



LITHIA SPRINGS HIGH SCHOOL
2520 East County Line Road • Lithia Springs, GA 30122
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Dr. Garrick Askew, Ed.D
Principal
Dr. Lee Collins
Assistant Principal
Mrs. Cammie Tysver
Assistant Principal
Dr. Robbin Washington
Assistant Principal
Mrs. Caroline Whitt
Assistant Principal

May 5, 2017

Dear Parents:

We are approaching the close of this school year. While we are preparing for final exams and projects, we would like to provide students and parents with information concerning school operations and procedures for this important time of year.

Students will be taking final exams or completing final projects over the curriculum of the courses in which they are enrolled this school year. These exams will be given according to the following schedule:

<u>Monday, May 22</u>	<u>Tuesday, May 23</u>	<u>Wednesday, May 24</u>	<u>Thursday, May 25</u>	<u>Friday, May 26</u>
8:27-8:30 Adv.	8:27-8:30 Adv.	8:27-8:30 Adv.	8:27-8:30 Adv.	8:27-8:30 Adv.
8:35-9:05 FLEX	8:35-10:15 2 nd pd	8:35-10:15 5 th pd	8:35-10:15 6 th pd	8:35-10:15 FLEX
9:10-10:40 1 st pd	10:20-12:20 4 th pd	10:20-12:20 7 th pd	10:20-12:20 8 th pd	10:20-12:20 Adv.
10:45-12:35 3 rd pd				
*Reg Sched rest of The day				

Lunch will be served during the last block in classrooms Tuesday through Friday.

During the final exam period, each student should make every possible effort to be fully prepared for these assignments. Students may not have finals in every class, parents need to check with their students' teachers to confirm. **All Students must vacate the school campus immediately upon dismissal and not return during the school day to the Lithia Springs High School campus or any other Douglas County School System campus. This includes elementary and middle school campuses. Buses will run at 12:20 on Tuesday, May 23 through Friday, May 26.**

Students will be expected to return all textbooks in good condition before the end of the semester or make payment for lost or damaged books. Teachers will direct students with missing textbooks to Mrs. Towler, the bookkeeper, to make payments.

Students who are absent during final exams for legitimate reasons must make-up the exam or project and the grade must be recorded within 14 calendar days of the last day of the semester. The last day to record grades and still be eligible for extra-curricular participation is June 5, 2017. Although eligibility may not be changed after this date, a student's permanent record may be corrected at any time. Students who need to make-up an EOC test can contact Mrs. Whitt.

Report cards will be mailed home the week following finals.

We encourage parents to support students while they prepare for final exams by providing time and a quiet place at home to study.

Thank you for your support as this school year comes to a close. We certainly enjoy working with you and your children.

Sincerely,

Dr. Garrick Askew, Principal