<u>Catoosa Online Academy: Social Studies</u>

<u>**Instructor:**</u> Jennifer Moeller, cell phone 423-322-9522

<u>**Course Description:**</u>

Your social studies class is a semester long course using an online curriculum provider, APEX. The assignments in the content areas must be completed in the order they are listed online. Do not skip around to different assignments. If your course has written assignments they must be completed in a word document and submitted electronically. Instructions on how to submit content electronically may be found below. The content for each social studies course meets the Georgia Performance Standards (GPS). The social studies state standards can be found at www.georgiastandards.org .

<u>**Assessment:**</u>

*Assignments may be completed at home or at the Catoosa Online Academy.

*Technological difficulties will not be an acceptable excuse for late work or not getting an assignment completed. Email me if you are having issues.

*Spend a minimum of 5 hours per course per week.

*All assignments assigned by the instructor are to be completed for course credit and to the best of your ability.

*Keep a notebook with course notes and any printed handouts to use when completing quizzes or tests.

*Be prepared by studying before attempting quizzes or tests.

*If your course has a midterm or final exam, they are proctored by an instructor and must be completed at the Catoosa Online Academy.

*Georgia End of Course Milestone in economics and U.S. history will be proctored by a teacher at the COA lab. A testing schedule will be sent through the announcement section in APEX.

*When submitting journal or practice assignments, copy the assignment to Word, complete, and then email the file as an attachment from the APEX dashboard. Be sure to identify the assignment in the subject line (Government 1.1.4 journal).

<u>**Communication:**</u>

*Check your email and the APEX announcements daily.

*Email as often as you need to for help – you do not have to stay stuck for long.

*I will respond to all inquiries within 24 hours. If a response is not received after 48 hours, send me another message through the APEX email.

*BE SURE to include course name from APEX and specific Unit.Lesson.Assignment numbers in your subject line. For example - Government 2.3.1, Honors U.S. History 1.2.5,…