

Ringgold High School

Principal, JR Jones

29 Tiger Trail
Ringgold, Georgia 30736

Telephone: (706) 935-2254

Fax: (706) 965-8910

**\$2 fee for
Transcripts**

TRANSCRIPT REQUEST FORM

Full Name _____
Last First Middle (Maiden Name)

Address _____
Street Address City, State, and Zip

Home Phone _____ Cell Phone _____ Date of Birth _____

Year of Graduation _____ OR Date Last Attended _____

To comply with the provisions of the Family Education Rights and Privacy Act of 1974, permission is hereby given to school officials to release the secondary school record and other requested information to the following college/university:

Name of College/University	Address
1.	
2.	
3.	
4.	
5.	

Signature of Student (REQUIRED)

Date of Request

Transcripts can only be released with the consent of the student and only with the student's signature attached. The transcript will be mailed within (3-5) school days after receipt of the request form.

Signature of School Official

Date Sent

Tyler Harper - tharper.rhs@catoosa.k12.ga.us
Kim Sendele - ksendele.rhs@catoosa.k12.ga.us