



# Cloud Springs Elementary Parent & Family Engagement Policy

Revised April 25, 2018  
Approved May 1, 2018  
School Year 2018/2019

## Our Mission

To Ensure High Levels of Learning for ALL

### What is Title I?

Cloud Springs Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family involvement. All Title I schools must jointly develop with all parents a written policy. This is a plan that describes how CSE will provide opportunities to improve parent and family engagement to support student learning. CSE values the contributions and involvement of parents & families to establish an equal partnership for the common goal of improving student achievement. Please contact Catoosa County Title I Coordinator Gina Haynes regarding Title I Complaints at 706-965-2297 or email [ghaynes@catoosa.k12.ga.us](mailto:ghaynes@catoosa.k12.ga.us)

Commented [KH1]:

### Our Policy and Parent Input

Cloud Springs Elementary School has developed (or updated) this policy jointly with the LSGT Team, April 2018, and with parents throughout the year, at PAC meetings, and is distributing it to the parents of the children and community. School principals are directly involved in developing and revising all policies and procedures related to federal programs in compliance with federal guidelines. Input is solicited throughout the year at every meeting and on the school website. Revision of these documents will be done by the Title I Parent Advisory Council at the end of the school year in order that these documents can be distributed at the beginning of the next school year. One exception is the compact that is developed at the beginning of the school year. The parent and family engagement policy, grade-specific compacts, and Title I schoolwide plan are available on the school website and Parent and Family Engagement Resource Room 204 and always distributed at every parent meeting. It will be our practice to convene an annual meeting inviting and encouraging all parents to attend. This meeting will be just one of several ways of informing parents of Cloud Springs Elementary School's participation in Title I and explaining Title I, its requirements, and parents' rights to be involved.

### Parent & Family Engagement Program and Activities

Meetings for parents will be scheduled at various times in order to allow parents flexibility to fit their schedules. When needed our School's Title I funds will be used for transportation, child care for school age only, or home visits in order to overcome barriers that might prevent parents from participating in their child's education in this Title I school. We seek to involve parents in an organized, ongoing, timely way in planning, revising, and improving the Title I program. This includes the School's Parent and Family Engagement Policy and the school-wide plan each being revisited at least annually. An annual survey will be collected in March. Information gleaned from these surveys will be used in the revision process.

- Communication Folders
- Testing in Georgia
- Georgia Curriculum
- Components of Title I Schoolwide Programs
- System and School Parent & Family Engagement Policies



The grade-specific compacts stress the importance of communication between teachers and parents. Parents, students, and teachers sign compacts indicating the role each has in the education process. Typically, parents give input into their role beginning at open house. Teachers are informed about their part in the document and subsequently pen how they will keep parents informed. During the year, compact surveys are shared with the staff at faculty meetings. Teachers work with students to guide them in writing their promises in achieving their best. Grade-specific compacts are developed, and parents review, adjust and approve them. Official compacts are approved at the fall meeting of the CSE Parent/Family Advisory Council. Compacts are then distributed for signatures and returned by October 31. Compacts should be used at home and at school in parent or student conferences. Compacts includes items such as:

- Communication
- Attending parent meetings
- Supporting school activities
- Helping with homework

#### Planned activities for the 2018-19 school year are:

Open House-4:00 -6:00 p.m., August 6, 2018  
Boo Hoo Breakfast August 8, 2018 8:00 am  
Annual Title I Meeting – September 18, 2018  
Curriculum Benchmark Night – September 18, 2018  
Volunteer Orientation- August 28, 2018  
Parent/Family Advisory Council– August 28, 2018  
Georgia Milestones for Parents– November 1, 2018  
Benchmark Updates February 7, 2019  
Parent Portal February 7, 2019  
Reading Night February 28, 2019  
Parent/Family Advisory Council Meeting-April 11, 2019  
Pre-K/5th Grade Transition-TBD



## School Plan for Shared Student Achievement

### **What is it?**

This is a plan that describes how CSE will provide opportunities to improve parent & family engagement to support student learning. Cloud Springs Elementary values the contributions and involvement of parents & families in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that CSE will support parent and family engagement and how parents and families can help plan and participate in activities and events to promote student learning at school and at home.

### **How is it developed?**

Cloud Springs welcomes parent and family input and comments at any time regarding the plan. All parent and family feedback will be used to revise the plan for next year. The plan is posted on our school website for parents and families to view and post feedback throughout the year. We also distribute an annual survey asking parents and families for their suggestions on the plan and the use of funds for parent and family engagement. Parents can also give feedback at any time at the Parent and Family Center, school office or any parent and family engagement activity.

### **Who is it for?**

All parents and families are encouraged and invited to fully participate in the opportunities described in this plan. CSE will provide full opportunity for the participation of parents and families with limited English, parents and families with disabilities and parents and families of migratory children. Key documents will be translated in home languages, whenever possible.

### **Where is it available?**

The plan is available at all parent and family engagement meetings and at [cse.catoosa.k12.ga.us](http://cse.catoosa.k12.ga.us). Parents and families can get a copy of the plan in the Parent and Family Resource Center.

## School Goals for 2018-2019

### Catoosa County School District Goal:

- To improve the percentage of students scoring proficient (levels 3, 4) in grades 3 through 8.
- To improve the percentage of students graduating from high school.

### Cloud Springs Elementary School Goals:

- A 5% increase of third, fourth, and fifth grade students will be reading on or above grade level based on GA Milestones Lexile scores
- 70% of K-5 students will score at or above Benchmark at the end of the year as measured by Symphony Math
- 25% of fifth grade students will demonstrate a proficiency in SS as measured by GA Milestones 5<sup>th</sup> grade EOG assessment
- Decrease number of students who miss 6 days or more

**Disseminating Information to Parents and Families in a timely manner and in a language parents and families can understand regarding:**

- Title I programs in the school
- Results of the annual state-wide assessments including school performance profiles
- Individual student assessment results and interpretations of those results
- Other assessments used to measure student progress and the proficiency levels the students are expected to meet
- Opportunities for regular meetings to formulate suggestions, share experiences, and participate in decisions relating to the education of their children
- Description and explanation of the school curriculum
- Responses to parent and family suggestions
- Collection of all unsatisfactory parent and family comments regarding the school-wide plan and attach those comments to the school-wide plan then submitted to the Catoosa County Title I Office

**In keeping with what it means to be a Title I school and to build capacity, Cloud Springs School will provide assistance to parents and families in such areas as:**

- State standards
- School improvement status and actions
- Components of the school's school-wide plan
- State assessments
- Requirements of Title I
- Ways to monitor their children's progress
- Ways to participate in decisions relating to the education of their children

**This will be accomplished through:**

- Newspaper articles
- Other media
- Calendars
- Flyers
- Newsletters
- Letters
- Announcements
- Handouts
- Student handbooks
- Student agendas
- Parent & Family handbooks
- Parent & Family workshops –  
Parent Portal Night  
Georgia Milestones Night



**Cloud Springs School is committed to providing quality curriculum and instruction that enables students served under Title I to meet performance standards in an effective learning environment. Parents and Families at CSE take responsibility for supporting their child's learning in the following ways:**

- monitoring attendance
- homework completion
- monitoring television habits
- volunteering in child's classroom
- participation in decision making in the education of their child
- monitoring positive use of extracurricular time
- monitoring positive use of technology

**Cloud Springs School promotes good communication between parents/families and teachers on an ongoing basis through:**

- parent/family-teacher conferences, at least annually, during which the compact is discussed and how it relates to children's achievement.
- students' nightly agenda
- progress reports to parents/families on their children's progress
- newsletters
- opportunities to volunteer and participate in their child's class
- school web page
- letters/notes home
- Class Dojo

**School personnel will be educated regarding:**

- *Faculty meeting addressed compact process*
- *Staff Meeting in February on using compacts*
- *Distributed Teacher Tips for all staff via Google Classroom*
- *Sent link to staff of awarding winning videos made by parents regarding parent and family engagement*
- The value and utility of contributions of parents and families
- How to reach out to, communicate with, and work with parents and families as equal partners
- Implementation of parent and family engagement programs
- Building ties between home and school

**Cloud Springs School values coordination in the Parent & Family Engagement Program with agencies and partnerships. We will work in tandem with the following agencies and programs:**

- Head Start program located on our campus – transition tours for students and parents and families
- Pre-K programs – transition tours for students and parents and families
- Lake View Middle School – Transition tours for students and parents and families
- Georgia Hope & Social Worker
- Communities in Schools





We need your help

We need to hear from you about what we can do to improve your child's education. Check below how we can do that best:

- I would like a conference with my child's teacher.
- I need more information about what my child is learning this year.
- I want to know how Title I money is being spent on my child's education.
- I would like to make the following suggestion regarding how Title I money is spent:

Other: \_\_\_\_\_

My name is: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Return to the Parent & Family Engagement Resource Center or your child's teacher.