INCLEMENT WEATHER LESSON

2017-2018

**DAY 2**

On a separate sheet of paper, list the answers only.

All students must research the Internet or the chapters in the Diversified Health Occupations book to find the answers to the following questions.

1. Communicating without the use of words.
   1. Interference
   2. Non-verbal communication
   3. Confidential
   4. Interpretation
2. Forms of communication, such as newspapers and radio, that reach millions of people.
   1. Channel
   2. Gross pay
   3. Mass media
   4. Database
3. The total amount of an employee’s earnings before deductions are taken out
   1. Mass media
   2. Net pay
   3. Goals
   4. Gross pay
4. A listener’s response that tells a sender that the message is understood.
   1. Delegate
   2. Database
   3. Feedback
   4. Net pay
5. An organized body of related information
   1. Feedback
   2. Delegate
   3. Database
   4. Net pay
6. An official who is expected to represent the views of his or her constituents even when personally holding different views; one interpretation of the role of legislator.
   1. Database
   2. Delegate
   3. Net pay
   4. Feedback
7. Blockage of a memory by previous or subsequent memories.
   1. Interpretation
   2. Delegate
   3. Interference
   4. Feedback
8. A listener’s response that tells a sender that the message is understood.
   1. Database
   2. Delegate
   3. Net pay
   4. Feedback
9. Matching supply and demand
   1. Anything that hinders communication is called what?
   2. When preparing a resume, what part of the resume should be at the top?
   3. The use of an assembly line is an example of
   4. Increasing the number of part-time workers during the holiday season is an example of
10. Effective speaking, listening, reading and writing skills
    1. Which of the following is not considered an important skill for the workplace?
    2. What general communication skills are most employers looking for in their employees?
    3. The use of an assembly line is an example of
    4. What outline/rubric should you use when developing personal or career goals?
11. Raise capital
    1. When preparing a resume, what part of the resume should be at the top?
    2. Calculate the simple interest on $2500 at 7% interest for 5 years
    3. Corporations publish annual reports for interested parties.
    4. Corporations have advantages over other types of business ownership due to the ability to
12. If the supervisor on duty gives you instructions you do not understand, you should ask your supervisor for further clarification
    1. True
    2. False
13. The use of an assembly line is an example of experiential education
    1. True
    2. False
14. Assigning tasks to team members based on their strengths or talents is certificate of deposit.
    1. True
    2. False
15. Gross pay is the amount of income left after taxes and deductions have been taken out.
    1. True
    2. False
16. Mass media is the total amount of an employee’s earnings before deductions are taken out
    1. True
    2. False
17. Brainstorming is a group technique for solving problems, generating ideas, stimulating creative thinking, etc. by unrestrained spontaneous participation in discussion.
    1. True
    2. False
18. Channel is both the route traveled by the message and the means of transportation.
    1. True
    2. False
19. Confidential is the amount of income left after taxes and deductions have been taken out.
    1. True
    2. False
20. Net pay is the amount of income left after taxes and deductions have been taken out.
    1. True
    2. False