


HMS Technology Information 2017-2018



Google Drive

- Login: ##grad year, first initial, middle initial, last name.hms@gapps.catoosa.k12.ga.us
Ex. 22jesmith.hms@gapps.catoosa.k12.ga.us
- Password: 3 initials, lunch #
Ex. jes3016021
- Google Drive is an online storage center. Documents, spreadsheets, presentations, etc can be stored here and easily shared with others or uploaded to Google Classroom.
- Drive can be accessed from anywhere. Simply go to Google.com and login (top right corner).
- Use the icon that looks like this to navigate through different Google programs: 
- The programs in Google Drive are modeled after Microsoft programs
 - Google Docs= Microsoft Word
 - Google Sheets= Excel
 - Google Slides= Powerpoint
- When students share in Google Drive, they can work on the same document simultaneously with other people (in real time).
- They can work in Google Drive when they are offline. When the device they are working on connects to wifi, they work will automatically be uploaded.



Google Classroom

- Login/Passwords are the same as Google Drive. (see above)
- Google Classroom is a place where your student can login to see assignments, information, due dates etc. for each class that he/she is enrolled.
- Parents can be added to the classrooms as well so you have access to the information. If you would like to be added to your child's Google Classrooms, please email the teacher and ask them to add you as a parent/guardian.
- If you click on the 3 lines in the top left corner of classroom (called the hamburger) and then click on the "to do" option, you can see a task list with assignments your child needs to complete. Once they are finished and submit or mark them as done, the task disappears from the list. This can help with organization.



Parent Portal

- Student Login: lunch #
- Student Password: first initial, last initial, 6 OR 8 digit birthdate (some are 6 and some are 8)
- Parent Portal is an online gradebook where you can monitor your student's grades.



readingplus **Reading Plus**

- Heritage Middle School Site Code: rpherit2
- Login: ##grad year, first two initials, last name.hms@gapps
- Password: 3 initials, lunch #
- Reading Plus is a program used at HMS to develop reading skills such as vocabulary, comprehension, and fluency. It is set to your child's ability level and he/she will have weekly assignments to complete in Reading Plus.
- Students generally have between 3-5 reading lessons per week plus a few vocabulary lessons. These can be completed at home or at school.



- Login: first initial, last name@heritagem
- Password: 3 initials, lunch #
- IXL is a program used at HMS to provide extra practice on specific skills. Teachers in all subjects may assign weekly lessons for students to complete as classwork or homework.