



**LITHIA SPRINGS HIGH SCHOOL**  
**2520 East County Line Road · Lithia Springs, GA 30122**  
**Phone (770)651-6700 · Fax (770)732-2644**

**Dr. Garrick Askew**  
Principal  
**Dr. Lee Collins**  
Assistant Principal  
**Mrs. Caroline Whitt**  
Assistant Principal  
**Mrs. Cammie Tysver**  
Assistant Principal  
**Dr. Robbin Washington**  
Assistant Principal

April 19, 2017

Dear Parents/Guardians,

This letter provides information on early dismissal of students following the senior breakfast on 5/15/17. In order for your student to check out of school following the senior breakfast, he or she must have their complete permission form at the bottom of this letter signed.

**Please be advised, early dismissals on 5/15/17 will not be authorized by telephone.** Students who do not have the form at the end of this letter signed will not be released from school without a parent or guardian being present to check them out. Disciplinary actions will be taken against any students who violate this policy. Disciplinary actions in response to a check out violation on 5/15/17 may result in consequences that include exclusion from the graduation ceremony on 5/27/17. Also, students who are dismissed early must leave the school campus immediately on checkout and not return to school that day.

In order to be dismissed early after senior breakfast, your letter must be returned to Mrs. Ford-Aaron in the LSHS attendance office by **May 11, 2017**.

Thanks for your attention to the details of this letter and for your support of LSHS this year! The involvement and support of our whole school community is vital to the life and success of the school and its programs. To this end, we look forward to our students experiencing a memorable and inspiring graduation season!

Sincerely,

Dr. Garrick Askew  
Principal

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**PERMISSION TO CHECK OUT OF SCHOOL EARLY**

\_\_\_\_\_ has my permission to check out of school early on

**Monday, May 15, 2017 after the Senior Breakfast. Phone #**\_\_\_\_\_

\_\_\_\_\_ **Parent/Guardian Signature**