

# LAKEVIEW-FORT OGLETHORPE HIGH SCHOOL

Charles Nix • Principal

Email: [cnix@catoosa.k12.ga.us](mailto:cnix@catoosa.k12.ga.us)

PH: 706.866.0342 • Fax: 706.861.6645

Kristy Montieth • Assistant Principal

Wayne Weaver • Assistant Principal

Brad Langford • Assistant Principal

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1850 Battlefield Parkway



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Fort Oglethorpe, GA 30742

Dear LFO Parents and Guardians,

In Catoosa County Public Schools, student safety is our highest priority. Based on community input, we included projects in ESPLOST V to enhance safety in our schools. The first project we have completed is a front door management system at LFO High School. To keep your child safe, this system will help our staff make sure that only authorized individuals can enter our school.

#### **A Secure and Safe Building:**


With this enhancement in safety, we need your help as we put new protocols in place. All exterior doors at LFO High School will be locked during the school day. For any visitor to gain access to the building, the buzzer system located at the front door of the school must be used. **Also, students will not be allowed to leave the building to receive food or personal belongings from parents or guardians in the parking lot or the front of the school.** Parents or guardians must follow check in procedures and bring all items to the main office.

- Office staff will greet visitors through the intercom system and will ask the visitor to provide information regarding his/her visit. At this time, all unknown visitors will be asked to provide a government issued photo I.D. Office staff will determine if entry to the school will be granted.
- Once inside the building, please proceed to the office to sign in on our Guest and Visitor computer.
- Visitors will be required to wear a visitor badge provided by the office during the visit.
- COA and Work Base Learning students will need to check in at the Main Office or CTAE entrance.

I understand that it will take a moment at the door while our staff verifies your identity; however, I'm sure you agree that it is worth the time to know that only authorized individuals are walking the halls of our school. Thank you for your cooperation as we make this transition to improve the safety and security for our students and staff.

If you have any questions or concerns about safety, please do not hesitate in contacting me.

Sincerely,

  
Charles Nix  
Principal

At LFO, Students will be encouraged, challenged,  
equipped, and motivated to succeed.