



KANSAS SCHOOLS FOR THE DEAF AND THE BLIND
STATEWIDE RESOURCES ON DEAFNESS AND BLINDNESS
www.KSSDB.org

KANSAS STATE SCHOOL FOR THE DEAF
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KANSAS STATE SCHOOL FOR THE BLIND
1100 STATE AVE. · KANSAS CITY, KS 66102-4411
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****** JOB OPENING ANNOUNCEMENT ******

” The Kansas State Schools for the Deaf and the Blind are looking for a results-driven person with solid network administrator experience wanting to grow to the next level, by leading our small but talented technology team. This position is essential to our mission of providing statewide educational services to the students, their parents and communities of Kansas.”

POSITION TITLE: Technology Coordinator – Oversees the Technology Departments for the Schools for the Deaf and the Blind (Unclassified; Full Time; Exempt position)

SALARY: \$80,000.00 per year, depending on experience and education. The salary is negotiable.

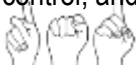
SCHEDULE: Monday – Friday from 7:30 am – 4:00 pm (Occasional weekend work may be required)

EMPLOYMENT DATE: Open Until Filled

JOB DESCRIPTION: (Synopsis, full position description upon request)

Collaborate with school leadership in the development and implementation of methods and processes to move projects forward for the Schools for the Deaf and the Blind. Supervises the performance of the technology team to provide relevant and timely deliverables in collaboration with each individual member’s contribution to the collective mission for the Schools for the Deaf and the Blind. Works with members of technology team to ensure that resources and services are in place and properly functioning, including timely responses to issues logged in a tracking system. Supervise processes and systems deployed to effectively collect and securely maintain records in school’s student information systems (i.e. Power School). Oversees the technology team’s management and user support for key data software systems (i.e. Power School, School Dudes, etc.). Develop and execute project plans and proactively communicating roles and responsibilities.

Maintain current VLAN architecture, accesses computing performance through network monitoring and analysis, and performance tuning; troubleshoots infrastructure problems; escalates problems to vendors. Establish technology infrastructure specifications by conferring with management and users; analyzing workflow, access, information, and security requirements; designs router implementations, including interface configuration and routing protocols, Establish network and server infrastructure needs by evaluating network performance issues including availability, utilization, throughput, and latency; plans and executes the selection, installation, configuration, and testing of equipment; defines network policies and procedures; establishes connections and firewalls, Upgrade infrastructure by conferring with vendors while developing, testing, evaluating, and installing enhancements, Secure infrastructure by developing access, monitoring, control, and evaluation; maintains documentation.



EQUAL EMPLOYMENT/EDUCATION OPPORTUNITY SCHOOLS



Attend leadership team meetings to ensure clear collaboration and communication. Oversees the technology team efforts in designing and conducting training programs (in-house or outsourced); providing references and support. Assist the Instructional Technology Coordinator and other members of technology team in the design and distribution of staff surveys to measure organizational culture and performance, track completion and generate reports. Stay current on developments and trends that will benefit the delivery of improved services by attending approved trainings and workshops; participate in professional organizations and the pursuit of continued professional growth.

MINIMUM REQUIREMENTS:

- Bachelor's Degree (or equivalent education and experience)
- Four years of hands-on network administration or network engineering experience. This includes problem solving, strategic planning, multi-tasking, and technical understanding.

Experience with, or willing to learn:

- Knowledge of PC hardware, phone systems, local area networks, file shares and permissions, support tracking/ticketing systems, VPN client applications, and antivirus systems
- Solid understanding of network communications (routing, subnets, vlans, firewalls, dhcp, dns etc.) and performance tuning.
- Cross-platform expertise, multi-versed with Windows, Linux, and Mac environments and their various feature sets
- Strong knowledge of Active Directory (building & maintaining group policies, administrative templates, sites and services etc.)
- Configuring and administering virtual environments
- Managing Google G-Suite line of products
- Writing and using scripts (i.e. bash) for managing servers
- Configuring and deploying common Linux application servers
- Provisioning, configuring and maintaining fiber-optic network access equipment, switching hardware, and WIFI controllers

SPECIAL REQUIREMENTS: Upon offer of employment a background check will be conducted via the KS Bureau of Investigation, Backgrounds Plus, Kansas Department of Children and Family Services, Sex Offender Listing, and Work Reference check. A Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

APPLICATION DEADLINE: Open Until Filled. Send resume and copies of all college transcripts. For consideration, request an official KSD application or go to our website and print and submit the application for KSD review.

CONTACT: Michele Golden, Human Resources Office, School for the Deaf; VP: 913-324-5865; E-Mail: mgolden@kssdb.org Fax: 913-791-0557 or Tom Burdolski, School for the Blind; 913/305-3004

**TOBACCO FREE CAMPUS
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Posted 04/17/2020**