FAFSA Completion Checklist

For 2018 – 2019 FAFSA

(Enrollment July 1, 2018 – June 30, 2019)

What to bring to FAFSA Completion Event:

1. Student’s Social Security Number (can be found on Social Security card).
2. Parents and/or Step-Parent’s Information:
   1. Parents and/or Step-Parent’s Social Security Number
   2. Parents and/or Step-Parent’s Dates of Birth
   3. Parents and/or Step-Parent’s marital status and date of marital status
3. Student’s FSA ID. Go to [https:fsaid.ed.gov](http://www.fsaid.ed.gov) to create FSA ID. Make sure to use a different email address than parent. The FSA ID is how you will electronically sign your FAFSA form.
4. Parent FSA ID if dependent. Go to [https:fsaid.ed.gov](http://www.fsaid.ed.gov) to create FSA ID. Make sure to use a different email address than student. The FSA ID is how you will electronically sign your FAFSA form.
5. Student’s driver’s license (if any)
6. If student is not a US Citizen, student’s documentation that states student is a U.S. permanent resident or other eligible non-citizen.
7. Student’s 2016 federal tax return (may be retrieved electronically in the FAFSA using the Data Retrieval Tool; however, bring a copy just in case.)
8. Parents and/or Step-Parent’s 2016 federal tax return (may be retrieved electronically in the FAFSA using the Data Retrieval Tool; however, bring a copy just in case.)
9. If student or Parents and/or Step-Parent were not required to file a federal tax return, W-2 Forms for 2016 or other records of money earned.
10. You will also need to provide the following information in the FAFSA form for the Student, and Parents and/or Step-Parent:
    1. Balance in cash, checking, or savings accounts
    2. Amount of assets (do not include value of family home or family farm) (if applicable)
    3. Value of business (if applicable)