is reviewed and revised. Input is solicited throughout the year at every meeting and on the school website. Revision of these documents will be done by the Title I Parent Advisory Council at the end of the school year in order that these documents can be distributed at the beginning of the next school year. One exception is the compact that is crafted at the beginning of the school year. The parent involvement policy, grade-specific compacts, and Title I school wide plan are available on the school website and Parent Involvement Resource Room --and always distributed at every parent meeting. Documents can be mailed when necessary.
- The grade-specific compacts stress the importance of communication between teachers and parents. Parents, students, and teachers sign compacts indicating the role each has in the education process.
- Typically, parents give input into their role beginning at open house. Teachers are informed about their part in the document and tell how they will keep parents informed. Teachers work with students to guide them in writing their promises in achieving their best.
- Grade-specific compacts are crafted, and parents review, adjust and approve them. Official compacts are approved at the fall meeting of the BPS Parent Advisory Council. Compacts are then distributed for signatures and returned by October 31. Compacts should be used at home and at school in parent or student conferences. Compacts include items such as:

a. Monitoring attendance
b. Attending parent meetings
d. Helping with homework

c. Supporting school activities
d. Helping with homework

Parent Feedback

Opportunities are made available throughout the school year at parent meetings and/or workshops to share ideas, provide suggestions, participate, and give their feedback. Parents and guests are encouraged to provide feedback and participate in the activities and events provided by Title I.

Feedback forms are provided at every Title I event and parent workshop. Any unsatisfactory comments are collected and acted upon appropriately by the Title I Coordinator and school administrators.



****How we keep our BPS family informed****

BPS seeks to ensure that all information related to school and parent programs, meetings, and other activities are written in languages parents and guardians can understand. When needed, we make every attempt to translate, interpret and maintain readability. Our monthly newsletters, policies, and compacts are regularly translated for our non English speaking families.

Timely information will be provided to parents regarding:

School programs - Information is discussed throughout the school year. Teachers, administrators, and the academic coach remind parents of the various school programs available for their children through regular meetings and means listed below.

Results of the annual school review (including school performance profiles) - School administrators are responsible for reporting this information to parents. This is done through the newspaper, website and status letter. Results of the spring Title I survey are shared with the spring Title I Parent Advisory Council and BPS School Council.

Opportunities to volunteer in the school - Parents are invited to volunteer at Battlefield Primary School. A short training is provided. Volunteers can be parents, guardians, grandparents, aunts and uncles.

School Newsletter Information - A monthly school newsletter is distributed to parents and posted on the website. Timely information is highlighted in the newsletter such as upcoming meetings, school calendar, assessments, etc.

The school marquee also serves as an effective reminder to upcoming events and important information.

****Pamphlets and brochures** are readily available at all parent meetings and the Parent Involvement Resource Room.

These include but are not limited to *How to Communicate with Your Child's Teacher*, *Testing in Georgia*, *Components of School wide Programs*, *Georgia Curriculum.*, and *Annual Meeting Agenda.* **

****School- Parent Compacts****

As part of this plan, Battlefield Primary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The grade specific compacts stress the importance of communication between parents and teachers. Parents, students, and teachers all sign these compacts to indicate their role they each have in the education of the student. BPS parents and guardians are given and opportunity to provide input into their role and the beginning of the school year. Teachers agree on how they will keep parents informed, and then work with students to guide them in writing their compacts to achieve their very best.

The compacts are given during Parent Orientation. At that time parents have an opportunity to review and adjust them accordingly. Official compacts are approved each year at the fall PAC (Parent Advisory Council) meeting which every parent is invited to attend.



Reaching Out

* The Parent Involvement Coordinator PIC provides assistance and information to teachers, pupil services personnel, principals and other staff members by educating staff in the value and importance of parent contributions. The coordinator provides assistance in how to reach out to communicate with, and work with parents as equal partners in addition to maintaining the Family Resource Center. The Parent involvement Coordinator presents at a faculty meeting and is available for consultation. The BPS PIC communicates with staff after every parent meeting informing them of concerns and triumphs. System PICs present to teachers regarding the value and utility of engaging with parents in the education of their children.

* The PIC coordinates a volunteer program. The PIC seeks to involve parents of all demographics as volunteers.

* Battlefield Primary School works with community-based organizations and businesses. Information about opportunities for organizations and businesses to work with parents and schools and encouraging the formation of partnerships are targeted. Business representatives are encouraged to become involved in the school, such as visiting classrooms and attending parent meetings as guest speakers and resource people. Providing motivation and encouragement to students as well as providing career and business

information are the focus. The school coordinates and integrates parent involvement programs with agencies and other programs such as Communities in Schools, CIS ESOL, and Homeless McKinney- Vento etc. The BPS PIC consults with the CIS coordinator regularly.

* We openly invite our Head Start and Pre K classes to all of the events and meetings scheduled at BPS. We encourage everyone to come and be a part of this wonderful BPS family.

* BPS currently has one Head Start class, and 3 Pre K classes, one which is special education class.

* Our Pre K classes are Georgia Lottery funded.

BPS values coordination in the Parent Involvement Program with other local agencies and partnerships. We work with the following agencies and programs. We also have many resources available from the following list as well.

- The Catoosa County Family Collaborative
- Literacy Center
- Homeless/ School Social Workers



We need to hear from you about what we can do to improve your child's

education. Check below how we can do that best:

☐ -I would like a conference with my child's teacher.

☐ - I need more information about what my child is learning this year.

☐ -I want to know how Title I money is being spent on my child's education.

☐ -I would like to make the following suggestion regarding how Title I money is spent:

Other _____

My name is _____

Phone _____

Email _____

Thank You!



It's GREAT to be a cub!