

Coffee High School

Parent and Family Engagement Plan for Student Success

2018–2019 School Year

Coffee High School
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Plan Revised March 21, 2018

What is Title I?

Title I, Part A, Section 1116 of the Every Student Succeeds Act (ESSA) requires that each school served under Title I, Part A, develop jointly with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy/plan. The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities; it is incorporated into the school's plan submitted to the local educational agency (LEA).



School Plan for Shared Student Achievement

What is it?

This is a plan that describes how Coffee High School will provide opportunities to improve family engagement to support student learning. We value the contributions and involvement of parents and family members. Parents play an integral role in assisting their child's learning and academic success. We encourage parents to be actively involved in their child's education and become full partners in the decision-making process by serving on advisory committees to assist in developing a plan and strategies to improve their child's academic progress.

How is it revised?

Coffee High School invites all parents to attend our annual Title 1 meeting to receive general information regarding Title 1 and how such funds are used in schools to support student learning. Parents are also encouraged to attend additional meetings throughout the school year to provide input or suggestions into the revision of the parent and family engagement policy/plan, the schoolwide plan, our school-parent compact, and the family engagement budget. Parents are also encouraged to provide electronic feedback or utilize the parents' suggestion boxes located in our parent resource center. All parent feedback received during the year will be used to revise the plan for the next school year. Parents are also asked to participate in an annual survey online to provide their suggestions on the plan and the use of funds for family engagement. Parents and family members can also give feedback during parent meetings or other scheduled activities throughout the year.

Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Coffee High School will provide full opportunity for the participation of parents and family members of students with limited English and migratory children and students with disabilities.

Where is it available?

The plan is posted on our school website for parents to view as well as in our parent resources center located in the Guidance and Counseling Office. The plan will also be posted on social media and parents can also retrieve a copy of the plan at open house in the fall.



Let's Partner!

Coffee High School hosts the following events to build the capacity for strong family engagement to foster a partnership among the school, parents, and the community to improve student academic achievement:

2018–19 District Goals

The Coffee County School System will increase the percentage of students scoring at the Developing Level or above in English Language Arts and Mathematics on The Georgia Milestones End of Grade (EOG) Assessment.

2018–19 School Goals

Coffee High School will increase the percentage of students scoring at the Developing Level or above on the Georgia Milestones End of Course (EOC) Assessment in the following areas:

Geometry

American Literature

School-Parent Compacts

As part of this plan, Coffee High School and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers during annual meetings and designated school - community events. School-parent compacts are also shared with parents during parent-teacher conferences and kept with each child's teacher if parents need another copy.



Annual Title I Meeting – September 2018

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the schoolwide plan, the school-parent compacts, and parents' requirements. Invitations will be emailed and posted in the school newsletter, social media, and local media.

Open House – September 2018

Meet your child's teacher and our friendly and helpful school staff.

CHS Student Orientation – July 2018

Learn helpful information to prepare for the school year.

Parent – Teacher Conferences – September 13, 2018 & February 7, 2019

Learn about your child's progress and how you can help them at home.

Parent Lunch-n-Learn – Quarterly

Gain knowledge about topics relevant to your child's education and how you can support them at home.

School Governance Council Meetings – Monthly

Connect with the school and community to build a better school and review school plans.

Parent Appreciation – April 2019

Celebrate family engagement and the recognition of its impact on school and student success.

School – Parent Suggestion/ Feedback Forum – May 2019

A forum for parents and family members to participate in roundtable discussions with the principal and staff regarding the schoolwide plan, parent and family engagement policy, school-parent compacts, and the family engagement budget.



Parent Resource Center

Come visit the Parent Resource Center located in the Guidance Office to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Monday – Friday, 8:00 A.M. – 4:00 P.M.

CHS Parent and Family Engagement

Family engagement means the participation of parents and family members in regular two-way communication focusing on student academic learning and other school related functions that promote the following:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities as described in this plan.

Coffee High School is committed to helping our parents and families that are unable to attend family events obtain the information listed in this policy. Please contact us if you are unable to attend but would like information or alternative ways to participate in our programs.

Please call:
(912) 384-2094
(912) 389-6574

OUR COMMITMENT

Coffee High School will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen our partnership and successfully reach our school goals.

We will:

- ✓ Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school website, and included in the monthly school newsletter for all families.
- ✓ Provide monthly trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement with reading and math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.
- ✓ Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ✓ Share information in English and Spanish on the school website and in the school newsletter for parents to understand the school's academic standards.
- ✓ Communicate with all families and the community on a regular basis regarding schoolwide events and activities through phone messages, social media, and flyers.
- ✓ Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their children to improve their child's achievement.
- ✓ Use our Partners in Education and School-Community liaisons to improve awareness of the activities and events listed in the school parent and family engagement policy.
- ✓ Collect feedback from parents and family members at school events and place a suggestion box for comments/ suggestions and on the school website in order to respond to parents' requests for additional support for parent and family engagement activities.



Parent and Family Engagement Standards

Coffee High School and our parents model the National PTA Standards for Family-School Partnerships in engaging parents, students, and the community. They are as follow:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community

School Community Liaisons

Coffee High School invites all parents to become a School Community Liaison to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. Liaisons are encouraged to attend monthly governance meetings but parents and family members can also submit their ideas or suggestions at any school activity, as well as through our parent surveys and website. If you would like to learn more about the School Community Liaisons, please contact the Family Engagement Coordinator at (912) 389-6575 or complete the interest form and leave it in the Main Office.



School Community Liaisons

- Yes, I am interested and wish to join the School Community Liaisons.
- Please send me notifications about future meetings and updates.

Name: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

Email address: _____

We want to hear from you!

If you have any suggestions, or if there is any part of this policy that you feel needs improving to meet students and the school's goals for academic success, please provide us with your comments in the space below and leave it in the Main Office:

Name: (optional) _____

Telephone Number: (optional) _____

