# CURRICULUM AND INSTRUCTION 08.113 AP.1

Waiver to Exceed Maximum-Allowed Credits

A student may apply for a waiver of the maximum-allowed credits established under Christian County Board Policy 08.113 – Graduation Requirements. The form below shall be submitted along with a student-generated letter of request to the school Principal prior to enrolling in courses exceeding the maximum established in policy. The Principal will forward to the Superintendent/designee for approval.

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| --- | --- | --- | --- |
| **Student Name** |  | **School** |  |
| **Current Grade** |  | **DOB** |  | **Student ID (SSID)** |  |
| **High School****Grad Cohort** |  | **Credits Earned in Current Yr.** |  | **Additional Credits Requested** |  |
| **List Courses Requesting** |
| **Extenuating Circumstances***Describe the extenuating circumstances in support of the request for additional credits.* |
| **Signatures** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Student Date** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Parent Date** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Counselor Date** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Principal Date** |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Superintendent/designee Date** | **🞏 Approved 🞏 Denied** |

Prior to sending to Superintendent/designee, counselors must attach:

* Transcript
* Student Letter
* Completed Form

Review/Revised:7/18/2019