

KAMIAH SCHOOL DISTRICT

TECHNOLOGY POLICY

2014-2015

****Parents and students please read carefully and sign on the last page****

COMPUTER USE:

Log on/off, save to Z: drive or flash drive, do not personalize settings or modify computers in any way, do not download software/programs to the computer. The school is not responsible for lost or deleted work on a student's Z drive. Students will not share or permit the use of their user name and password with anyone.

INTERNET USE:

Primary purpose is research; no general surfing, no chat rooms, no games, no sites with gratuitous sexual content.

ELECTRONIC COMMUNICATION DEVICES:

Students may possess electronic communication devices including, but not limited to cell phones, tablets, etc. during the school day from the first bell to the last bell under the following conditions: **Must be turned off, put away, and remain out of sight prior to entering the building.** Electronic communication devices may be possessed and used after school, during lunch break, and at school-sponsored or school-related activities. Students in violation of this policy will be subject to disciplinary action, including but not limited to:

*Item is confiscated and returned to the parent only.

*It is the responsibility of the student to inform his/her parent that the cell phone/device is being held in the office.

Office staff will assist students in contacting a parent in cases of forgotten items, illness or emergencies.

STUDENT USE OF OWNED COMPUTING DEVICES:

Kamiah School District provides the opportunity for students to bring a personal computing device to school to use as an **educational tool**. The use of these devices will be at **teacher discretion**.

1. **Students must obtain teacher permission before using a personal computing device during classroom instruction.** Students using devices will be allowed access to the Internet via the District's "open" wireless network, where available.

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2. Student use of a personal computing device must support the instructional activities currently occurring in the classroom.
3. **Students must turn off and put away personal computing devices when requested by staff.**
4. All use of personal computing devices/cell phone is subject to governance under District Policy including disciplinary actions of misuse.

The Kamiah School District accepts no responsibility for personal property brought to the school by students. Students who choose to bring a personal computing device/cell phone to school assume total responsibility for the device. Devices that are stolen or damaged are the responsibility of the student and their parents/guardians. Students should take all responsible measure to protect against the theft or damage of their personal device. It is not the responsibility of the Kamiah School District to provide access to charging of personal computing devices.

Students are expected to:

1. **Ask for permission before using the device and prior to accessing the Internet with a personal computing device.**
2. **Turn off the device at the request of school personnel.**

KAMIAH SCHOOL DISTRICT TECHNOLOGY/INTERNET USE DISCIPLINE PROCEDURE:

District computers and other technologies are provided to students for educational purposes only. The following is prohibited on district and personal devices: gaming, shopping, social networking, streaming music and videos, personal email and other non-school related internet access. Consequences for violating the district’s technology policies will be consistent with the seriousness of the violation and with each school’s discipline policies. Student violations will be handled using the following steps but not limited to:

- 1st Violation: Verbal warning by a district staff member.
- 2nd Violation: Referral to the building principal, parent notification of the infraction. The building principal may add additional consequences at his/her discretion.
- 3rd Violation: (9) Week account suspension. All internet access will be prohibited. Access to computers/technology may be granted by building principal permission only. Exceptions can be made by the building principal’s discretion on a case by case basis. At the end of the nine weeks the student will have an opportunity to use district computers/technology as determined by the building principal.

*The building principal shall have the final authority to decide whether a student’s privileges will be limited, suspended, or revoked based upon the circumstances of the particular case, the student’s prior disciplinary record, and any other pertinent factors.

Parent Signature

Date

Student Signature

Date