**Clark County School District 161**

**School Board Meeting**

**December 12, 2016**

**MINUTES**

**Call to order** 6:30 p.m.

**Pledge**

**Roll Call** Orvin Jorgensen Stephanie Eddins

 Melissa Farr Sherrie Mead

 Laurie Small

**Attendance** Daniel Lantis, Superintendent

 Gayle Woods, Business Manager

 Sherry Locascio, Clerk

 Julie Baker, Teacher

 Jill Grover, Gear Up/Athletics Director

 DeeAnne Taylor, Counselor

 Paula Gordon, Teacher

**Approval of Agenda**

A motion was made by Mrs. Small and seconded by Mrs. Mead to approve the agenda as presented. Motion passed unanimously.

**Approval of Minutes**

A motion was made by Ms. Farr and seconded by Mrs. Small to accept the minutes as presented with name corrections on the last page. Motion passed unanimously.

**Consent Agenda**

A motion was made by Mrs. Small and seconded by Ms. Farr to accept the Consent Agenda as presented. Motion passed unanimously.

**Business Manager Report**

Mrs. Woods asked if any of the school board members were interested in attending a two-day law seminar. No one is able to attend at this time.

Mr. Jorgensen signed a statement verifying that the district’s information for the annual report had been submitted.

Mrs. Woods requested three contracts be signed.

Mrs. Woods informed the board that efforts are being made to have more people checking different parts of her work to ensure accuracy. The separation of duties was mentioned in the audit and is being implemented as much as possible for a small district.

Mrs. Woods also told the board that there are some problems between the state and our district regarding food services. The state is still not willing to work with our food supervisor and release funds in a timely manner. Mr. Jorgensen said he will contact Jeff Siddoway and Van Burtenshaw who are in the state legislature and request help with the matter.

**Informational Items**

None

**Board Training**

Mr. Jorgensen stressed the importance of not discussing items privately with the public as the board member could then be required to recluse himself/herself from voting on said items. If a board member is required to recluse, they must leave the room during discussion and voting.

**Delegations/Committee/Patron Input**

Submitted reports from the various departments were reviewed.

Mrs. Grover and Mrs. Taylor explained the advisory hour to the board members. They are considering making a few changes in the advisory, but at this time it is being used for counseling time, additional educational support, study time, and Gear Up. This makes it so students are not pulled out of regular class time for some services. It was agreed there needs to be better communication between parents and the school so parents better understand the advisory program.

**New Business**

**i. Approve Use of District Car:** A motion was made by Mrs. Mead and seconded by Mrs. Small to approve Kathy Wagoner’s use of the district car to attend her class in Idaho Falls when the car is available. Motion passed unanimously.

**ii. Pay Bills:** Bills were presented and paid.

**iii. Purchases over $1,000:** A motion was made by Ms. Farr and seconded by Mrs. Small to pay the Clark County Education Association $1,140 for contracted services. Motion passed unanimously.

**iv. Resignations:** A motion was made by Mrs. Small and seconded by Ms. Farr to accept the resignation of McCoy Ward as the boys’ varsity basketball coach. Motion passed unanimously.

**v. Open Positions:** A motion was made by Mrs. Mead and seconded by Mrs. Eddins to open the position of boys’ varsity basketball coach. Motion passed unanimously.

**vi. Hire Personnel:** A motion was made by Mrs. Small and seconded by Ms. Farr to approve Travis Palmer as the high school boys’ varsity basketball coach. Motion passed unanimously.

A motion was made by Mrs. Mead and seconded by Mrs. Small to decline the application of Kimball Ashcraft at this time as junior varsity coach. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Mead to approve the hiring and increase in pay for an additional hour for Paula Gordon as the Title I teacher to supervise the Title I aide. Motion passed unanimously.

**vii. Request to Modify Graduation Requirements:** Mrs. Taylor requested the board approve the modification of graduation requirements for Miguel Cervantes. Miguel transferred to Clark County this year and lacks a local geography credit and enough electives to graduate. The state requires 48 credits, but Clark County requires 54. Miguel will have 50.34 if he passes all of his classes. A motion was made by Ms. Farr and seconded by Mrs. Mead to approve the modification of graduation requirements for Miguel. Motion passed unanimously.

Mrs. Taylor also requested a modification in graduation requirements for Randy Clements. Randy recently transferred from Madison High School where he was actively involved in FFA and agriculture classes. In order to qualify for a scholarship for college in agriculture and to make a college livestock judging team, Randy needs to be involved in the program. Since Clark County does not provide this program, Randy will be doing additional work from Madison High School in order to earn the credits needed for graduation. If Randy completes all distance learning classes and passes all of his Clark County classes, he will have 48 credits at the end of this year and would be eligible by state standards to graduate. A motion was made by Mrs. Mead and seconded by Ms. Farr to approve modified graduation requirements for Randy. Motion passed unanimously.

**viii. Alternative Authorization for Certificate Endorsement—DeeAnne Taylor:** A motion was made by Ms. Farr and seconded by Mrs. Small to approve the alternative authorization for certificate endorsement for DeeAnne Taylor for Pupil Personnel Services. Motion passed unanimously.

A motion was made by Ms. Farr and seconded by Mrs. Small to adjourn.

**Adjourn** 7:50 p.m.

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Board Chairman Date

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Board Clerk Date