

You have been put in charge of teaching a computer basics unit to a group of 5<sup>th</sup> graders. You have taught them basic computer terminology already. Now you want to teach them about the parts of a computer. In order to do this you will need to create a visual aid that will help you show the different parts of a computer.

You are to create a PowerPoint presentation that will contain the following information for each of the numbered items below:

- The name of the device, part or component
- A picture of the device, part or component
- A description of the device, part or component

1. A title slide that has your name and the title of your presentation.
2. Displays information on a screen.
3. Helps give instructions to the computer.
4. Helps type text.
5. Protects the computer hardware.
6. Emits sound.
7. Helps you to take prints of your work.
8. Transfers information to a floppy disk.
9. Transfers information from a compact disc.
10. Connects the computer to the Internet and to other computers.
11. Connects USB peripheral devices such as a mouse, keyboard, or extra drive, to the computer.
12. Transfers files to a small portable device. You can use this device to transfer files from one computer to another.
13. Restarts the computer. This button is used if the computer stops responding.
14. Keys on the keyboard that helps you perform specific, predefined functions.
15. Key on the keyboard that displays the Start menu.
16. Key on the keyboard that allows you to create an image of everything that is currently displayed on the screen.

### **Standards**

**BMA-IBT-2 Apply technology as a tool to increase productivity to create, edit, and publish industry-appropriate documents.**

CATEGORY	4	3	2	1	Points Received
<b>Sequencing of Information</b>	Information is organized in a clear, logical way. It is easy to anticipate the type of material that might be on the next slide.	Most information is organized in a clear, logical way. One slide or item of information seems out of place.	Some information is logically sequenced. An occasional slide or item of information seems out of place.	There is no clear plan for the organization of information.	
<b>Content - Accuracy</b>	All content throughout the presentation is accurate. There are no factual errors.	Most of the content is accurate but there is one piece of information that might be inaccurate.	The content is generally accurate, but one piece of information is clearly flawed or inaccurate.	Content is typically confusing or contains more than one factual error.	
<b>Use of Graphics</b>	All graphics are attractive (size and colors) and support the theme/content of the presentation.	A few graphics are not attractive but all support the theme/content of the presentation.	All graphics are attractive but a few do not seem to support the theme/content of the presentation.	Several graphics are unattractive AND detract from the content of the presentation.	
<b>Cooperation</b>	Group delegates tasks and shares responsibility effectively all of the time.	Group delegates tasks and shares responsibility effectively most of the time.	Group delegates tasks and shares responsibility effectively some of the time.	Group often is not effective in delegating tasks and/or sharing responsibility.	
<b>Background</b>	Background does not detract from text or other graphics. Choice of background is consistent from card to card and is appropriate for the topic.	Background does not detract from text or other graphics. Choice of background is consistent from card to card.	Background does not detract from text or other graphics.	Background makes it difficult to see text or competes with other graphics on the page.	
<b>Spelling &amp; Grammar</b>	Presentation has no misspellings or grammatical errors.	Presentation has 1-2 misspellings, but no grammatical errors.	Presentation has 1-2 grammatical errors but no misspellings.	Presentation has more than 2 grammatical and/or spelling errors.	
<b>Text - Font Choice &amp; Formatting</b>	Font formats (e.g., color, bold, italic) have been carefully planned to enhance readability and content.	Font formats have been carefully planned to enhance readability.	Font formatting has been carefully planned to complement the content. It may be a little hard to read.	Font formatting makes it very difficult to read the material	

Title of PowerPoint: \_\_\_\_\_

Total Points Received \_\_\_\_\_  
Grade Based on 100% \_\_\_\_\_