

Fannin County Middle School  
Title I Plan for Parental Involvement  
May 31, 2012

***Description of How Fannin County Middle School will Implement the  
Required Parental Involvement Policy Components***

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- ❖ **Fannin County Middle School will take the following actions to involve, develop and distribute to parents our Parent Involvement Policy and our Comprehensive Title I/School Improvement Plan: (checklist #1, #4, #8)**
  1. Various surveys will be used to gather data for Parent Involvement Policy, School Improvement Plan, Title I budget, trainings, and assisting in the academic needs of students (checklist #17).
  2. Parental Involvement Planning Committee (PIPC) will review and revise annually the Parent Involvement Policy and the School Improvement Plan using data collected during the school year. The PIPC consists of our School Improvement Team (SIT), Parent Advisory Group, principal, and parent involvement coordinator.
  3. Prior to approval of revised Parent Involvement Plan and School Improvement Plan all parents will be notified by various methods that the plan is available for review, comments, or suggestions.
  4. If comments are made during the review period, PIPC will reconvene in a timely manner taking comments into consideration.
    - a. If PIPC makes changes to the proposed plans from the comments and suggestions the process of making the plans available for review to all parents will begin again.
    - b. If no additional revisions are necessary, the PIPC will approve the Parental Involvement Plan and the School Improvement Plan for the school year.
  5. The final Parent Involvement Policy will be distributed to all parents and made available using several different methods which include the policy being available to our local community via our school web site.
  6. The final School Improvement Plan will be available to all parents upon request with any unsatisfactory comments being collected and submitted to Local Education Agency (LEA) (checklist #5h, #5i).

❖ **Fannin County Middle School will take the following actions to convene an annual meeting that is conducive to all parents in order to explain Title I, its requirements, and their rights to be involved: (checklist #2)**

1. Invite all parents to attend Title I meeting using various forms of communication.
2. Encourage parent participation in Title I night.
  - a. Hold Title I meeting during evening hours.
  - b. Hold Title I meeting in conjunction with other events at the school.
  - c. Offer PBIS incentive to those in attendance.
3. Have Title I meeting in a timely manner in order to provide requirements at the start of school year (checklist #5a)

❖ **Fannin County Middle School offers a variety of trainings using a flexible schedule (refer to chart beginning on page 6 of policy). Some costs that can be offset with Title I funds may be: (checklist #3).**

1. Transportation
2. Childcare
3. Home visits

❖ **Fannin County Middle School will provide parents timely information concerning:**

1. Individual student assessment results and interpretation of those results (checklist #5c).
2. A description and explanation of the school curriculum (checklist #5d).
3. The assessments used to measure student progress and the proficiency levels the students are expected to meet (checklist #5e).
4. Opportunities for regular meetings to formulate suggestions, share experiences with other parents and participate as appropriate in decisions relating to the education of their children (checklist #5f).
5. Ways parents can monitor their children's progress and work with educators to improve the performance of their children (checklist #6h)
6. Ways parents can participate in decisions relating to the education of their children (checklist #6i)

❖ **Fannin County Middle School and/or our Local Education Agency (LEA) will provide the following assistance and/or information:**

1. Results of the annual school review which includes school performance profiles (checklist #5b).
2. National Education Goals (checklist #6a)
3. State's content standards and student performance standards (checklist #6b)
4. School improvement and corrective action process if applicable (checklist #6c)
5. Components of a school wide program if applicable (checklist #6d)
6. Components of a targeted assistance school program if applicable (checklist #6e)
7. State and local assessments (checklist #6f)
8. Requirements of Title I, Part A (checklist #6g)

❖ **Fannin County Middle School strives to coordinate necessary literacy training using technology from other sources to help parents work with their children to improve their children's achievement (i.e. Parent Portal Nights, refer to chart beginning on page 7 of policy). In addition, Fannin County Middle School offers a variety of trainings to improve children's achievement (refer to chart beginning on page 7 of policy). (checklist #7a, #7b)**

❖ **Fannin County Middle School, with the assistance of its parents, will educate its teachers, pupil services personnel, principals, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and their school by: (checklist #8).**

1. Training in the use of Student Agendas.
2. Assistance provided by administration, counselor, and parent involvement coordinator to staff members pertaining to quality parent conferences.
3. English and Spanish versions of all forms available as needed (checklist #13)
4. Interpreter available for parents if needed (checklist # 13)
5. School-Wide Newsletters sent home with Progress Reports and Report Cards
6. Parent Survival Guide

7. Open House prior to the first day of school
  8. Curriculum Night early in school year for parents to meet with student's team of teachers in order to understand expectations and content of study in classrooms
  9. School-specific surveys sent home to all parents
  10. Volunteer sign up opportunities available at all school functions and in parent resource center
  11. Differentiation of paper color to signify important correspondence
  12. Infinite Campus/Parent Portal
  13. Alert Now automated calling system in English and Spanish (checklist #13)
  14. The school marquee
  15. Text Message Alert system (Twitter account)
  16. A full-time parent involvement coordinator located in our parent resource center
  17. School climate is monitored through surveys taken by school staff and parents. Data is collected from Measure of School, Family and Community and School Perceptions (checklist #12)
  18. Parent Advisory Group and School Council hold regular meetings in which various notifications are sent inviting all parents to attend the meeting. Both groups give the opportunity for parents to formulate suggestions, share experiences, and participate as appropriate in decisions relating to the education of their children. (checklist #5f).
- ❖ **Fannin County Middle School will coordinate and integrate parent involvement programs, activities and strategies with Title I-B, Migrant, Title I-C, Homeless, Vocational Education, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, Public Preschool Programs, and other programs, to the extent feasible and appropriate. (checklist #9)**

1. Homeless Training mandatory for all employees

❖ **Fannin County Middle School will develop appropriate roles for community-based organizations and businesses in parent involvement activities, including providing information about opportunities for organizations and businesses to work with parents and schools, and encouraging the formation of partnerships between elementary, middle, and secondary schools and local businesses that include a role for parents. (checklist #10)**

1. The school maintains a partnership with many local businesses to provide funding and support for various activities.
2. The school counselor and parent involvement coordinator works with the school system social worker to maintain a directory of community services for families in our area.
3. Students are offered a variety of means for learning from the community.
4. Various school programs are established to foster community involvement.
5. Priority One Community brochures are made available at school functions listing resources in local community.
6. Local business representatives serve on School Council, School Improvement, and Parent Advisory Group
7. On-going communication with the high school for transition, scheduling, orientation and visit of campus during spring for 8<sup>th</sup> grade students.

❖ **Fannin County Middle School will conduct other activities, as appropriate and feasible, such as parent resource center opportunities for parents to learn about child development and child rearing issues beginning at the birth of a child, that are designed to help parents become full partners in the education of their children. (checklist #11)**

1. Parent Resource Center open during school hours with extended hours during evening trainings.
2. Brochures, games, and other resources to aid in the development of children from birth to teen.
3. Computers available in Parent Resource Center to help parents with Parent Portal and other educational websites.

❖ **Fannin County Middle School will take the following actions in regards to the school-parent compact.**

1. Involve parents in the joint development that will outline how parents will be responsible for student learning (checklist #18)
2. Describe the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment (checklist #19)
3. Explain the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (checklist #20).

## Schedule of Opportunities for Parent Involvement

Opportunities for Parent Involvement	Tentative Date	Coordinator	Notification Procedures
<p><b>Open House</b> Parents are able to obtain their students' schedule, tour the school, and meet each of their students' teachers. Other school staff is also available to assist parents with information, questions, or concerns.</p>	August 2012	FCMS Administration	Alert Now automated call, FCMS website, posting on school marquee, posting in local newspaper
<p><b>Curriculum Night</b> Parents meet in the cafeteria for a brief informational school wide session then are dismissed to meet with their student's team of teachers. Teachers create brief presentations regarding classroom expectations and content taught in each subject.</p>	August 2012	FCMS Leadership Team, Academic Coach, PIC	Alert Now automated call, FCMS website, written correspondence via FCMS students, posting on school marquee
<p><b>Title I Night</b> Parents learn about Title I and the programs that are available because of the funding and have the opportunity to ask questions regarding Title I.</p>	August 2012	FCMS Leadership Team, Academic Coach, PIC	Alert Now automated call, FCMS website, written correspondence via FCMS students, posting on school marquee
<p><b>Parent/Teacher Conference #1</b> Parents attend meetings with their students' teachers to become informed of academic progress and overall achievement.</p>	October 2012	FCMS Teachers & Administrators	Alert Now automated call, FCMS website, school calendar, written correspondence via FCMS students, posting on school marquee
<p><b>School Council</b> School councils provide advice, recommendations, and assistance to principals and local boards of education. The law details the composition of the council, its</p>	Four times per year	FCMS Principal	Phone calls to active members, Alert Now automated call, FCMS website, written correspondence via FCMS students, posting

responsibilities, and procedures for conducting business			on school marquee
<p><b>Parent Portal Nights</b> Parents will have the opportunity to come to the computer lab after school hours and learn how to successfully navigate Parent Portal.</p> <p><b>Parent Advisory</b> This group serves to support learning at FCMS and meets to review and provide input for school improvement, Title I plan, and Parent Involvement Plan. They also encourage other parents to become involved with his/her child's educational experience at FCMS.</p>	<p>4 times per year</p> <p>Monthly</p>	<p>FCMS PIC</p> <p>FCMS Academic Coach &amp; PIC</p>	<p>Alert Now, Text Message Alert, written correspondence via newsletter, posting on school marquee</p> <p>Phone calls to active members, Alert Now automated call, FCMS website, written correspondence via FCMS students, posting on school marquee</p>
<p><b>Parent Trainings/Information Sessions</b> Evening meetings designed for parents on various subjects related to student achievement and building ties between parents and school</p>	Monthly	PIC	Alert Now automated call, FCMS website, school calendar, written correspondence via FCMS students, posting on school marquee
<p><b>Parent/Teacher Conference #2</b> Parents attend meetings with their students' teachers to become informed of academic progress and overall achievement.</p>	February 2013	FCMS Teachers & Administrators	Alert Now automated call, FCMS website, school calendar, written correspondence via FCMS students, posting on school marquee
<p><b>FCHS Transition Meeting</b> Parents are shown a presentation outlining curriculum, available courses of study, and high school graduation requirements. FCHS administrators and counselors are available to answer any questions parents have and parents have the opportunity to register for Parent Portal.</p>	February 2013	FCMS Counselor, Graduation Coach, PIC	Alert Now automated call (from FCHS principal), FCMS and FCHS websites, written correspondence via FCMS students, posting on school marquee
<p><b>CRCT Night</b> Parents receive an overview of the CRCT and are then able to attend breakout sessions regarding test taking strategies and online resources that provide additional practice for the test.</p>	February 2013	FCMS PIC, Academic Coach	Alert Now automated call, FCMS website, written correspondence via FCMS students, posting on school marquee



Parents also receive a grade-specific packet that contains information such as the specific content areas and weights.			
<b>Federal Budget Stakeholder/Parent Meeting</b> Parents are invited meet with FCSS Director of Instructional Services and School Improvement to offer input to the Title I – A federal budget allocation.	March 2013	FCSS Director of Instructional Services & School Improvement	Alert Now automated call (by Karen Walton), written correspondence via FCMS students
<b>Parent/Teacher Conference #3</b> Parents attend meetings with their students' teachers to become informed of academic progress and overall achievement.	April 2013	FCMS Teachers & Administrators	Alert Now automated call, FCMS website, school calendar, written correspondence via FCMS students, posting on school marquee
<b>Family Fun Night</b> Parents and students participate in various activities which showcase student progress toward the Georgia Performance Standards this year such as student-created board games, trout in the classroom, band and string ensembles, folk dancing, family art projects, and various other activities.	April 2013	FCMS Connections Team, Academic Coach, PIC	Alert Now automated call, FCMS website, written correspondence via FCMS students, posting on school marquee, personal student-created invitations.
<b>FCHS 9<sup>th</sup> Grade Orientation for Parents</b> Parents and students will receive updated information on curriculum. Parents will have the opportunity to meet with their students' advisor and students will FCMS.	April 2013	FCMS Counselor, Academic Coach, & PIC	Alert Now automated call, FCMS and FCMS websites, written correspondence via FCMS 8 <sup>th</sup> grade students, posting on school marquee
<b>FCMS 6<sup>th</sup> Grade Orientation for Parents</b> Parents will receive information regarding academics, athletics, clubs and organizations, and policies and procedures at FCMS. Parent Advisory representatives and other school personnel will be available to answer questions.	May 2013	FCMS Counselor, Academic Coach & PIC	Alert Now automated call, FCMS website, written correspondence via 5 <sup>th</sup> grade students, posting on school marquee