



Wendell High School

“Learning for Life”

Student Handbook 2018-19

850 East Main
Wendell, ID 83355
Telephone: (208) 536-2100
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This agenda belongs to

Name: _____

Note from Mr. Alsterlund

Welcome to Wendell High School, "Home of the Trojans." I am extremely excited to be your principal as we move forward this year. Our main commitment is to create a positive and successful learning environment for the community of Wendell and surrounding areas. Our school vision, "Learning for Life," is focused on preparing our students for life after high school.

At Wendell High School we have the luxury of offering a wide variety of classes and extracurricular activities. Our dedicated and experienced staff is focused on helping every student find his or her own path to success. We strongly encourage students to participate in as many activities as possible. Every student should have the chance to take part in these wonderful and beneficial opportunities.

Furthermore, Wendell High School is a place where students can follow their passion in and outside the classroom. Our staff is ecstatic at the opportunity of serving you. If you have any questions, comments or concerns do not hesitate to contact me the High School at 208-536-2100.

"The essential goal of the district is to follow through with our mission statement: *"To engage students in learning that ensures academic achievement and moral character."*

Student and Staff Rights

- Students and teachers have the right to teach and learn in a positive educational environment.
- Students and teachers have the right to teach and learn, free from distraction.
- Students and teachers have the right to feel safe while attending Wendell High School.
- All individuals at Wendell High School, including students, teachers, substitute teachers and staff, aides, custodians, food service personnel, administration, office staff, counselors, parents, and visitors have the right to be treated with respect and be safe. This includes all communication to or about these people, through speaking, gesturing, or writing.

WHS School-Wide Code of Conduct

- Safety: Are my actions safe for myself and others?
- Respect: Do my actions show respect for myself and for others?
- Honesty: Do my words and actions represent truth?
- Responsibility: Do my actions meet the expectation to take care of myself and be a dependable member of the community?
- Courtesy: Do my actions help make this a nice place, where people feel welcome and accepted, and where they can do their work without disruptions?

Family Education Rights and Privacy Act (FERPA): Parents and students will be advised of rights annually (through student handbook and school board policies); parents and students are allowed to view student records; parents and students have the right to challenge; parents and students have the right to be advised of disclosure; parents or students will be apprised of a complaint procedure, should one be needed.

Office Personnel

Mr. Justin Alsterlund	Principal
Ms. Teri Webberley	Counselor
Mr. Mike Green	Athletic Director
Ms. Kaycee Landis	Business Manager
Mrs. Rachel Thaete	Front Office Secretary

Faculty and Staff

Miss Michelle Aoi	Agriculture Ed.	Mr. Mike Montgomery	Technology
Mrs. Kylie Bunn	Business Tech	Mr. Shirley Montgomery	Tech Director
Mr. Zack Clough	ESL	Mr. Brad Nebeker	Art
Mrs. Marika Clough	Eng/Geog/Health	Mr. William Powell	Custodian
Mrs. Marilyn Davidson	Custodian	Mr. B. Rosenborough	CBRS
Miss Jerrica Dudley	Paraprofessional	Mr. Damon Schoth	CTE
Mr. Lonnie Funkhouser	Science	Mr. Bob Schwendiman	Paraprofessional
Mr. Mike Green	P.E	Mr. David Shepherd	History/English
Mrs. Kelli Jasper	Special Ed.	Ms. Ann L. Smith	Eng /Test Cord.
Mr. Michael Konrad	History/Psych	Mrs. Jolene Smith	English
Mrs. Terina Konrad	Math/Physics	Mrs. Yvonne Valadao	Paraprofessional
Mr. A.J. Kelsey	Ath.Dev / Fitness	Mrs. Brandy Wert	Media Specialist
Mr. Jysen Lancaster	Science/ MS	Mrs. June Wert	Paraprofessional
Mr. Daniel McCarty	Band/Choir	Miss Kirstin Wert	Math
Mrs. Danielle Mitchell	Math	Mr. Phil Wert	Social Studies

Athletic Program Head Coaches

Volleyball: Phil Wert	Wrestling: Steve Matthews
Football: Cody Howerton	Boys BB: A.J. Kelsey
Boys Soccer: Roger Johnson	Girls BB: Robert Lamm
Girls Soccer: Grace Silva	Cheer: Bernadette Chandler
Baseball: Marty Hurd	Softball: Phil Wert
Track/Field: Damon Schoth	Dance: Trina Ciocca
Golf: Mike Konrad	Bowling: TBA

Wendell School District #232 Board of Education

Tessa Yon, Chairman (Zone 1)
Casey Bird (Zone 2)
Doyle Hope (Zone 3)
Cole Prestwich (Zone 4)
Quin Young (Zone 5)

Superintendent of Schools

Dr. Timothy Perrigot

Wendell High School Philosophy

Wendell High School believes that all students who attend school are entitled to a quality educational program. The school believes that every student can be successful in their own and unique way. In order to meet the students' needs, it is the school's belief that the staff must function as a team, along with students, parents, and community.

WENDELL HIGH SCHOOL CONDUCT, BEHAVIOR RULES AND REGULATIONS

Good behavior is necessary for maintaining a safe and orderly school. Students are asked to display positive and cooperative behaviors while at school or at any school activity. The expectations for students include:

- Take pride in the school and keep it clean.
- Be on time and prepared for class and follow directions of the teacher.
- Be polite and courteous.
- Respect each other and each other's property.
- Use appropriate language

ZERO TOLERANCE FOR SWEARING! Suspension is mandatory for inappropriate language.

Be neat, clean and dress appropriately (see dress code).

The following rules and regulations are enforceable during the following times and places:

- On the way to school and on the way home from school, including at bus stops and on school buses or other vehicles provided for student transportation by the school district.
- At school or on school property at any time
- Off school grounds at any school or school-related activity, function or event and while traveling to and from the event.

Accidents

Even with the greatest precautions and the closest supervision, accidents can and do occur at school. They are facts of life and a part of the growing-up process our children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

The school district does not provide medical (accident) insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district carries only legal liability insurance.

The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are available at the high school office.

Activity Cards

Students are encouraged to purchase activity cards at the beginning of each school year for \$40.00. Those who have cards may enter all Wendell High School events and activities, with the exception of dances, without a charge or at a discount. Money raised by the sale of the activity cards goes to fund the many school programs that are offered. **All students participating in athletics and band are required to purchase an activity card.**

Activities

There are many activities offered for students at Wendell High School. Sporting events, music concerts, pep band, various clubs and organizations, dances and assemblies are a few of these activities. Whether these activities take place at the high school or at another school, all school policies are in effect.

Assembly Policy

Wendell High School Students are expected to positively participate in assemblies by listening, following directions and by demonstrating respectful and appreciative behavior.

- Wait quietly for the program to begin. If you wish to talk quietly to the person next to you, make sure you stop immediately when the program is ready to begin
- Remain seated until given instructions to leave the auditorium.

Athletic Eligibility Requirements

Students who participate in an Idaho High School Activities Association (IHSAA) sanctioned extra-curricular activity shall be required to meet the following requirements before participation will be allowed:

GENERAL REQUIREMENTS

- Physical exam
- Show proof of insurance.
- Purchase a Wendell High School Activity Card.
- Payment of \$50 per sport- no more than \$100 per school year
- Student and parent sign athletic participation agreement.
- Student and parent sign notarized drug testing consent form.

ACADEMIC REQUIREMENTS

- On target to graduate based on SBE graduation requirements.
- Pass 5 classes during the previous semester prior to the sport season.
- Have a grade of "C" or better in each class during the semester of participation, or meeting requirements of grade policy as stated in the Athletic Participation Agreement.
- Be in school for at least 3 periods on the day of an activity.
- Must be registered for at least 5 classes during the semester of participation.

BEHAVIOR REQUIREMENTS

- Meets required attendance the previous semester to receive credit.
- If a student is suspended from school he/she may not attend practice, travel with the team or organization, and/or participate in any interscholastic activity during the suspension.
- If a student is truant from school or class on the day of a competitive activity, they may not participate in the activity. Participants may be dismissed from the squad if they have multiple trancies.
- Participants must ride the transportation provided by the district unless the coach or advisor speaks directly to or receives written notification from the parent, and the parent will provide the transportation.
- Abide by all the rules set forth by the Athletic Participation agreement, the drug testing policy, the athletic director, coaches and principal.

Athletic- Drug Testing for IHSAA Extracurricular Activities

Officials representing the Wendell School District have determined a mandatory random drug testing program for all high school students involved in extracurricular activities in the school year, and students shall remain in the testing pool for the entire school year, including Idaho High School Activities Association (IHSAA) is necessary for the following reasons:

- Health and safety of the individual and others – any student participating in a student activity under the influence of an illegal drug or alcohol is a danger to everyone.
- Prevention – many students will be able to say “no” to drugs because they will have a legitimate reason; “I want to participate.”
- Students who publicly represent our school district in various extracurricular activities and who test “drug free” will serve as role models for other students, especially younger students, encouraging those other students to become “drug free” or discouraging those other students from ever experimenting with drugs or alcohol.
- Intervention – students desiring to participate in extracurricular activities will seek professional, clerical, or parental assistance for their drug or alcohol problems.

The Board of Trustees for the Wendell School District #232 believes that this program gives a strong message to the student body and to the community that drugs and alcohol are not acceptable and offers assistance in getting free and staying free from drugs.

This program is not intended to, nor shall be used in any manner which results in the exclusion from participation, or in denial benefits, services, programs, or activities of the District to, or in discrimination against, any qualified individual with a disability, solely on account or by reasons of such disability. This program shall be interpreted and administered in accordance with Title II of the Americans with Disabilities Act (42 U.S.C. 12020ET Seq.) and Section 504 of the U.S. Rehabilitation Act of 1973 (29 U.S.C. 794).

PROCEDURES IN THE EVENT OF A POSITIVE RESULT

Whenever a student's test result indicates the presence of an illegal drug or alcohol, the following procedures shall be followed:

- The student's participation in all activities, as defined in this policy, shall be suspended until it is confirmed that such test does or does not constitute a positive result, as defined in this policy.
- If a student has a positive test result out of season the consequences will apply to the next season the student participates in.

CONSEQUENCE OF A POSTIVE RESULT (FIRST OFFENSE)

In the event a student tests positive or admits and/or is found guilty for the use of alcohol or the unauthorized or illegal use of a drug or drugs, the student will be given the option of:

- Submitting to a weekly urinalysis for the rest of the activity season; and
- The student will be suspended from participating in extracurricular competition/activities (not including practices) for one week. Suspension from competition will occur immediately following confirmation of a positive result. Minimum suspension guidelines are:
Cheerleading - two (2) events; Volleyball - two (2) matches; Soccer - two (2) games; Cross Country - one (1) meet; Football - one (1) game; Girls' and Boys' Basketball - two (2) games; Wrestling - one (1) match/date; Baseball - two (2) games; Softball - two (2) games; Golf - one (1) meet; Track - one (1) meet; Bowling – one (match).

Anything beyond the minimum suspension guidelines requires mutual consent between the coach and the athletic director and principal.

Or

- Suspension from participation in all IHSAA – sanctioned or other extracurricular activities for the remainder of the activity season.

CONSEQUENCE OF POSITIVE RESULT (SECOND OFFENSE)

If any student tests positive a second time, while enrolled at Wendell High School or any other high school which conducts a similar drug testing program, the student will be given the option of:

- Participating in a district approved drug assistance/prevention program, including submission to a weekly urinalysis; and
- The student will be suspended from participating in extra-curricular competition (not including practices) for 45 calendar days. The building administrator will begin the forty-five day count as soon as he/she is notified that the urine sample is positive.

School holidays and breaks will be included as part of the forty-five days. Consequences for positive results may overlap from one school year to the next. Summer vacation days do not count as penalty days.

Or

- Suspension from participation in all IHSAA-sanctioned or other extracurricular activities in which the student was participating and the two ensuing activity seasons for which the student is eligible to participate.

CONSEQUENCE OF POSITIVE RESULT (THIRD OFFENSE)

If any student tests positive a third time while enrolled at WHS or any other high school which conducts a similar drug testing program, the student will:

- Be suspended from participation for the next twelve calendar months. The building administrator will begin the twelve-month count as soon as he/she is notified that the urine sample is positive. Summer vacation days count as penalty days for the third positive result.

CONSEQUENCES OF POSITIVE RESULT (FOURTH OFFENSE)

If any student tests positive a fourth time while enrolled at WHS or any other high school which conducts a similar drug testing program, the student will:

- Be suspended from participation for the remainder of his/her high school career.

QUITTING AN ACTIVITY TO AVOID CONSEQUENCE

The student may quit the activity in which he/she is participating realizing that the penalties will be applied to the next activity in which he/she participates.

Consequences for students who are members of Wendell High School Extracurricular organizations and who test positive for illegal substance and/or alcohol use are:

National Honors Society

1st Offense – Termination of membership

INL Quiz Bowl Team

1st offense – suspended from next meet

2nd offense – suspended from the team for the remainder of the year

3rd offense – permanently suspended from the team

Student Council

1st offense – suspended for two weeks

2nd offense – suspended for entire year

3rd offense – permanently ineligible to run for any student council office

Reading Club

1st offense – not eligible for a reading club scholarship, can not attend field trips

2nd offense – suspended from the club for the remainder of the year

3rd offense – permanently suspended from the club

B.P.A

1st offense – not eligible for a club scholarship, can not attend field trips

2nd offense – suspended from the club for the remainder of the year

3rd offense – permanently suspended from the club

Pep Band

1st offense – suspended for one game

2nd offense – suspended for the remainder of the sports season

3rd offense – suspended for the entire year

FFA

1st offense – suspended from the next competition for the individual student

2nd offense – suspended from the State Competition

3rd offense – suspended for the entire year

T.S.A.

1st offense – suspended from the State meet

2nd offense – permanently suspended from T.S.A.

Attendance Policy

All student absences will be classified as avoidable (unexcused) or unavoidable (excused).

Excused absences are absences from school with the parent/guardian's knowledge and consent, which may include, but are not limited to, illness, medical appointments, court documented appearances, illness or death in the family, authorized school activities, or other pre-arranged absence. In order for an absence to be excused, oral or written communication from the student's parent/guardian must be received within forty-eight (48) hours of the last day of the absence,

except for school-approved absences.

The building attendance committee will review any attendance circumstances where a student has attended a class less than 90% of the time.

Unexcused absences are absences without the knowledge and consent of the student's parent/guardian. (see school district policy #523)

Students not meeting the ninety percent (90%) attendance requirements will not receive credit or be promoted even though they may have passing grades. The parent/guardian who has valid reasons to believe that all or parts of the absences are the result of extraordinary circumstances may file a written request for review by the building attendance committee. (see school district policy #522)

Legend for absences entered in PowerSchool:

- ✓ U= unexcused absence. Will be counted against student. No makeup
- ✓ E= excused absence which means parents have contacted the school within 3 days of absence to account for student being gone. Will be counted against student but may be made up by attending "Early Morning School".
- ✓ M= Medical. Student has supplied the school with a doctor's note within 3 days of absence. Not counted against student.
- ✓ T=Tardy. Three T's equal one U. Can be made up.
- ✓ TA= Tardy Absence. Will be counted against student. Can be made up.
- ✓ TR= Truancy. Will be counted against student. No makeup.
- ✓ IS= In School Suspension. Student is counted as present.
- ✓ OS= Out of School Suspension. Will be counted against student.
- ✓ SA=School Activity. Will not be counted against student.

2018 – 19 WHS Bell Schedule

Breakfast:	7:30	TAG Thursdays (Every other Thursday)
1st period:	7:45 – 8:45	7:45 – 8:35
2nd period:	8:50 – 9:50	8:40 – 9:30
3rd period:	9:55 – 10:55	9:35 – 10:25
4th period:	11:00 – 12:00	10:30 – 11:20
LUNCH:	12:00 – 12:30	TAG PERIOD 11:25 – 12:00 12:00 – 12:30
5th period:	12:30 – 1:30	Afternoons are the same.
DEAR:	1:30-1:40	
6th period:	1:45-2:45	
7th period:	2:50-3:50	

Bus Conduct

All school rules and policies extend to the students who ride buses. School discipline may result even though the incident occurred on a bus away from school. Students who ride a bus to an off-campus event **must** return on the bus unless the parent is at the event and personally contacts the person in charge and takes their son/daughter with them. Students who participate in sports or other activities may not drive to the event. All students must ride on the transportation provided by the school.

Cafeteria

A cafeteria, or commons area, is provided where students may eat during the lunch period. Students are **required** to clean up after themselves, and conduct themselves in an orderly manner. All lunch trays and rubbish are to be taken to the appropriate area. There is to be no "cutting" in line or saving of places. Lunch table clean up may be used as a consequence for breaking cafeteria rules. Students who refuse to obey the rules and who refuse the consequences of the proctor may be denied use of the cafeteria. **Food and drinks are to be kept in the commons area.** 2017/18 Fees: \$2.75 lunch.

Menu available at www.wendellschools.org/

Cheating or Plagiarism

No student shall engage in behavior that, in the judgment of the teacher of the class, may be considered cheating. This may include, but is not limited to, plagiarism or other forms of academic dishonesty such as the acquisition, without permission, of tests or other academic materials and/or distribution of these materials. This includes students who help, as well as those who attempt cheating.

Additional examples of cheating include:

- Unauthorized sharing of answers during an exam.
- Use of unauthorized notes or study materials during an exam.
- Altering an exam and resubmitting it for re-grading.
- Participating in unauthorized collaboration on coursework to be graded
- Using electronic equipment to transmit information to a third party to seek answers.
- Providing false data for a research paper.
- Creating/citing false or fictitious references for a term paper.

Examples of plagiarism are:

- Creating/citing false or fictitious references for a term paper.
- Any attempt to take credit for work that is not your own, such as using direct quotes from an author without using quotation marks.
- Paraphrasing work that is not your own without giving credit to the original source of the idea.
- Failing to properly cite all sources in the body of your work.

Consequences for cheating/ plagiarizing:

- The parent/ guardian and administrator will be notified.
- The student will receive a grade of 0 for the assignment without any opportunity to redo. Additional consequences may be enforced at the discretion of the teacher.

Checking Out of School

Whenever a student needs to leave the campus during the regular school day, he/she must notify the office **prior to leaving**. Only a school official or a parent may excuse a student from campus. If a student leaves without checking out through the office, he/she will be deemed truant. Parents cannot excuse the student "after the fact".

Computer Resources

www.wendellschools.org/

- Cafeteria
- Fees
- Library
- PowerSchool
- Senior Project
- Weekly Bulletin
- WHS Web page

The following courses are required to graduate from Wendell High School:

English	8 credits
Math	8 credits
Speech	1 credit
Science	6 credits (4 Lab Based)
U.S. History	4 credits
World History / Spanish	2 credits
Government	2 credits
Economics	1 credit
Health	1 credit
P. E.	2 credits (1 credit of 10 th Grade P.E is required)
Humanities	2 credits
Fund of Technology	1 credit
Computers	1 credit
Careers	1 credit
Total	40 credits
Electives	12 credits

TOTAL CREDITS = 52 credits needed to graduate from WHS

***For a college track these classes are needed in addition to the above requirements.**

Upper level math: Pre Calculus and Calculus

Upper level science: Chemistry and Physics

Humanities: Foreign Language... Two years of a foreign language is recommended.

Alternative High School Credits

Wendell High School will accept credits earned from any accredited High School to meet graduation requirements.

Dances

Dances are provided as a privilege for students. They may be sponsored by any organization of the school. **All school regulations will be enforced at dances.** Individuals who do not attend Wendell High School will not be permitted to attend unless permission has been obtained from the principal prior to the function. Students must be currently enrolled in high school or have graduated within the past year. The principal and/or chaperones reserve the right to deny permission to non-high school students. **Students that have been expelled or suspended during the time frame of the dance may not attend.**

Wendell High School students who do not have an activity card may be charged a higher admission fee. Middle School students (grades 6-8) are not allowed at the high school dances.

If a senior has elected to graduate early, he or she may **not** attend the dances after the first semester unless he/she is an invited guest from a student at Wendell High School, and permission has been obtained from the principal.

Dances begin at 9:00 p.m. and end at midnight, unless special permission has been obtained from the principal.

Wendell High School Expected Dance Behavior

- Respect for all attending will be shown by refraining from foul or inappropriate language and keeping all public displays of affection modest and tasteful.
- All dances are alcohol, tobacco, and drug free activities. No such substance will be allowed or tolerated. No outside drinks allowed.
- Dances may be monitored by the Wendell Police Department.
- There will be no re-entering the dance. Once you leave, you will not be allowed to return.
- Guests must sign up in advance. Only one guest will be allowed per enrolled student.
- Official Wendell High School Dress Code should be followed at all times.
- Formal wear should be modest, respectful, and tasteful. Backless and strapless dresses will be allowed as long as they agree with above criteria.
- Dancing should be appropriate—no bumping or grinding. Dance with respect. Respect yourself, your partner, and others dancing around you.
- Chaperones: There will be a minimum of four parent and teacher chaperones (at least one will be a faculty member.) A chaperone's responsibilities include:
 - Reporting substance use or habitual offenders to administrators.
 - Supervising refreshment stand, money table, and all entrances to prevent sneak-ins or outs.
- Please practice good hygiene.
- Failure to comply with any of the above, or understood rules will result in the following immediate action:
 - 1st Offense: Warning/Probation
 - 2nd Offense: Student shall be suspended from dance floor for as long as administrator sees fit.
 - 3rd Offense: Student will be kicked out of dance.
 - **NOTICE: Repeat offenders may be suspended from future dances.**

Discipline -Wendell High School Discipline Procedures and Consequences

Progressive Discipline Procedures

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The degree of discipline to be imposed by each school official will be in proportion to the severity of the behavior of a particular student and will take into account the student's discipline history, the age of the student and other relevant factors. The Code of Conduct provides a systematic process of behavioral correction in which inappropriate behaviors are followed by consequences.

The following plan has been developed in order to assist teachers to handle disciplinary issues in a fair and consistent manner. Please note that this outline is not intended to replace the disciplinary

plan used in a teacher's classroom. It is meant to provide some direction when initial efforts to improve student behaviors are unsuccessful. This is the format that will be used when any student is referred to the office for discipline.

Wendell High School Discipline Point System- Administration Level

Level I Offenses: Actions which interfere with the orderly operation of the classroom or school. These misbehaviors are handled by the classroom teacher. After the 2nd incident the student is sent to the Principal.

Examples

- Class Disruption (talking, or other minor off-task behavior)
- Dress code violation
- Drinks/food in hallway/classroom (except bottled water)
- Failure to follow procedures
- Writing on desks
- Cell phone/ music listening devices

Consequences: including but not limited to the following:

1. Immediate intervention by the staff member
2. Parent contact
3. Detention / FMS
4. Isolation from peer
5. Documentation by the staff
6. 1 discipline point

Level II Offenses: Actions against persons or property or whose consequences may endanger the health or safety of self or others in the school.

Examples

- 2nd occurrence of any Level I offense
- Profanity, vulgarity, obscene gestures, pornography
- Intimidation
- Leaving campus without permission
- Leaving class without permission
- Disrespect towards a staff member
- Student driving violation
- Truancy
- Vandalism/Intentional damage to school property' littering
- Intimidation
- Defiance, Incurigibility
- Failure to show up for detention

Consequences: including but not limited to the following:

1. Parent contact and conference with principal
2. 1 – 2 day ISS* or OSS**
3. Loss of privileges (field trips, prom ,Sr. trip)
4. Suspension from participation/attendance in all extracurricular activities (athletics, band events etc.)
5. Participation in the cleaning/repair of any damage caused to the school-related environment.
7. Financial restitution for the repair of any damage caused to the related environment
8. Possible police contact
9. Documentation by principal
10. 3 discipline points

Level III Offenses: Actions which result in violence to another's person or property or pose a direct threat to the safety of others in the school. These acts are clearly criminal and are so serious that they always require administrative action which may result in immediate removal of the student from school and/or action by the School Board.

Examples

- Repeated occurrences of offenses listed in previous levels

Consequences: including but not limited to the following:

1. Parent conference with principal and teacher
2. School Board action resulting in appropriate placement of student

- Violence against an administrator, teacher or any other school employee
- Violation of the Idaho drugs, alcohol and weapons law, section 18-1502 of Idaho Code
- Any criminal acts committed at school or school-related events
- Violence against a student,
 - Fighting, Assault
 - Gang Related Activities
 - Electronically sending sexually explicit text messages, pictures or videos.
 - Sexually explicit behavior/ harassment
 - Bullying
- Possible expulsion
- 4. Loss of privileges (field trip, prom, Sr. trip)
- 5. Suspension from participation/attendance in all activities (athletics, band, etc)
- 6. Documentation by principal
- 7. Referral to police
- 8. 10 - 15 discipline points

* ISS- In-School Suspension ** Out-of-School Suspension

Parent/Guardian contact will be made informing the following:

- A phone contact will be made informing parents or guardians of violations of this behavior code when the student has accumulated three discipline points. Parental conferences may also be necessary at various times during the year to help modify behavior.
- Whenever it is appropriate, counselor/social workers, outside agencies and law enforcement officials may be brought into the process.

Discipline Point System

The Discipline System will be enforced according to the following point system:

1 Point	Lunch detention
2 Points	2 days lunch detention
3-5 Points	1 day in-school suspension or out-of-school suspension
6-9 points	2 days in-school suspension or out-of-school suspension
10 points	3 days In-school suspension or out-of-school suspension
11-15	5 days In-school suspension or out-of-school suspension
16- up	10 days out-of-school suspension or expulsion possible

Dress Code

It is the policy of this school district that students shall dress in a manner which is appropriate for an effective educational environment. While recognizing the importance of allowing students to express their individuality through their attire, the school is responsible for ensuring that student dress is conducive to a positive and respectful environment for all students. All students are, therefore, required to dress in a manner that promotes a safe and healthy school environment, and is not disruptive of the educational climate and process.

If the administration determines that a student's attire is disruptive of the educational atmosphere or is detrimental to the health and safety of the student or other students that student will be required to change into suitable clothing. Parents or guardians will be notified each time a student is asked to leave school because of inappropriate attire. Repeated failure to follow this policy may result in further discipline.

The following are examples of clothing or styles that are **unacceptable**:

- Sagging or low-riding pants. Pants must be worn at the waist.
- Any type of excessively oversized clothing.
- Unclean clothing (Ripped jeans exposing skin above fingertip length)
- Clothing depicting by word or picture items which are obscene, lewd, indecent, offensive, or degrading to gender or culture.

- Clothing depicting by word or picture any tobacco or alcohol product or any legal or illegal drug or substance.
- Clothing depicting by word or picture "gang related" symbols, messages, or logos as defined by the local law enforcement agencies.
- Clothing with chains attached, fish netting material, excessively torn or has rips or holes in inappropriate places.
- Clothing that does not cover all undergarments.
- Clothing that exposes the midriff or back.
- Low-cut shirts that reveal cleavage and do not cover the chest.
- Short skirts, dresses or short shorts. The length can be no shorter than halfway between fingertips and the knee.
- Spaghetti-strap blouses, tube tops and muscle-sleeveless shirts. Shirts must cover the shoulder. (3 Finger rule applied)
- Pajamas, pajama style clothing, slippers or sleepwear of any kind
- All head coverings (including bandanas) are unacceptable for all students with the exception of head coverings for medical purposes or religious observances. If caps are worn to school, they are to be kept in the locker and not taken from class to class.
- Students wearing jackets or sweatshirts with hoods must remove the hood from their head before entering the building.
- Sunglasses.
- Belts that hang from the waist.
- Jewelry, belts, or clothing having metal studs or spikes.
- Jewelry that could inflict bodily harm or be used for drug paraphernalia.
- Visible body piercing and magnetic/glued jewelry on face, eyes, nose, arms, hands, navel, tongue, and feet are prohibited (earrings are allowed).
- Spikes, chains, wallet chains, studs, bolts, dog collars, needles, pins, and sharp objects or any other jewelry deemed unsafe are not allowed at school.
- Bib overall suspenders cannot be left undone or unhooked or left hanging.
- Bare feet.
- All items referring to gang, drug, sexual, satanic, sadistic, violent, or illegal concepts are prohibited at school.
- The use of natural colored hair dye is permitted. Any colors that are not deemed natural color will not be allowed.
- Blankets covering the whole body.

Driving and Parking

Students driving vehicles to school are expected to following the regulations listed below. Students must receive a parking permit from the office during the first week of school to park in the student parking lot. If violations occur, the student may be denied driving and or parking privileges on school property.

- Parking is strictly limited to the student parking areas south and west of the gym. (McGinnis Park is off limits to student parking during the school day.)
- Students who wish to park in the student parking lot must provide a copy of their driving license and vehicle identification information to the office.
- No student vehicles are permitted in the faculty parking area.
- The Wendell Fire Chief has established a fire zone. This zone extends the length of the curb in front of the gym. Cars that are parked in this zone are subject to ticketing and/or towing.
- Any student caught or seen "speeding" in the parking area may be cited by the principal with a careless or reckless driving citation and a fine.
- Student vehicles are subject to administrative search if a reasonable ground for the search exists.
- Student vehicles are not to be moved during the regular school day unless permission has been given by the administration.
- Student vehicles must stay out of the fire lanes.

Students are not allowed to go to their cars during class time, between classes, or during lunch without permission from the office.

Drug Policy

Wendell High School recognizes that substance abuse, the harmful use of drugs, alcohol, and tobacco, and the problems associated with the use and abuse of drugs, alcohol, and tobacco are becoming increasingly commonplace in our society. The school recognizes that a student's involvement with drugs, alcohol, and tobacco may cause problems in their daily lives, and recognizes that in many instances a student's involvement can lead to the illness of chemical dependency.

Wendell High School supports prevention, early intervention, and appropriate referral. Our desire is to identify and document any behavior that would be considered problematic to the student. Disciplinary action will be used when needed.

Section 18-1502 of Idaho Code, states that "whenever a person is in violation of any federal, state, or municipal law or ordinance pertaining to the use, possession, procurement, or attempted procurement or dispensing of any drug, alcohol, or tobacco product, the violation shall constitute a misdemeanor". It is Wendell High School's policy to help enforce Idaho Code 18-1502. The following are prohibited under Chapter 27, Idaho Uniform Controlled Substances Acts 37-2701 through 37-2751.

- a. The manufacture or delivery, or possession with intent to deliver, a controlled substance.
- b. The creation, delivery, or possession with intent to deliver, a counterfeit substance.
- c. The possession of a controlled substance without a prescription.
- d. Knowingly being present where illegal controlled substances are being manufactured or cultivated or are being held for distribution, transportation, or delivery.
- e. Possession of a controlled substance.
- f. Conspiracy to commit any offense defined with the Act.
- g. The advertisement or solicitation offering for sale simulated controlled substances.
- h. The manufacture, distribution, or possession with intent to distribute "simulated" controlled substance.
- i. Obtaining a controlled substance by fraud.
- j. The use and possession with intent to use drug paraphernalia.
- k. The distribution of controlled substances to persons under age 18.

Controlled substances include: drugs and mood-altering chemicals, any alcohol or malt beverage, substances controlled by age, such as tobacco and tobacco products, any abused substance, any medication not approved and registered by a legal pharmacist, and any steroid. Any student who violates any of the pre-stated activities shall be considered in violation of Wendell School District Policy No. 551.

Enforcement Procedures will follow Wendell School District Policy No. 551.

Drugs, Drug Paraphernalia, Alcohol, Tobacco, and Tobacco Products

If a student is suspected of a substance abuse violation, the student will be interviewed. If the student is found to be under the influence or to be in possession of an illegal substance or drug paraphernalia while on school property or attending a school function:

- The student's parents or guardian will be notified.
- The student will be suspended and/or recommended for expulsion or placed on district probation, and referred to the police department.
- Any student who knowingly distributes a controlled substance will be immediately:
 1. Suspended from school
 2. Recommended for expulsion, and
 3. Referred to the police department.

Electrical Listening Devices

Music-listening Device Policy

Music-listening devices are not to be used during the school day, except during lunch. Consequences for the misuse of music-listening devices are the same as for cell phones (see consequences below).

Cell phone/Smartphone Policy

Cell phones/smartphones may only be used in the classroom for educational purposes with Administrator permission. Before school, during lunch and after school permission is not needed to use a cellphone.

The following consequences will be enforced for the misuse of cell phones/Smartphones:

1st offense - The student must pick up the cell phone at the office at the end of the school day.

2nd offense - The student's parent/guardian must pick up the cell phone in the office at the end of the school day.

3rd offense - The student receives his/her cell phone back after paying a \$10 fine at the end of the school day and contact with parent is made.

4th offense or more - The student receives his/her cell phone back after paying a \$20 fine at the end of the school day and contact with parent is made.

If the fine is not paid then the cell phone will be kept in the school office till the end of the school year.

There will be a **Zero Tolerance** policy for sending sexually explicit text messages, pictures or videos. This would be considered a level III offense and will be dealt with accordingly.

Fees

Locker Rental Fee-\$7.50

All new students will be required to pay a refundable locker rental fee. The locker rental fee will be refunded to the student upon graduation from WHS or when the student transfers to another school **if** the locker is left in good condition and the padlock is returned by the student to the office.

WHS Activity Card: Students must have an activity card to participate in band, choir, cheerleading, and athletics. The activity card allows WHS students to attend all home athletic events without paying admission. Students with a WHS activity card are admitted to away games at a reduced price when they show their card.

WHS students who do not have an activity card must pay the full admission price to all home and away athletic events. WHS Activity Card- \$40.00

Students in grades 1-8 can purchase a season pass to attend WHS athletic events for \$25.00. An adult athletic pass is \$70.00. A Senior Citizen pass is \$25.00.

The following classes and activities have a recommended contribution or Fee that is used to offset the cost of supplies and/or special events the student participates in.

<u>Class</u>	<u>Contribution</u>	<u>Fee</u>
Painting.....	\$15.00	
Ceramics.....	\$20.00	
Drawing.....	\$10.00	
Driver's Ed.....		\$185.00
Green House.....	\$20.00	
Floral Design.....	\$30.00	
Welding.....	\$30.00	
Athletic Development.....	\$10.00	
Fitness.....	\$10.00	
P.E.....	\$10.00	
Lifetime Sports.....	\$10.00	
Activity Card.....		\$40.00
Pay-To-Participate in sports.....		\$50.00 per sport (no more than \$100 per school year (non-refundable))

As a condition for issuance of a transcript, all indebtedness incurred by a student must be paid by the end of the current semester or at the time of withdrawal. The payment of fees may be excused based on financial need, verified by documentation, or other exigency.

Fire Drills

Fire drills will be conducted regularly. Student shall exit the building according to the plan that will be posted in each classroom and other places in the building. Students are to remain outside the building until a signal is given to return to the building.

Anyone found causing a "false alarm" would be subject to discipline and possible legal prosecution.

Food and Drink

It is the responsibility of all to take good care of our school environment. Food and drinks may not be taken into any carpeted area, including the auditorium and library. Food includes any of the purchases made from the cafeteria, resource room, or vending machines. Students who bring lunch to school may eat outside or in the cafeteria, but not in the halls. Open containers of soda, juice, tea, etc. are not to be kept in the lockers. No food or pop is allowed in any classroom. Parties must be held in the cafeteria or other uncarpeted classrooms and must be pre-arranged with the administration.

Freedom of Expression

Students are guaranteed constitutional rights and due process while attending school. However, freedom of expression does not permit slander, profanity, or inappropriate actions or words. Nor does the freedom of expression allow for harassment of other students or staff.

Grade Status

A student will not be allowed to retake a class he/she has failed twice due to grades and/or attendance. The class must be completed in night school, summer school, and/or by taking a correspondence course. Students whose number of credits does not correspond to their year in school can earn additional credits to get back on track for graduation by attending night school, summer school, and/or taking correspondence courses. See the counselor for more information.

Graduation Requirements

Seniors must be enrolled in a minimum of six consecutive courses during their senior year in order to maintain full-time student status and be eligible to participate in graduation and extra-curricular school activities. As a further condition of graduation, and as a condition of issuance of a diploma or certificate, or as a condition for issuance of a transcript, all indebtedness incurred by a student must be paid. Furthermore, all books or other instructional material, uniforms, athletic equipment, advances on loans when he or she was a student of the district must be returned. The payment of fees may be excused upon an adequate showing of financial need or other exigency.

In order to participate in the graduation ceremony a senior student must meet all graduation requirements, including 52 credits, and complete requirements **prior** to the date of the graduation ceremony.

Graduating Early

Any high school student who completes the district graduation requirements prior to completing eight (8) semesters of high school work, may petition to graduate early. The school board will permit early graduation for students who would benefit from early graduation. Early graduates may participate in the regular spring commencement ceremony, but may not participate on the "senior trip." The student may attend school dances if invited to come as a guest by another fulltime regular student. Students who graduate early will not be eligible for valedictorian and salutatorian honors. (See district policy 616 for early graduation procedures)

Graduation Dress Code:

The following school graduation dress code policies will be enforced:

- Messages on caps and gowns or flowers are not permitted.
- Jeans, tennis shoes, sport shoes, flip flops and crocs are not considered appropriate attire.
- Female Attire - Dress, dress slacks with dress shoes
- Male Attire - Collared shirt and preferably a tie, dress pants and dress shoes with socks.

Students who are not properly attired will not be allowed to participate in the ceremony.

Hall Policy

It is important that we all do our best to keep our hallways safe and quiet.

- Students who are in the hallways other than during the change of classes must have a hall pass, such as a student agenda.
- The hall pass must have the student's name, the date, departure and destination point and a teacher's signature.
- Students without a hall pass will be considered cutting class and progressive discipline plan procedures will be followed in these cases.
- Keep food and drink out of the halls, especially during lunch.

- Be courteous and respectful to those who are walking by and refrain from blocking the halls in any way, either by lying down, sitting or standing in the middle of the hall.

Handbook

All students are held responsible for knowing and abiding by the rules and regulations as outlined in this handbook. This handbook will be available online at wendellschools.org

Harassment

Students who bother other students and do not stop when asked may be subject to disciplinary action for harassment. Harassment is defined as conduct or communication that interferes with an individual's education, or creates an intimidating, hostile, or offensive educational environment. Any student found guilty of harassment will be subject to disciplinary action that may include notification of parents, conference with counselor, in-school or out-of-school suspension, and referral to local law enforcement, and/or expulsion.

Honor Roll

Students will earn a place on the Wendell High School Honor Roll after each semester according to the following grade-point system:

Principal's List	4.0
High Honor Roll	3.5-3.99
Honor Roll	3.0-3.49

Insignia

Insignia in any form are unacceptable if they contain words, symbols, messages, styles or gang symbols logos, emblems which degrade gender, religion, culture, sexual orientation, ethnic values, obscene symbols, signs and slogans.

Insurance

Students participating in extracurricular activities must show proof of insurance. The school **does not carry** insurance for students but offers applications for student coverage through an insurance carrier. Parents may sign a waiver stating that the student is covered by the parents' personal policy. If there is no proof of insurance, the student may not participate in any extracurricular activity including athletic practices.

The school or district is not responsible for ambulance, hospital, or doctor's bills contracted due to accidents on the school premises. However, students are given an opportunity to enroll in an accident benefit plan that covers accidents at school and at school-sponsored activities. See the office for more information about this plan.

Internet Policy

The Board of Trustees has established a district wide policy governing the use of computers and accessing the Internet. Copies of this policy may be obtained from the office, media center, or computer lab. Before any student may use the Internet a parental permission slip must be provided to the appropriate instructor. Any student violating the policy may have **all** computer privileges revoked.

Laser Pointers

Laser pointers or any device that shines a laser light are not allowed.

Lockers and Locks

Lockers are owned by the school and rented to the students. Students must keep the lockers clean and orderly. No writing or stickers are allowed. Students should never give someone else his/her locker combination. Do not keep valuables in the locker! **The school is not responsible for any loss of property.** If damages occur to the locker, the student assigned to that locker may be subject to a fine.

The school will rent locks to the students for their locker. Personal locks are not permitted and will be removed. If a student's lock is lost or stolen, the student must purchase a

new one from the school office. **The school reserves the right to inspect and search the lockers at any time.**

Medication

State law prohibits schools from dispensing medication unless there is a signed release from the doctor and the parent. If you need to take medication during school hours, please check with the office for the appropriate procedures.

Messages

Personal messages and phone calls to students must be kept to a minimum. If there is a family emergency, the office will make every effort to notify students, but appointments, alternate car rides, picking up younger siblings, etc. should be taken care of before the student comes to school.

National Defense Act of 2002

All secondary schools are required to provide military recruiters access to student names, addresses, and telephone numbers unless the parents notify the school, in writing, that they choose not to release information to recruiters.

Open Campus Privilege

WHS students have the choice to go off campus during lunchtime. While off campus and unsupervised, students will follow all applicable laws and rules of our city.

Students will conduct themselves, when off campus before, during, or after the school day, in a manner that is consistent with school campus regulations. It is extremely important that community and business partners see our students as responsible and productive citizens.

Students may lose the privilege to leave campus at lunchtime as a consequence for inappropriate behavior. Students who leave school or who fail to return following lunch without authorization shall be classified as truant and subject to disciplinary action.

Off- campus privileges may be revoked at any time at the discretion of the school administration or in the case of an emergency.

Parking Fine

1 st Infraction:	\$5.00
2 nd Infraction:	\$10.00
3 rd infraction:	\$15.00
4 th Infraction:	Loss of parking privileges for the rest of the year

Parent Input Form

According to Idaho State Department of Education policy, parents will have the opportunity to provide input concerning teacher evaluations. Parent Input forms will be available for parents during the 2nd semester Parent Teacher conference.

Personal Property

Students assume the responsibility for the loss or damage of personal property. Locks are provided for student lockers, but if the lock is not on the locker or if the student gives the combination to another student there will be little the school can do to prevent such loss. **Large sums of money and articles of real or sentimental value should not be brought to school.**

Physical Education

A student can enroll in only one physical education course per semester. In order to meet the 2-credit physical education requirement, one course may be athletic development, fitness or drill team/ dance class.

PowerSchool www.wendellschools.org/

PowerSchool access for student attendance, progress reports, grades and lunch fee status.

Public Display of Affection

Inappropriate showing of affection in halls, classroom, or on school grounds will not be tolerated. Examples include any hugging, kissing, or any other behavior that offends other people. Holding hands is permitted. Violation could result in detention and/or suspension from school.

Searches at School

The preservation of a safe school environment and order in the classroom is essential in for the academic process to be successful. Because the Wendell School District has the primary responsibility to provide a safe school environment, specified school personnel may conduct reasonable searches of students, students' property or school property during school and school-sponsored activities. Illegal or disruptive property may be confiscated and held by the administration. Dogs are used periodically to sniff for various controlled substances.

Sexual Harassment

Wendell High School believes that students have the right to learn and attend school in a positive, healthy and safe environment.

Sexual harassment is defined as any unwelcome sexual advances or any unwelcome verbal or physical conduct or communication that interferes with an individual's education, or creates an intimidating, hostile, or offensive environment.

Examples of typical "high school" sexual harassment behaviors:

sexual gestures or name calling	dirty jokes or notes
starting sexual rumors	pornographic pictures
sexual put-downs or comments	body comments
insinuation	inappropriate touching
writing "dirty" comments in yearbooks, or other journals about students.	

School District Policy prohibits such behaviors and serious consequences may arise if a student or students are found violating this policy.

Senior Trip

The purpose of the senior trip is to provide an opportunity for all senior classmates to participate in a unique experience where students bond with classmates while engaging in a learning yet fun activity. Part of the uniqueness is a setting that is outside of the traditional school setting.

The following rules will be applied to each trip.

- Planning of each trip includes encouraging all students to participate.
- Planning of each trip includes a means for all students to participate financially. This incorporates possible fund raising events for students to earn their way.
- The activity shall not be more than three school days and not more than five total days including weekend.
- Travel to the destination shall not take place at night.
- Destination must be on the mainland USA.
- No more than one chaperone for every ten students shall be provided.
- Senior trip days are considered regular attendance days. If a student does not participate in a Senior Trip, he/she will have regular learning activities scheduled at school.
- Students must be on track to graduate.
- Students must be meeting the Senior Project deadlines.
- In order to participate, no more than nine discipline points can be accumulated.
- Activities during the Senior Trip must be a learning, informative experience.
- Senior class officers and advisors shall present the trip plans to the school board for approval.
- Medical Information and Release Card must be completed.
- Parent Permission Form outlining the rules and regulations of each trip must be completed.

Special Services

Wendell High School provides services for students with varying abilities and needs and is staffed by Mrs. Jasper.

Supplies

Students are responsible for purchasing their own supplies such as notebooks, pencils, pens, paper, etc. The school supplies textbooks and workbooks. Some classes such as art or computers have recommended contributions which are used to purchase materials the students use during the course. **All** students taking math courses need to provide their own "scientific calculator" as they are used extensively throughout every math course taught at WHS.

Suspensions and Expulsions

Students, who because of their actions, are suspended or expelled from school, are not allowed at any school function without permission of the principal. They are not to be on the school campus at any time without the permission of the principal.

Tardies

Punctuality to class is taken very seriously at Wendell High School. Tardy is defined as not being in the classroom on time, as established by each staff member. Three tardies constitutes one absence. **Arriving at class more than 10 minutes after the bell constitutes an absence.**

Teacher Aides

Only seniors can be teacher aides. Juniors can (with approval) be an office aide, special ed. aide or library aide.

Telephone

The telephones in the office and the classrooms are for conducting official school business. If a student is feeling ill, the student must come to the office, call a parent or guardian, and check out.

Textbooks

Textbooks are the property of Wendell School District. Students are responsible and liable for books that are lost, stolen, or damaged.

Truancy

Truancy is defined as a student being absent from school or class without the consent or knowledge of the parent/guardian or the school. Truancies are major infractions and could result in suspension and/or expulsion.

Students may not leave school unless:

1. The parent or guardian comes to the office and picks up the student.
2. The student telephones a parent and the office excuses the student **prior** to the student leaving.
3. The office staff or principal allows the student to leave.

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be selected from the students who have the highest grade point average, and who, in addition to all the required courses, have taken Honors English, Honors Government, Chemistry, Physics, Trigonometry, and Calculus or the highest class available..

Students may repeat classes in order to improve their grades. However, the first grade earned shall be the grade used to determine valedictorian or salutatorian standing. The cumulative grade is calculated on the first Monday of May at the end of the school day.

Visitors

Student guests or visitors are not allowed to visit WHS students during the school day. **Students are not allowed to bring visitors/guests to school.** Parents are always welcome, but

are encouraged to make an appointment to see a teacher, counselor, or an administrator or to visit their child's classes. Younger siblings and children should not be brought to school as visitors. **All** visitors to the school campus are required to check in at the office.

Weapons

In 1993 the Idaho State Legislature enacted a bill that makes it a misdemeanor to have in possession any deadly or dangerous weapon while on the property of a public or private school, or in those portions of any building, stadium or other structure on school grounds that are used by the school.

Persons who are found guilty of violating this act may be sentenced to a jail term of not more than 1 year, or if a minor, not in excess of 120 days in a juvenile detention facility, or fined an amount not in excess of \$1000.00 or both.

In addition, the Board of Trustees shall expel for one year, any student violating this Act. **For the purpose of enforcing this Act, employees of a school district shall be deemed to have the rights to search all students or minors, their belongings and lockers and/or vehicles that are reasonably believed to be in violation of this provision.**

School Song

Cheer, Cheer for our Wendell High
For we are shouting our battle cry
Now or never let us say
To friends or foe who come our way
Though we may fall
We'll rise again
We'll fight our best until the end
Our school spirit never will die
For we love our Wendell High
Ra Ra Ra