



# APPLICATION FOR TEACHING/ADMINISTRATIVE POSITION

## Williamsburg Independent School District

"State- and Nationally-Recognized for Excellence in Education"

**APPLICATION EXPIRES AFTER ONE YEAR**

1000 Main Street  
Williamsburg, KY 40769  
TELEPHONE NO: (606) 549-6044  
FAX:(606) 549-6076

DATE \_\_\_\_\_

STATUS DESIRED: REGULAR, FULL-TIME \_\_\_\_\_

SUBSTITUTE \_\_\_\_\_

PERSONAL DATA	OPTIONAL SPECIAL TALENTS/AWARDS, ETC.
FULL NAME _____	_____
ADDRESS _____	_____
TELEPHONE _____	_____
SOCIAL SECURITY NO. _____ - _____ - _____	_____
ADDRESS & PHONE NUMBER WHERE YOU CAN BE REACHED DURING SUMMER MONTHS, IF DIFFERENT _____	_____
_____	_____

**EDUCATIONAL & PROFESSIONAL PREPARATION\***

	INSTITUTION ATTENDED	DATES ATTENDED & DEGREE EARNED	SUBJECTS MAJOR/MINOR
COLLEGE			
GRADUATE WORK			

**\*ATTACH OFFICIAL TRANSCRIPT**

CERTIFICATION**			
Circle Type of Certification:	Kentucky Certification From To	Certificate No.	Subjects/Endorsements
KDG ELEM MID SEC'D			
SPECIAL EDUC. SPECIFY			
ADMINISTRATIVE			

**\*\*ATTACH COPY OF KENTUCKY CERTIFICATE**

POSITION DESIRED      Teaching 1. _____ 2. _____	Administrative 1. _____ 2. _____
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If you are applying as a substitute teacher and have a Statement of Eligibility, you must also have a Certificate for Substitute Teaching. One may be obtained by request through Teacher Certification (502-573-1722).  
 WILLIAMSBURG INDEPENDENT SCHOOLS ARE PROVIDERS OF EQUAL EDUCATIONAL AND EMPLOYMENT OPPORTUNITIES.

TEACHING AND ADMINISTRATIVE EXPERIENCE OTHER THAN STUDENT TEACHING				
NAME OF SCHOOL	ADDRESS	SUBJECT, GRADE OR OTHER	DATES FROM-TO	PRINCIPAL OR SUPERVISOR
1.				
2.				
3.				
4.				

TOTAL NUMBER OF YEARS OF EXPERIENCE \_\_\_\_\_ (Minimum of 140 days counted as one year.)

DO YOU HOLD TENURE IN KENTUCKY? \_\_\_\_\_

If YES, NAME OF SYSTEM \_\_\_\_\_ DATES EMPLOYED \_\_\_\_\_

DO YOU HAVE ACCUMULATED SICK LEAVE IN KENTUCKY? \_\_\_\_\_ NO. OF DAYS \_\_\_\_\_

REFERENCES (other than relatives)		
NAME	OFFICIAL POSITION	COMPLETE ADDRESS
	SUPERVISOR-STUDENT TEACHING	

COMMENTS-Please state in as few words as possible, and in your handwriting, your basic beliefs about one of the following: (1) education in general; (2) teaching children; or (3) school administration.

SUPPLEMENTAL TEACHING ASSIGNMENTS FOR WHICH YOU ARE QUALIFIED (Please check in appropriate spaces.)	
<input type="checkbox"/> ACADEMIC COACH <input type="checkbox"/> BETA CLUB SPONSOR <input type="checkbox"/> BOYS' GOLF COACH <input type="checkbox"/> CHEERLEADERS' SPONSOR <input type="checkbox"/> CROSS COUNTRY TRACK COACH <input type="checkbox"/> FOOTBALL COACH <input type="checkbox"/> GIRLS' GOLF COACH <input type="checkbox"/> GIRLS' TRACK COACH <input type="checkbox"/> SADD CHAPTER SPONSOR <input type="checkbox"/> STUDENT COUNCIL SPONSOR <input type="checkbox"/> TENNIS COACH <input type="checkbox"/> OTHER (Please list and explain, if necessary.)	<input type="checkbox"/> BASEBALL COACH <input type="checkbox"/> BOYS' BASKETBALL COACH <input type="checkbox"/> BOYS' TRACK COACH <input type="checkbox"/> CLASS SPONSOR <input type="checkbox"/> DEBATE TEAM COACH <input type="checkbox"/> GIRLS' BASKETBALL COACH <input type="checkbox"/> GIRLS' SOFTBALL COACH <input type="checkbox"/> PEP CLUB SPONSOR <input type="checkbox"/> SOCCER COACH <input type="checkbox"/> SUBSTITUTE BUS DRIVER <input type="checkbox"/> EXTENDED SCHOOL SERVICES/ SUMMER SCHOOL

CHECK "YES" OR "NO" TO ALL QUESTIONS AND PROVIDE AN EXPLANATION TO YES ANSWERS BELOW:

- |   | YES   | NO    |
|---|-------|-------|
| 1. Have you ever had your driver's license suspended or revoked?  | _____ | _____ |
| 2. Have you been arrested for child abuse and/or neglect?         | _____ | _____ |
| 3. Do you have a criminal record?                                 | _____ | _____ |
| 4. Have you ever had your teaching certificate suspended/revoked? | _____ | _____ |

EXPLAIN ANY "YES" ANSWERS, INDICATING NUMBER AND REASON FOR CHECKING "YES".

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I hereby declare that the answers I have given are true and correct. I fully realize that any false statement will be sufficient cause for rejection or future dismissal. I acknowledge that for this type of employment, state law requires a criminal records check as a condition of employment.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

FOR OFFICE USE ONLY

DATE RECEIVED \_\_\_\_\_

DATE FILED \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_

FOR OFFICE USE ONLY

DATE SCREENED \_\_\_\_\_

DATE INTERVIEWED \_\_\_\_\_

DISPOSITION \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_

The Williamsburg Independent Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, political opinions or affiliation and/or handicap in employment education programs, or activities as set forth in Title IX, Title VI, and Section 504. The school district shall consider all qualified minority applicants for vacant positions.