

NCAA CLEARINGHOUSE INFORMATION

1. Use the internet website: www.eligibilitycenter.org to apply online.

- Rules and Eligibility
- Initial Eligibility Clearinghouse

2. Prospective Student-Athletes

3. Domestic Student Release Form

4. Complete the form

- Central Gwinnett HS Code 111-805
- Create a PIN number for your account

5. \$65 payment

- VISA or MasterCard

6. Print out your copies of the paperwork including permission to send a transcript to NCAA.

7. See Counseling Office to request an official transcript, then mail it to NCAA.

- Test scores need to come to the Eligibility Center directly from ACT or SAT.
- Test scores on the high school transcript cannot be used to certify student athletes.
- When you help your student-athletes register for the SAT or ACT, make sure they select code "9999" (the Eligibility Center code) as one of their free test-score recipients.
- If the student-athlete forgot to use code 9999, the student-athlete will need to contact SAT or ACT to have the scores sent officially by the testing agency.

*Beginning August 1, 2010 NCAA will NOT accept coursework from BYU, American, Keystone schools or Credit Recovery courses (such as Gwinnett County Credit Recovery) for scholarship purposes.