



Katherine B. Sutton Elementary

1315 Highway 83 North Forsyth, GA 31029 . Phone: (478)994-9906 . Fax: (478)994-8498



School-Parent Compact K.B. Sutton Elementary School 2014-2015

Dear Parent/Guardian,

K.B. Sutton Elementary School, students participating in the Title I, Part A program, and their families agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement. In addition, this compact describes how our school and parents will build and develop a partnership that will help our children achieve Georgia's high standards.

A close school and family partnership will help benefit your child's academic success; therefore it is important that our stakeholders are familiar with our district and school goals aimed to support student achievement.

Monroe County Board of Education Goals:

1. Increase the use of student use of technology during classroom instruction. (SO I)
2. Close the Achievement Gap Among Subgroups (SO I)
3. Increase the Level of Safety & Improve the Perception of Safety (SO II, III)
4. Continue opportunities for Parent Training (SO III)

K.B. Sutton Elementary School Goals:

1. Improving Achievement in the following specific content areas: math, science, and writing
2. Closing the Achievement Gaps by focusing on Special Needs and African American subgroups {SO I, III, IV}
3. Ensuring Standards-Based Classrooms for ALL Students (Balanced Assessments to include Brief-constructed Response Items and Extended-constructed Response Items, DI, Flexible Groups, HOTS, Instructional Technology, GAPSS Analysis) {SO I, II, III, IV}
4. Ensuring Employee Effectiveness, Engagement, and Quality (Teacher Keys Evaluation System - TKES, Leader Keys Evaluation System - LKES, Locally Developed Evaluation Tools for Specific Positions not addressed by TKES or LKES, Professional Learning, Five Star Service) {SO I, II, III, IV}
5. Increasing the Level of Safety & Improving the Perception of Safety (SO II, III)

To help your child meet our district and school goals, K.B. Sutton faculty and staff, you, and your child will work together on the following:

School Responsibilities: K.B. Sutton Elementary School will...

1. Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards:

- Issue standards based report cards that have been updated to reflect the new standards and learning expectations.
- Provide a list of standards and learning expectations for parents to preview the beginning of each nine-week grading cycle.
- Provide specific written feedback on benchmark assessments to help parents understand their child's progress as it relates to the standard(s).
- Provide parent information sessions and materials on understanding standards-based report cards.

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

- Parent-Teacher conferences will be held:
 - Thursday, October 23, 2014 from 4:00pm-7:00pm
 - Thursday, March 26, 2015 from 4:00pm-7:00pm
- The parent compact will be used as a guideline to remind teachers and parents of the agreement that has been made to ensure the success of their student.
- Parents will be able to schedule conferences with their student's teacher as often as necessary throughout the year based on their child's needs.

3. Provide parents with frequent reports on their children's progress.

- Agendas with homework assignments or child's behavior at school are sent home daily for parent review and signatures.
- Signed folders with graded class work / assignments are sent home bi-weekly for parent review and signatures.
- Progress Reports (PR) / Report Cards (RC) will be sent home every 4 ½ weeks on a Thursday for parent review and signature:
 - September 4, 2014 (PR)
 - October 9, 2014 (RC)
 - November 13, 2014 (PR)
 - January 15, 2015 (RC)
 - February 12, 2015 (PR)
 - March 19, 2015 (RC)
 - April 23, 2015 (PR)
 - May 27, 2015 (RC)
- Parents are encouraged to provide comments and feedback as needed on these methods of correspondence.
- Daily Access to Electronic Grade Reporting System: Power School Parent Access

4. Provide parents reasonable access to staff.

- Parents are encouraged to schedule appointments with members of our Administrative Team for consultation purposes by contacting our school at (478)994-9906.
 - Principal-Alicia Elder

- Assistant Principal-Joanne Binns
- Counselor-Melissa Smith
- Instructional Coach-Charita Brown
- If a parent needs to meet with a teacher outside of a provided conference time, the parent must coordinate an appropriate time before or after school with that teacher.
- Quarterly School Council meetings will be held on the following dates:
 - September 11, 2014
 - December 4, 2014
 - February 12, 2015
 - May 7, 2015

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows:

- Parents are encouraged to volunteer at the school in a variety of ways on a daily basis throughout the school year.
 - Chaperones on field trips
 - Assisting in the classroom with reading groups, math facts, etc.
 - Guest Reader
 - Working in the parent room on things such as: teacher requests, box tops, fundraisers, etc.
 - Assisting in the media center
 - Assisting PTO with projects and school/community events.
 - Mentoring
- If a parent/grandparent/guardian would like to volunteer, then he/she should complete the mandated volunteer training. Please see the steps below:
 - View training video in its entirety and take quiz (located at www.monroe.k12.ga.us under the parent tab)
 - Complete Volunteer Assurances Form (located at www.monroe.k12.ga.us under the parent tab)
 - Complete Volunteer Child Abuse Mandated Reporter Training Form (located at www.monroe.k12.ga.us under the parent tab)
 - Complete Volunteer Safety Information Form (located at www.monroe.k12.ga.us under the parent tab)
 - Print Volunteer Code of Conduct Form (Volunteer retains for his/her records) (located at www.monroe.k12.ga.us under the parent tab)
 - Return completed Volunteer Child Abuse Mandated Reporter Training Form and Volunteer Safety Information Form to school's Parent Involvement Specialist. Parent Involvement Specialist will retain signed documents on file at the school level. The Personnel Office at the BOE will maintain a database of approved volunteers. Only volunteers in the database will be allowed to volunteer in any capacity within any MCBOE School.
 - Present yourself to the Monroe County Sheriff's Office for fingerprinting and background check at the following times: Photo I.D. Required. \$20.00 fee due at time of service. CASH or Money Order ONLY! Thursday 9:00 a.m. – 11:00 a.m. & 1:00p.m.–3:00 p.m. Sat. 8:00 a.m. - 4:00 pm

Parent Responsibilities: We, as parents, will...

- Participate in teacher conferences and other opportunities to monitor my child's academic progress.
- Attend events, workshops, and meetings that will enhance my knowledge of standards-based report cards and what my child should be learning in his/her grade level.
- Remain updated with important information by using the resources provided such as:

- Website: http://kbs.monroe.k12.ga.us/pages/K_B_Sutton_Elementary_School
- E-mail: Make sure we have your current e-mail
- Facebook: K.B. Sutton Elementary
- Twitter: kbsknights
- Remind 101: text @kbsk to (404)620-5367
- Call Outs: make sure we have your current phone number so you can receive call outs.
- Review daily correspondence from teachers that include behavior notes, homework, announcements, etc.

Student Responsibilities: Students will...

- Take responsibility for what I should know, understand and be able to do as it relates to the standards for my grade level and subject areas.
- Complete all classroom assignments, homework assignments, tests, and assessments to the best of my ability.
- Engage in classroom activities and academic achievement by maintaining positive behavior.

Please review this School-Parent Compact with your child. This School-Parent Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school. Please complete the signature page of this compact and return it to your child's teacher. You may keep the compact for your reference.

Please sign and date below to acknowledge that you have read, received, and agree to this School-Parent Compact. Once signed, please return the form to your child's teacher. We look forward to our school-parent partnership!

Teacher/School Representative Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Revised July 29, 2014