**Clark County School District 161**

**Regular School Board Meeting**

**November 9, 2015**

**MINUTES**

**Call to Order** 6:30 p.m.

**Pledge**

**Roll Call** Erin Haight-Mortensen

 Orvin Jorgensen

 Stephanie Eddins

 Sherrie Mead and Melissa Farr both excused

**Attendance:** Daniel Lantis, Superintendent

 Gayle Woods, Business Manager

 Sherry Locascio, Board Clerk

 Kathy Wagoner, CCEA President

**Approval of Agenda**

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to approve the agenda as presented with the following amendments: move action item iv. Discuss Policy 5400 to item i. and add item vi. Use of District Car, and then move remaining items down appropriately. Motion passed unanimously.

**Approval of Minutes**

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to approve the minutes from the October 12, 2015 and October 26, 2015 meetings. Motion passed unanimously.

**Consent Agenda – Business Manager Report**

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to accept the Consent Agenda as presented. Motion passed unanimously.

Paperwork for food services was signed by Mr. Lantis and Mr. Jorgensen.

Mrs. Woods informed the board that the bill for the DARE (Drug Abuse Resistance Education) Program has been received. The district had been paying $1,200 and it was to rise to $1,500, but instead has been lowered to $500.

Mrs. Woods told the board the state has raised its per diem expenses and mileage reimbursement. The state has increased from $7.50 to $11.25 for breakfast, $10.50 to $15.75 for lunch and from $16.50 to $24.75 for dinner. They have also increased mileage to .55 per gallon. Mr. Lantis will check district policy to make certain the correct wording is in effect to automatically cover the increases.

**Informational Items**

Mr. Jorgensen informed the board that he had visited with Susie Shifflett, the Technology Director, and she would be happy to make changes on the district website if she is notified about needed changes.

Mr. Lantis stated he had requested an estimate of time spent on filing reports from Mrs. Shifflett.

Mr. Jorgensen indicated he had received notification that the board cannot move to Executive Session, even if it is on the agenda, unless there are at least four board members present and all of whom vote to go into Executive Session.

Mr. Lantis has requested information from Architect Building Supply to change the outside door locks on at least three entryways to key cards. All locks would be changed in the building. Too many keys are unaccounted for and have not been turned in as requested.

Mr. Lantis also informed the board that a grant has been received to install a security camera system in the elementary school and to add another camera in the high school hall.

**Board Training**

Mrs. Woods provided board training on reading the budgets and Consent Agenda. She pointed out the different abbreviations, accounts and information contained in the reports. Mrs. Woods also explained the difference in the Consent Agenda and the budget report.

**Delegations/Committee/Patron Input**

Mr. Lantis has assumed Title I Director responsibilities to reduce conflict in the district.

Mr. Jorgensen requested a brief description of the Gear Up program be posted on the district website.

Mr. Lantis indicated the district is still waiting for the title on the new bus.

**Action Items**

**i. Policy 5400:** Mrs. Wagoner presented the board with information regarding district policy 5400. This policy conflicts with the Master Agreement with the teachers. Mrs. Wagoner had also contacted several school districts in the area regarding a cap on sick leave. No other districts had caps on the number except for Pocatello which had a cap of 492 days. Mrs. Wagoner requested the board revisit the policy and take action to correct it. Mr. Lantis will review the policy and agreed that a change needed to be made as soon as possible, and the board assured Mrs. Wagoner they would take necessary action to right this situation.

**ii. Pay Bills:** Bill were presented and paid.

**iii. Purchases over $1,000:** There was not an invoice to approve tonight as the one received from Rush Truck Center cited bus numbers which do not apply to Clark County.

**iv. Call for Bids for Snow Removal:** A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to call for bids for snow removal. Motion passed unanimously.

**v. Request for Individual Transportation Reimbursement:** A request for reimbursement for 30 miles to meet the bus has been made by Laniers in Webber Creek. A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to approve the rate set by the state for in lieu of. Motion passed unanimously.

**vi. Use of District/Personal Car:** A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to allow Mr. Jorgensen to take his own car to the ISBA Convention starting November 10, 2015. It was agreed that if the state does not reimburse mileage, the district will pay only for the gas for Mr. Jorgensen's car to go to and return from the convention. Mr. Jorgensen abstained from voting. Motion passed.

**vii. Hire Personnel:** A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to hire Treva May as the High School Girls' Assistant Basketball Coach, McCoy Ward as the High School Boys' Assistant Basketball Coach and Brett Murdock as the Junior High Boys' Basketball Coach for the 2015-2016 season. Motion passed unanimously pending background checks.

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to approve contracting Cody Jeppesen as a speech/language paraprofessional. This is a part-time, contracted position. Motion passed unanimously.

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to approve Brock Egan as a volunteer assistant junior high boys' basketball coach. This is pending a background check which will be paid for by the athletics department since Mr. Egan is volunteering. Motion passed unanimously.

**viii. Policies:** It was agreed that discussion of the policies in the 6000, 7000, and 9000 series would be postponed until the work meeting.

A motion was made by Mrs. Mortensen and seconded by Mrs. Eddins to adjourn.

**Adjourn:** 7:50 p.m.

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Board Chairman Date

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Board Clerk Date