

# Manteno Extra-Curricular Code of Ethics

## Requirements for Extra-Curricular Participation

All students wishing to participate in an extra-curricular activity that requires a participation fee must have ALL "previous fee balances" paid before participating (including tryouts).

An athlete must have the following fully executed documents on file at the school office before the athlete's first participation in any activity:

1. A current physical examination report completed by a physician licensed in Illinois to practice medicine in all its branches which finds the athlete is physically able to participate; and
2. Payment of the \$75.00 participation fee or other fee(s) established by the Board of Education; and
3. A signed form showing that the athlete and his/her parents received a copy of the Athletic Code, understand the terms of the Athletic Code and agree to abide by its terms and conditions.

High school varsity athletes and their parent/guardian must sign a statement for IHSA containing specific acknowledgments including that the student may be subject to random performance-enhancing substance testing and that violating the laws regulating the use of performance-enhancing substances is a crime.

## Co-Curricular and Athletic Codes of Conduct

The Students of Manteno CUSD #5 who take part in any extracurricular activity represents our school and the community of Manteno by their actions and conduct. The administration, coaches, teachers, sponsors, and parents of Manteno CUSD #5 take pride in our student body; therefore, we require that they demonstrate behavior becoming to our expectations. Participation in any extracurricular activity is an honor and a privilege but not a right. This privilege may be suspended or revoked when their actions or behavior are in violation of this Code of Ethics.

Application and enforcement – The Code of Ethics applies year round and it is understood that the consequences delineated below are the minimum penalties you may expect. The coach/sponsor may recommend more severe measures depending on unique circumstances, the student's attitude, and the student's cooperation.

It is the responsibility of the school administration and/or disciplinary board to enforce the disciplinary measures outlined in the Code of Ethics. Should the suspension not be completed by the end of the current sport/activity, the remainder of the suspension will be completed in the student's next sport/activity. On returning from a suspension, the student has no guarantee that they will have the same position.

Disciplinary Board – The disciplinary board will consist of the building principal and/or the building assistant principal, building athletic director, a fine arts sponsor, a student council or class sponsor, a coach from a men's athletic team and a coach from a women's athletic team.

Reporting of Incidents – Based upon information from school personnel, law enforcement authorities, students, parents, community members, or other sources, the School District may initiate investigations of Manteno Extra-Curricular Code of Ethics violations that occur on school grounds, at school activities, or off school grounds.

Coaches and school officials will impose disciplinary measures appropriate to the offenses committed. The discipline imposed for any particular offense shall be at the sole and exclusive discretion of the coaching staff and school officials.

## CATEGORY ONE VIOLATIONS

Behavioral misconduct by student-athletes will not be tolerated. Behavioral misconduct shall include but shall not be limited to:

- a. Insubordination; or
- b. Any behavior or action which is negligently or intentionally injurious to a person or property or which places a person or property at risk of injury or damage; or
- c. Any behavior which disrupts the appropriate conduct of a school program or activity; or
- d. Hazing, bullying, or harassment of any kind; or
- e. Use of profanity; or
- f. Exhibition of bad sportsmanship; or
- g. Violation of any school rules or regulations or law.

## First Offense Consequences

- a) Counsel student, and
- b) Notify parents and coach/sponsor with meeting held, and
- c) Documentation, and
- d) Suspension from 10% of contests for that season (minimum of 1 contest) to be carried over to future season, and
- e) Continued attendance at team practice required.

## Second Offense Consequences

- a) Counsel student, and
- b) Notify parents and coach/sponsor with meeting held, and
- c) Documentation, and
- d) Suspension from 40% of contests for that season (minimum of 1 contest) to be carried over to future season, and
- e) Continued attendance at team practice required.

## Third Offense Consequences

- a) Counsel student, and
- b) Notify parents and coach/sponsor with meeting held, and
- c) Documentation, and
- d) Suspension from all extracurricular contests for one calendar year (365 days).

## CATEGORY TWO VIOLATIONS

- Use or possession of any tobacco substance
- Use or possession of any vape product

## First Offense Consequences

- a) Counsel student, and
- b) Notify parents and coach/sponsor. Meeting will be held to discuss consequences and substance abuse opportunities, and
- c) Documentation, and
- d) Suspension from 25% of contests for that season to be carried over to the next sport/season, and
- e) Continued attendance at team practice required.

## Second Offense Consequences

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- Counsel student, and
- Notify parents and coach/sponsor. Meeting will be held to discuss consequences and substance abuse opportunities, and
- Documentation, and
- Suspension from 100% of contests for that season to be carried over to the next sport/season, and
- Continued attendance at team practice required.

### Third Offense Consequences

- Counsel student, and
- Notify parents and coach/sponsor. Meeting will be held to discuss consequences and substance abuse opportunities, and
- Documentation, and
- Suspension from all extracurricular activities for one calendar year (365 days).

### CATEGORY THREE VIOLATIONS

- Attendance at parties or other activities where under-age drinking of alcoholic beverages and/or illegal drugs are present.
- In a car where alcoholic beverages and/or illegal drugs are being illegally transported.
- Use or possession of a controlled substance.
- Use or possession of an alcoholic beverage.
- Gross Misbehavior (any conduct of a student that results in an out-of-school suspension and other conduct not falling under any other Violation of the Code of Ethics)

The disciplinary board will meet to determine the consequences for a Category Three Violation. They will vote on the consequences that are listed below based on the severity of the action by the student with the building principal having the tie-breaking vote if needed.

### Consequences:

- Counsel student, and
- Notify parents and coach/sponsor with a meeting held, and
- Documentation, and
- Suspension from a percentage of contests to be determined by the disciplinary board.

### Scholastic Eligibility

All school activities including extracurricular activities in which interscholastic competition takes place are inclusive to scholastic eligibility. Eligibility will be checked each week by the Athletic Director. Students involved in these activities must adhere to the MCUSD #5 Code of Ethics. See the scholastic eligibility requirements in the MCUSD #5 Code of Ethics. A participation fee will be collected for sports and activities.

- In order to remain academically eligible at Manteno High School, a student cannot be failing two subjects. A grade of A, B, C, or D will be recognized as a passing grade. If a student is failing two or more subjects in any given week he/she is ineligible for that week.
- The athletic director will check eligibility each week.
- Any student that is marked scholastically ineligible for 3 consecutive weeks will be dismissed from the activity.
- Eligibility determination at the end of each semester shall be determined based on the number of classes failed that semester. If a student is failing 2 or more subjects in a semester they will be ineligible for the upcoming semester.
- A student who fails only two subjects in the second semester of a school year and is considered ineligible for the upcoming semester may retake only one of those classes in summer school to regain their eligibility for the upcoming semester.

### Team Rules

The High School varsity coach/sponsor will be responsible for overseeing the entire program in that extracurricular activity (K-12), and will establish rules and regulations for every level of their activity. The athletic director and varsity coach/sponsor will organize a mandatory meeting for the participants and their parent(s) to explain the team rules and this Code of Ethics. If a student and a parent are not able to attend the specific activity meeting, they must meet with the coach/sponsor and/or athletic director. All rules established by coaches must be in writing and approved by the athletic director, with a copy given to the principal, each student and parent.

### Right of Appeal

Each discipline situation is unique and will be dealt with on an individual basis.

There is an established procedure, which provides for the appeal of disciplinary action as follows:

- The complainant shall first bring said complaint to the coach/sponsor concerned.
- If the problem cannot be resolved, it should be brought to the attention of the athletic director.
- If the problem still cannot be resolved, it should be brought to the attention of the principal.
- The complainant may refer the issue to the Superintendent by requesting an appointment in writing for a review and decision.

If the above steps do not resolve the concern of the complainant, he or she may request a review by the board appointed hearing officer.

### Web Sites and Safety

Parents and students are hereby notified of the existence of non-district web sites that highlight student athletes, extra-curricular participants, and display game/activity schedules. These sites may even highlight individual schools. These third-party sites are not under the ownership nor are they under direct control of the district. Therefore students should not post personal contact information (home phone number, personal cell phone number, personal email address, home mailing address, parent names, and parent contact information) on these sites. Many of these sites are used by other schools and news outlets wherein videotaped games or performances may be placed on the internet without notification to the school, the district, or the student. Therefore students participating in extra-curricular activities shall/must have their parents sign and agree to the District's media release form. Students whose families do not agree to the media release form shall not be allowed to participate in extra-curricular activities.

### **CODE OF ETHICS FOR MANTENO CUSD NO.5 PARTICIPANTS**

**\*\*This form certifies that my child and I have read and will abide by the Code of Ethics for Manteno CUSD No. 5 School District for all 4 high school years**

**I have also read and agree to follow the expectations set forth in the Athletic Expectation Brochure**

Graduation Year \_\_\_\_\_ Activities/Sports \_\_\_\_\_

Parent Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Students Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_