

## **Final Exams and Exemption**

### **Final exam Exemption Policy:**

Students are eligible to exempt finals for courses in which they meet the following criteria:

- Class average of 90 or above
- 3 or fewer absences
- No ISS during the semester
- Clear of any school financial obligations

### **Notification of exemption:**

Students will receive exemption notifications in classes on Friday, May 19<sup>th</sup>.

- Students will bring home a signed schedule detailing which classes they exempt
- Exemption can also be viewed in IC. Teachers will place an NG in the gradebook for the final.
- Exemption is final at the end of the day Friday, May 19<sup>th</sup>. Students will not lose their exemption status unless they are assigned ISS or OSS after this date.

### **Exemption procedures during final exams:**

Exemption grades do not include EOC scores which will count for 20% of the grade in EOC classes. It is possible for a student to exempt with an A and receive a lower grade on their report card once the EOC is added. Final exams in EOC classes are major assessments.

Students exempt from finals do not need to report to school during the exempted final.

If a student does not exempt all finals for a given day, he/she may enter and exit school only before or between final exam periods.

If a student is unable to leave campus during an exempted exam, he/she will be required to read or study quietly in the Media Center.

There will be no early dismissals or deliveries during exam periods.

### **Final Exam attendance**

The only final exam scheduled for Monday, May 22<sup>nd</sup> is 7<sup>th</sup> period.

- 1<sup>st</sup> through 6<sup>th</sup> period is a regular attendance day
  - Students absent for any of these periods will be marked absent in infinite campus and parents will receive a notification phone call.
  - Students must check in and out of school if they enter or exit during 1<sup>st</sup> – 6<sup>th</sup> period.

Any student who is absent for one or more final exam will be required to take make-up exams on Thursday, May 25<sup>th</sup> at 8:00am. Students will need to report to the office for exams.

## Final Exam Schedule Spring 2017

<b>Day 1 / May 22, 2017</b>			
1 <sup>st</sup> Period	7:45 – 8:30 (45 min)		
2 <sup>nd</sup> Period	8:35 - 9:15 (40 min)		
3 <sup>rd</sup> Period	9:20 - 9:55 (35 min)		
4 <sup>th</sup> Period	10:00 - 10:35 (35 min)		
5 <sup>th</sup> Period & Lunch	A	B	C
	10:35- 11:05 Lunch	10:40 – 11:05 class	10:40 – 11:35 class
	11:10 – 12:00 class	11:05 -11:35 Lunch	
		11:35 - 12:00 class	11:35 – 12:00 Lunch
6 <sup>th</sup> Period	12:05 - 12:40 (35 min)		
7 <sup>th</sup> Period	12:45 - 2:45 (2 hours)		
Final Exam			

- 1<sup>st</sup> – 6<sup>th</sup> period will be regular attendance periods. Students not attending will be marked absent in IC. Students may exempt their 7<sup>th</sup> period final on this day.

<b>Day 2 / May 23, 2017</b>			
1 <sup>st</sup> Period Final Exam	7:45 – 9:55 Announcements and final (2 hours 10 min)		
2 <sup>nd</sup> Period Final Exam & Lunch	A	B	
	10:00 - 10:35 Lunch (35 min)	10:05 – 12:05 (2 hours)	
	10:40-12:40 (2 hours )	12:05 – 12:40 Lunch (35 min)	
3 <sup>rd</sup> Period Final Exam	12:45 -2:45 (2 hours)		
<b>Day 3 / May 24, 2017</b>			
4 <sup>th</sup> Period Final Exam	7:45 – 9:55 Announcements and final (2 hours 10 min)		
5 <sup>th</sup> Period Final Exam & Lunch	A	B	
	10:00 - 10:35 Lunch (35 min)	10:05 – 12:05 (2 hours)	
	10:40-12:40 (2 hours )	12:05 – 12:40 Lunch (35 min)	
6 <sup>th</sup> Period Final Exam	12:45 -2:45 (2 hours)		

### Lunch Day 2 and 3

A	B
Social Studies/Science/ Fine Arts	English/ Math/ CTAE/PE

HCCA will provide lunch for their students on Day 2.