**Catoosa County Public Schools**

Attention Students and Parents

**earning units of high school Course credit by Testing-Out (revised August, 2015)**

1. Beginning in school year 2013-2014, a student may demonstrate subject area competency by **testing-out** of any course that has an associated End of Course assessment (EOC).
2. A unit of course credit is awarded to students who reach the performance level of **Exceeds** on an EOC prior to taking a specific EOC course.
3. Students have only one opportunity per course to test-out.
4. At this time, a student may only earn up to three credits by testing-out.
5. Students must meet the following requirements for earning course credit through testing-out:
   1. Not currently or previously enrolled in the course;
   2. Have earned a grade of B or better in a content area course that is the same content area of the course for which the student is attempting the EOC;
   3. Received a teacher recommendation from a teacher in the same content area
   4. Received parent/guardian permission as stated by the Local Board of Education
6. Students who do not reach the performance level of Exceeds when attempting to test-out must enroll in and complete the associated course and retake the EOC even if the students makes a passing grade on the EOC during the testing-out attempt.
7. Students who are currently enrolled, or who have previously been enrolled, in a higher-level course are not allowed to earn credit by later attempting to test-out of a lower level course. For example, a student already taking AP Physics may not earn credit for Physical Science by testing-out.
8. Course credit of students who test-out of a course is reported in the same way as the course credit earned through completing courses.
9. If a student receives an “Exceeds” level on the EOC, the score is converted to a numerical grade which will be reported on the transcript as the course grade. This grade will be used to determine GPA, class rank, honors, awards, and potential scholarships.
10. Under NCAA requirements, units of credit earned through testing-out using the EOC **will not** count as a core course credit for athletic aid for any student seeking NCAA Division I or II athletic scholarships.
11. Students must prepay for any EOC being attempted for the “Test Out” option. Students scoring an “Exceeds” level on the test will be reimbursed for the cost of the test. Currently, the test fee is set at $50.

**I have read the above information and agree to all guidelines and procedures for my student to “Test Out” for credit with the EOC.**

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**Parent Signature Student Name**