

## FCHS SGT Minutes

July 18, 2017

4:30 – 6:00 p.m.

FCHS Media Center

- I. **Call to Order** – Principal Erik Cioffi, Called the meeting to order at 4:36, with the following present: Members—Julie Arp, Christie Rose, Deana Daugherty, Tim Nicholson, Jessie DeCosta, and Cole Roberson. Members absent: Angela Jones. Guest: Mark Henson, the proposed community member (voting tonight).
  - a. Approve Agenda Erik Cioffi

Motion to accept agenda made by Julie Arp and seconded by Tim Nicholson. No discussion; unanimously approved.
  - b. Minutes Erik Cioffi

Motion to approve minutes from May made by Deana Daugherty and seconded by Christie Rose. No discussion; unanimously approved.
  
- II. **SGT Members**
  - a. Appointment of Community Member

Principal Cioffi introduced his community member nomination, Mr. Mark Henson. Mr. Henson is the recently retired Superintendent of Fannin County Schools. Julie Arp made the motion to approve Mr. Henson as a member of the FCHS SGT and Tim Nicholson seconded. Mr. Henson offered to leave the room for the vote but members deemed it not necessary and stated how fortunate we are to have Mr. Henson join us, as his knowledge and experience are valuable; with no further discussion the motion was approved unanimously.
  - b. Election of Vice-Chair

Principal Cioffi opened the floor for nomination for the Vice-Chair position. This person acts as Chairperson in the absence of Mr. Cioffi and it is for the next year. Motion made by Julie Arp nominate Christie Rose as Vice-Chair and Tim Nicholson seconded. The discussion was held on how helpful it was to have Mrs. Rose as Vice-Chair since she is at the school and has easy access to the Chairperson. Mrs. Rose said she would accept the position. With no further discussion the motion was approved unanimously.
  - c. Establish Meeting dates/time

Deana Daugherty made motion to maintain our current meeting schedule of the 3<sup>rd</sup> Tuesday of the month at 4:30 in the FCHS Media Center. Julie Arp seconded. With no discussion, the motion was unanimously approved.
  - d. Review SGT By-laws
    - i. Code of Conduct for SGT Members—all members given a copy; must read and sign acknowledgement
    - ii. Conflict of Interest for SGT Members—all members given a copy; must read and sign acknowledgement
  - e. Compliance Director Modules
    - i. Due by August 16<sup>th</sup> – All members must complete the designated modules --Mandatory Reporting, Code of Ethics, and FERPA by the due date. The chairperson distributed a handout with directions.

- f. SGT Self-Assessment for 2016-2017—Six members completed the SGT Self Assessment. Members are asked to review results on Google Docs and be prepared to discuss areas of improvement in the upcoming meetings (for example: input on assessments; enrichment, after school and Saturday programs; schedules for lunch and other activities)
- g. **Annual Training- August 16** --Mandatory for new members who have not attended; optional for remaining team members to meet the annual training requirement. New members who attended in May will be given credit for this annual training. If the team chooses not to participate in this training, they will have to determine the training they need and then schedule some training; possibly early in the year). We will review our results and choose how to complete.

h. Requests

Erik Cioffi

- i. School Facility Use Requests—only one which will have to be put forth to BOE as it was a request for a “vendor fair” in old gym.
- ii. School Field Trip Requests—motion to approve the one trip submitted by the band made by Tim Nicholson and seconded by Mark Henson; No discussion; unanimously approved.

July 29      Barnstead      McEachern HS, Powder Springs      Drum Corps Southern Semi-Finals

- iii. School Fundraiser Requests—Motion made to approve fund raiser requests made by Julie Arp and seconded by Tim Nicholson. No discussion; unanimously approved.

July 26-28	Owenby	Cheer Teams	Pee Wee Cheer Camp
Aug. 5	Stanley	Volleyball Teams	Car Wash in parking lot of Dairy Queen
Aug. 12	Stanley	Volleyball Teams	Fishing Tournament
Aug. 15 – 9/15	Coaches	Softball, Baseball, Wrestling & Cheerleading	Discount Cards
Aug 2017 –5/18	Owenby	FCCLA	Decals and Monograms
Aug. 14 – 16	Owenby	FCCLA	Costco Candy

III. Budgets

a. Local QBE

- i. Spent by March 30, 2018—handout distributed of proposed 2017-18 QBE budget with amounts highlighted in yellow “set” and the amounts in grey determined by admin based on past history, number of teachers in department, and needs.
- ii. Approval of Budget to be spent throughout the year -- Motion made to approve QBE 2017-18 Budget as presented, with teachers having the discretion to spend throughout the year made by Christie Rose and seconded by Mark Henson. No discussion; unanimously approved.
- iii. \$4,000 allowance for field trips – Money from district with \$1,500 to CTAE \$2,500 for remainder of school.

b. Title II-A

- i. \$2,500 – Professional Learning – amount is set by district to be spent on faculty and staff for professional learning.

c. Title V-RLIS (previously known as Title VI-RLIS)

- i. Approximately \$60-65K—FCHS has received these funds in the past and we are hopeful in receiving again but will have to wait and see as the new district leadership will make this determination. While awaiting decision on if and how much we will receive, the teachers have been asked to submit wish lists. Once money amount available is set and requests are submitted, a proposed budget will be created will submitted to SGT for approval.
- ii. Technology – chrome books ; It is the hope of admin and faculty to be able to purchase Chrome books with Title V funds and if not, that the district will purchase.

**IV. Curriculum/CTAE**

Erik Cioffi

- a. CCRPI Redesign for 2017-2018 SY—redesigning CCRPI (report card of school from state). Members can review the handout on the changes via Google Docs. When the CCRPI for last year is released this fall, it will be shared with the SGT.
- b. Capstone Project – FCHS had 97% completion last year but for this year, it is likely to be eliminated by the State. Will confirm as soon as possible.
- c. Agriculture and Environmental Science Facility—possible completion in late fall but realistic completion is February. Ms. Rhonda Mathews is in new the newly created position of Young Farmer Educator. She will work with community members and other schools on programs in preparation for the completion of the facility.

**V. School News**

Erik Cioffi

- a. Lifetouch—will be taking pics of all sporting events; band; etc. They will provide pics to the yearbook. This will benefit school in numerous ways.
- b. FLEX Schedule—Wednesday advisement will be moved and now will occur between first and second blocks.
- c. Open House—Freshmen Open House on Wednesday, Aug. 2 from 5 to 7 p.m. with students and parents participating in a “mock” schedule; Upperclassmen Open House on Thursday, Aug. 3 from 1 to 5 p.m. (9<sup>th</sup> can attend on Thursday if Wed not an option)
- d. Lunch prices - \$2.30
- e. School calendar/Solar Eclipse—activities on Friday in preparation; discussion at BOE on possibly altering the school day. Will notify when final decision made.

**VI. Good of the Order—FCHS AP Pass Rate for 2017 is 78% (state is 59% and global is 60%); Mr. Henson expressed appreciation for being approved;**

**VII. Adjourn—Motion to adjourn at 5:40 made by Tim Nicholson and seconded by Julie Arp. No discussion; unanimously approved.**