

# Clark County School District #161

## NON-CERTIFIED APPLICATION FOR EMPLOYMENT

P.O. Box 237, Dubois, ID 83423

Clark County School District #161 is an equal opportunity employer that encourages applications from all persons regardless of race, religion, sex, age, national origin, or disability.

Position applying for: \_\_\_\_\_ Date of application: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Home

Work

Message

Present Position or Employment Status: \_\_\_\_\_

### EDUCATION

**Starting with first high school, list in order of attendance, all institutions**

Name of Institution City and State	Dates Attended Mo/Yr to Mo/Yr	Credits Earned Sem or Qtr	Degree Earned	Degree Date	Major	Minor
_____						
_____						
_____						
_____						

### EMPLOYMENT HISTORY

List your current employer first and continue in reverse chronological order. List all employment for the past 15 years. Use extra copies of page 2 as necessary. May we contact your current employer? \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Specific Duties: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

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Employer: \_\_\_\_\_

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Job Title: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Specific Duties: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

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Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Specific Duties: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Have you ever been convicted of, pled guilty or nolo contendere to, or been granted deferred adjudication for a felony, misdemeanor, (excluding juvenile adjudication), or any lesser crime other than a minor traffic infraction?.....  Yes  No

If yes, list all such offenses and provide date, name of court, and disposition. Omission of information may be considered cause for disqualification from the employment pre-screening process, or result in termination of employment.

\_\_\_\_\_

Have you ever been disciplined in your employment related to workplace violence?.....  Yes  No

If yes, please explain.

\_\_\_\_\_

Do you presently use illegal drugs? .....  Yes  No

Have you ever been employed by Clark County School District #161? .....  Yes  No

If yes, please provide the following information:

Department \_\_\_\_\_ Position Title \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Reason for Separation \_\_\_\_\_

Are you related to anyone who is currently employed by Clark County School District #161? .....  Yes  No

If yes, please provide the following information:

Related person's name \_\_\_\_\_ Department \_\_\_\_\_

Relationship \_\_\_\_\_

**REFERENCES**

Please list people other than immediate supervisors indicated in employment history who can provide information about your work skills.

*Name and Position   Institution/Name of Firm   Address, City, State   Business Phone*

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

_____		_____	
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I hereby authorize Clark County School District #161 to inquire from any former and current employer (if indicated on page 2), references, credit bureaus, and law enforcement agencies regarding my background, employment, performance, and to confirm the accuracy of the information I have provided in this application. I understand that misrepresentation or omission of information requested is cause for dismissal, and I affirm that the information provided in this application is complete and accurate.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date