

2nd & 5th - Block Computer Applications

Date:9-12-11 **Essential Question:** What are the benefits of the Office Features 2?

GPS: BCS-CA1-3

Assignment: Students will complete the Office Features 2 activities on pages 56-59.

3rd/4th - Block Business Essentials

Date:9-12-11 **Essential Question:** What are the dangers of debt?

GPS: BCS-BE-26

Assignment:

Guest Speaker- Action GM

Dave Ramsey CH.4 Video continued.

2nd & 5th - Block Computer Applications

Date:9-13-11 **Essential Question:** What are the parts of a memo?

GPS: BCS-CA1-3

Assignment: Review Office Features 2

Learn how to format Memos: Lesson 24 pages 60-62

3rd/4th - Block Business Essentials

Date: 9-13-11 **Essential Question:** What are the dangers of debt?

GPS: BCS-BE-26

Assignment:

Dave Ramsey CH.4 Video continued.

2nd & 5th - Block Computer Applications**Date:**9-14-11 **Essential Question:** What are the parts of a memo?**GPS:** BCS-CA1-3**Assignment:****Review parts of memo****Lesson 25- Memo's 1, 2, 3 (Print Memo ?)****3rd/4th - Block Business Essentials****Date:**9-14-11 **Essential Question:** What are the dangers of debt?**GPS:** BCS-BE-26**Assignment:****Dave Ramsey CH.4 Video continued.****2nd & 5th - Block Computer Applications****Date:**9-15-11 **Essential Question:****GPS:** BCS-CA1-3**Assignment:****3rd/4th - Block Business Essentials****Date:**9-15-11 **Essential Question:****GPS:** BCS-BE-26**Assignment:****Dave Ramsey CH.4 Video continued(unit 4)****Lesson 7 Simulation**

2nd & 5th - Block Computer Applications
Date: <u>9-16-11</u> Essential Question: What is a Personal Business Letter? GPS: BCS-CA1-3 <u>Assignment:</u> Print Journals 21-29 Lesson 27 A & B (SAVE ONLY)
3rd/4th - Block Business Essentials
Date: <u>9-16-11</u> Essential Question: What are the dangers of debt? GPS: BCS-BE-26 <u>Assignment:</u> Broker of the Week Print Journals 21-29 Lesson 7 Simulation cont. Dave Ramsey CH.4 Video continued(unit 5) Study Guide for test
2nd & 5th - Block Computer Applications
Date: <u>9-19-11</u> Essential Question: What is a Personal Business Letter? GPS: BCS-CA1-3 <u>Assignment:</u> Review for Unit 8 test Lesson 28 Pages 70-71
3rd/4th - Block Business Essentials
Date: <u>9-19-11</u> Essential Question: What are the dangers of debt? GPS: BCS-BE-26 <u>Assignment:</u> Review Dave Ramsey CH.4 TEST

2nd & 5th - Block Computer Applications**Date:**9-20-11 **Essential Question: What is a Personal Business Letter?****GPS: BCS-CA1-3****Assignment:****Unit 8 Test(Memo's & Personal Business Letters)****Skill Builder Pages 72-74****3rd/4th - Block Business Essentials****Date:**9-20-11 **Essential Question: What are the dangers of Credit Cards?****GPS: BCS-BE-26****Assignment:****Review Study Guide for Dave Ramsey CH.4 TEST****TEST TOMMORROW ☺****Lesson 8 Simulation****2nd & 5th - Block Computer Applications****Date:**9-21-11 **Essential Question:How fast can you type?****GPS: BCS-CA1-3****Assignment:****Review Test Results****Create and Print a name and order form for your printing business****Skill Builder Pages 72-74****3rd/4th - Block Business Essentials****Date:** 9-21-11 **Essential Question: What are the dangers of Credit Cards?****GPS: BCS-BE-26****Assignment:****Lesson 8 Simulation****Dave Ramsey Ch. 4 Test**

2nd & 5th - Block Computer Applications
Date: <u>9-22-11</u> Essential Question: What are ethics? GPS: BCS-CA1-3 Assignment: Finish Skill Builder Pages 72-74 Complete Page 75 Ethics Activity-Print/Micro Type Skill Builder
3rd/4th - Block Business Essentials
Date: <u>9-22-11</u> Essential Question: What are the dangers of Credit Cards? GPS: BCS-BE-26 Assignment: Review test results 3 Bank Comparisons of Checking accounts(Use Excel to create chart)
2nd & 5th - Block Computer Applications
Date: <u>9-23-11</u> Essential Question: What are the benefits of email? GPS: BCS-CA1-3 Assignment: Lesson 29 Pages 76-80
3rd/4th - Block Business Essentials
Date: <u>9-23-11</u> Essential Question: What are the dangers of Credit Cards? GPS: BCS-BE-26 Assignment: Dave Ramsey Unit 5 Lesson 8 Simulation

2nd & 5th - Block Computer Applications**Date:**9-26-11 **Essential Question:** How to format tables in Word?**GPS:** BCS-CA1-3**Assignment:****Unit 11 –Pages 99-102****Lesson 35****3rd/4th - Block Business Essentials****Date:** 9-26-11 **Essential Question:** What are the dangers of Credit?**GPS:** BCS-BE-26**Assignment:**

Dave Ramsey Unit 5

Lesson 8 Simulation Cont./Lesson 9 Simulation

2nd & 5th - Block Computer Applications**Date:**9-27-11 **Essential Question:** How to format tables in Word?**GPS:** BCS-CA1-3**Assignment:****Lesson 36 Pages102-103****3rd/4th - Block Business Essentials****Date:**9-27-11 **Essential Question:****GPS:** BCS-BE-26**Assignment:**

Dave Ramsey Unit 5

Lesson 9 Simulation

2nd & 5th - Block Computer Applications**Date:**9-28-11 **Essential Question:** How to format tables in Word?**GPS:** BCS-CA1-3**Assignment:****Lesson 37 Pages 104-105****3rd/4th - Block Business Essentials****Date:**9-28-11 **Essential Question:****GPS:** BCS-BE-26**Assignment:**

Dave Ramsey Unit 5

Lesson 10 Simulation

2nd & 5th - Block Computer Applications**Date:**9-29-11 **Essential Question:** How to format tables in Word?**GPS:** BCS-CA1-3**Assignment:****Lesson 38 Pages 105-106****3rd/4th - Block Business Essentials****Date:**9-29-11 **Essential Question:** What is online banking?**GPS:** BCS-BE-26**Assignment:**

Review "Unit in Review" study guide

Lesson 11 Simulation

2nd & 5th - Block Computer Applications
Date: <u>9-30-11</u> Essential Question: How is your listening skills? GPS: BCS-CA1-3 Assignment: Pages 107-108-109 Skill builder
3rd/4th - Block Business Essentials
Date: <u>9-30-11</u> Essential Question: What is online banking? GPS: BCS-BE-26 Assignment: Unit 5 D.R. Test Lesson 12 Sim. Stock Mkt Check
2nd & 5th - Block Computer Applications
Date: <u>10-3-11</u> Essential Question: What have you learned in Cycle 1? GPS: BCS-CA1-3 Assignment: CYCLE 1 Review Pages 126-127 Review for Mid Term
3rd/4th - Block Business Essentials
Date: <u>10-3-11</u> Essential Question: What is Bargain Shopping? GPS: BCS-BE-26 Assignment: Review for Mid Term D.R.- CH. 8 Lesson 14 Sim

2nd & 5th - Block Computer Applications
Date: <u>10-4-11</u> Essential Question: What have you learned in Cycle 1? GPS: BCS-CA1-3 Assignment: CYCLE 1 Review Pages 129-130 Activities 7 & 8 Tables Page 131 Timed Writing / Pages 132-133 Act. 1 & 3 Review for Mid Term
3rd/4th - Block Business Essentials
Date: <u>10-4-11</u> Essential Question: What is Bargain Shopping? GPS: BCS-BE-26 Assignment: Mid Term/Print Stock Portfolio Simulations cont.
2nd & 5th - Block Computer Applications
Date: <u>10-5-11</u> Essential Question: What have you learned in Cycle 1? GPS: BCS-CA1-3 Assignment: Mid Terms (use no. 2 pencils) Do not write on test. Give out scan tron answer sheets. Page 134 Act. 5
3rd/4th - Block Business Essentials
Date: <u>10-5-11</u> Essential Question: What is Bargain Shopping? GPS: BCS-BE-26 Assignment: Lesson 17-18 Simulations (students already have worksheets)

2nd & 5th - Block Computer Applications**Date:**10-12-11 **Essential Question: What is MLA Formatting?****GPS:**BCS-CA1-2**Assignment:****Pages 266-267 Lesson 87****3rd/4th - Block Business Essentials****Date:**10-12-11 **Essential Question:****GPS:** BCS-BE-26**Assignment:****D.R. Lesson 8 cont.****Simulations cont.****2nd & 5th - Block Computer Applications****Date:**10-13-11 **Essential Question: What is MLA Formatting?****GPS:** BCS-CA1-2**Assignment:****Lesson 88 Pages 269-270****3rd/4th - Block Business Essentials****Date:**10-13-11 **Essential Question:****GPS:** BCS-BE-26**Assignment:****Begin New Career Project Simulation Level 1**

2nd & 5th - Block Computer Applications
Date: <u>10-14-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: Lesson 88 Pages 269-270
3rd/4th - Block Business Essentials
Date: <u>10-14-11</u> Essential Question: What is bargain shopping? GPS: BCS-BE-26 Assignment: Continue New Career Project Simulation Level 1
2nd & 5th - Block Computer Applications
Date: <u>10-17-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: Lesson 88C Page 270 Lesson 89B Page 270-271
3rd/4th - Block Business Essentials
Date: <u>10-17-11</u> Essential Question: What is bargain shopping? GPS: BCS-BE-26 Assignment: Continue New Career Project Simulation Level 1 Dave Ramsey Chapter 8 Part 2

2nd & 5th - Block Computer Applications
Date: <u>10-18-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: Research Paper Guidelines/Topic Choice
3rd/4th - Block Business Essentials
Date: <u>10-18-11</u> Essential Question: What is bargain shopping? GPS: BCS-BE-26 Assignment: Continue New Career Project Simulation Level 2 Dave Ramsey Chapter 8 Part 3
2nd & 5th - Block Computer Applications
Date: <u>10-19-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: Begin Research Paper
3rd/4th - Block Business Essentials
Date: <u>10-19-11</u> Essential Question: What is bargain shopping? GPS: BCS-BE-26 Assignment: Continue New Career Project Simulation Level 2 Dave Ramsey Chapter 8 Part

2nd & 5th - Block Computer Applications
Date: <u>10-20-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: Research Paper Cont.
3rd/4th - Block Business Essentials
Date: <u>10-20-11</u> Essential Question: What is bargain shopping? GPS: BCS-BE-26 Assignment: Continue New Career Project Simulation Level 3 Dave Ramsey Chapter 8 Part
2nd & 5th - Block Computer Applications
Date: <u>10-21-11</u> Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment: *Probe & Pep Rally Research Paper Cont.-Rough Draft Due
3rd/4th - Block Business Essentials
Date: <u>10-21-11</u> Essential Question: What is bargain shopping? GPS: Assignment:

2nd & 5th - Block Computer Applications	
Date: <u>10-24-11</u>	Essential Question: What is MLA Formatting?
GPS: BCS-CA1-2	
Assignment:	
3rd/4th - Block Business Essentials	
Date: <u>10-24-11</u>	Essential Question:
GPS:	
Assignment:	
2nd & 5th - Block Computer Applications	
Date: _____	Essential Question:
GPS: BCS-CA1-2	
Assignment:	
3rd/4th - Block Business Essentials	
Date: _____	Essential Question:
GPS:	
Assignment:	
2nd & 5th - Block Computer Applications	
Date: _____	Essential Question: What is MLA Formatting?

GPS: BCS-CA1-2**Assignment:****3rd/4th - Block Business Essentials****Date: _____ Essential Question:****GPS:****Assignment:****2nd & 5th - Block Computer Applications****Date: _____ Essential Question:****GPS: BCS-CA1-2****Assignment:****3rd/4th - Block Business Essentials****Date: _____ Essential Question:****GPS:****Assignment:****2nd & 5th - Block Computer Applications****Date: _____ Essential Question: What is MLA Formatting?****GPS: BCS-CA1-2****Assignment:**

3rd/4th - Block Business Essentials**Date: _____ Essential Question:****GPS:****Assignment:****2nd & 5th - Block Computer Applications****Date: _____ Essential Question:****GPS: BCS-CA1-2****Assignment:****3rd/4th - Block Business Essentials****Date: _____ Essential Question:****GPS:****Assignment:****2nd & 5th - Block Computer Applications****Date: _____ Essential Question: What is MLA Formatting?****GPS: BCS-CA1-2****Assignment:**

3rd/4th - Block Business Essentials
Date: _____ Essential Question: GPS: Assignment:
2nd & 5th - Block Computer Applications
Date: _____ Essential Question: GPS: BCS-CA1-2 Assignment:
3rd/4th - Block Business Essentials
Date: _____ Essential Question: GPS: Assignment:
2nd & 5th - Block Computer Applications
Date: _____ Essential Question: What is MLA Formatting? GPS: BCS-CA1-2 Assignment:
3rd/4th - Block Business Essentials

Date: _____ **Essential Question:**

GPS:

Assignment:

2nd & 5th - Block Computer Applications

Date: _____ **Essential Question:**

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Assignment:

3rd/4th - Block Business Essentials

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GPS:

Assignment:

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Date: _____ **Essential Question:** What is MLA Formatting?

GPS: BCS-CA1-2

Assignment:

3rd/4th - Block Business Essentials

Date: _____ **Essential Question:**

GPS:

Assignment:

2nd & 5th - Block Computer Applications

Date: _____ **Essential Question:**

GPS: BCS-CA1-2

Assignment:

3rd/4th - Block Business Essentials

Date: _____ **Essential Question:**

GPS:

Assignment:

2nd & 5th - Block Computer Applications

Date: _____ **Essential Question: What is MLA Formatting?**

GPS: BCS-CA1-2

Assignment:

3rd/4th - Block Business Essentials

Date: _____ **Essential Question:**

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Assignment:

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